

**5th Session of the Group of Experts on Gas
22–23 March 2018 starting at 10.00 hours
Salle V, UNECE, Palais des Nations, Geneva**

LOGISTICAL INFORMATION

The 5th session of the Group of Experts on Gas will be held in Salle V starting on Thursday 22 March at 10:00. A draft programme for the session will be posted to: <https://www.unece.org/index.php?id=47520>. Copies of the final version will be provided outside Salle V.

Please note that the Industry Workshop on Reducing Methane Emissions from the Gas Sector will be held on 21 March 2018, starting at 12:00 with a light lunch. The workshop will run from 13:00 through 18:30 without interruption.

Directions to Salle V

UN entrance badges are obtained at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the **Pregny Gate**¹, 14, Avenue de la Paix, opposite the Red Cross Building. Please present your **passport** in order to obtain your entrance badge. You do not need to present the registration form (new instruction). **Please refer to the “5th session of the Group of Experts on Gas & Workshop” when asking for your entry badge.** All badges will be issued for period from 21–23 March 2018.

Once you have passed the Security Office, follow the path to the left, walk down approximately 300 metres and you will see **Door E40 (this entrance is on the second floor)**. Take the escalator up one floor to the **third floor**. Walk straight ahead through the glass corridor, turn right and follow the corridor past meeting rooms XII, XI etc and continue through the large hall. When in front of meeting room VIII, turn to the right and take the stairs or lift down two floors until you reach the first floor. Salle V is in front of the lift.

Please allow approximately 40 minutes to obtain your UN Entrance Badge. It will take you another 5 minutes to walk from Door E40 to Salle V. The Security Office opens at 08:00 and closes at 17:00.

PLEASE NOTE: due to the renovation works at the Palais des Nations, conference participants can now only enter through Door E40.

Documentation:

Documentation for the meeting is posted to http://www.unece.org/index.php?id=43277#. Participants are encouraged to bring copies of all documents with them. Limited number of copies of official documentation (except informal room documents) will be available in the meeting room in English, French and Russian.

Presentations:

If you are delivering a presentation, you are kindly requested to send a copy to the Secretariat by cob Tuesday 20 March so that hard copies can be made for the interpreters. If you are unable to send your presentation by this deadline, please kindly bring 3 printed copies for the interpreters as there will be no printing facilities in the meeting room.

Timing of UN Meetings

UN meetings run from 10:00–13:00 and from 15:00–18:00.

¹ The entrance gate located at the Place des Nations (with the large chair and fountains) is the **Nations Gate**.

Reception, 22 March 2018

A cocktail reception, kindly sponsored by the **Gas Exporting Countries Forum**, will be held in the Restaurant des Délégués, on the 8th floor (take any lift in the central hall) starting at 18:10 on 22 March. All participants and their spouses are invited to attend.

Coffee Lounge/Salon des Délégués & Sponsored Coffee Breaks

In order to facilitate networking, coffee breaks will be held outside **the meeting room at 14:30 hours** on 22 March. The coffee break is kindly sponsored by the **Polish Oil and Gas Company (PGNiG SA)**.

Coffee and beverages can also be purchased in the Coffee Lounge/Salon des Délégués. The entrance to the Coffee Lounge/Salon des Délégués is located on the third floor just after Salle VI. Please note that only water can be consumed in meeting rooms. You are allowed to bring your own water bottle into the meeting room. Water will be provided by the UNECE Secretariat on the Podium only.

Hospitality events during the Industry Workshop, 21 March 2018

Please note that a light lunch will be provided near Salle V, from 12:00 to 13:00. The workshop will be followed with a cocktail reception, starting around 18:30 hours at the Delegates Restaurant on the 8th Floor. This hospitality is kindly sponsored by TOTAL.

Other useful information:

Restaurants and Bars

A cafeteria, a restaurant and several bars are available in the Palais des Nations:

Cafeteria:

- Building A, Ground Floor
- Opening hours: 08:15 – 16:00 (meals served from 11.30 to 13:30)
- Self-service, pasta, pizza, grill, daily specials, salad buffet, desserts buffet etc.

Delegates' Restaurant:

- Building A, 8th floor
- Opening hours: midday – 14:30
- Reservation recommended phone +41 22 917 3588

Press Bar:

- Building C, Ground Floor (near Door C23)
- Opening hours: 08:00 – 18:30
- Hot and cold drinks, sandwiches, paninis, snacks

Coffee Lounge/Delegates' Bar:

- Building A, 3rd Floor
- Opening hours: 08:30 – 17:00.
- Hot and cold drinks, sandwiches, snacks

Serpent Bar:

- Building E, 1st Floor
- Opening hours: 09:00 – 17:15.
- Hot and cold drinks, pasta bar, sandwiches, paninis, snacks

Other Services

Door 6 – Building C – Ground floor

- Bank – UBS
- Post office (only accepts mail stamped with United Nations stamps)
- Newspaper stand
- Ticket Centre

Door 40 – (E) Building – 2nd floor

- Bank – UBS
- Newspaper stand
- Carlson Wagonlit Travel Agency
- UN Bookshop

SAFI Shop

A small supermarket, selling food and non-food items (perfume, make-up, jewellery, watches, luggage, clothes etc), is located in the basement of building S and can be accessed through door S1. SAFI is open from Monday to Friday, noon to 18:30.

Practical Information for Delegates

Practical information for delegates, including transportation in Geneva is posted to the UNECE website: <http://www.unece.org/meetings/practical.html>

A free ticket for Geneva public transportation (train & bus) is available for all arriving passengers and can be obtained in the baggage area of the International Airport (before exiting customs). The ticket is valid on any bus or train in Geneva for 80 minutes for all passengers carrying a valid plane ticket.

Map of the Palais des Nations:

[http://unog.ch/80256EDD006B8954/%28httpAssets%29/88FFDD768F055AECC1256F2A0052A3C/C/\\$file/Palais%20des%20Nations%20map.pdf](http://unog.ch/80256EDD006B8954/%28httpAssets%29/88FFDD768F055AECC1256F2A0052A3C/C/$file/Palais%20des%20Nations%20map.pdf)

Delegates are encouraged to download this map as it highlights the location of the meeting rooms, the UN cafeteria, coffee lounges and bars, as well as the bus numbers that stop at the Pregny Gate and the bus and tram numbers that stop at the Nations Gate (Place des Nations). The Pregny Gate is a short walk up the hill (Avenue de la Paix) from the Nations Gate.

Hotels

Delegates are requested to make their own hotel arrangements. A list of hotels near the Palais des Nations is posted on our [website](#).

How to find the UN Palais des Nations premises?

Public transport by tram and bus

The Palais des Nations is served by several tram and bus lines: Buses 8, 28, F, V and Z serve Pregny Gate (Appia stop) where the Security/Registration office is located.

Tram 15, as well as buses 5, 8, 11, 22, 28, V, F and Z, serve the Place des Nations. Place des Nations, where the Nations Gate is located, is some 500 metres away from the Pregny Gate. Buses 5 and 28 serve Geneva Airport from the Place des Nations. Further information such as itineraries, timetables, fares, etc. is available at the site of the **Transports publics genevois**: <http://www.tpg.ch/en/web/site-international>

Taxis

A taxi stand is located on Route de Pregny, approximately 25 metres from the Pregny Gate, in the direction of Place des Nations. Taxis are usually available around the clock. The direct telephone number is: +41 22 331 41 33.

Emergencies

In case of medical or other emergency, the number 112 should be dialled from any internal telephone.

For medical services, UNOG has a Medical Service (door 1) that is available during normal working hours (08:00 – 18:00). Outside of these hours, please dial 112 for any medical assistance.

Outside the Palais des Nations, you can call **the following emergency numbers for assistance:**

- Police: Tel.: 117
- Fire brigade: Tel.: 118
- Ambulance: Tel.: 144

Missions in Geneva

Details of Missions in Geneva can be found at the following link:

[http://www.unog.ch/80256EE600582E34/\(httpHomepages\)/\\$first?OpenDocument](http://www.unog.ch/80256EE600582E34/(httpHomepages)/$first?OpenDocument)

Geneva Tourist Information

Cultural Corner

The Cultural Corner delivers information about Geneva in general, and sells tickets for cultural activities in the region, such as festivals, concerts, theatre plays, exhibits, etc. It is open from 09:00 to 17:00 and located near door 6.

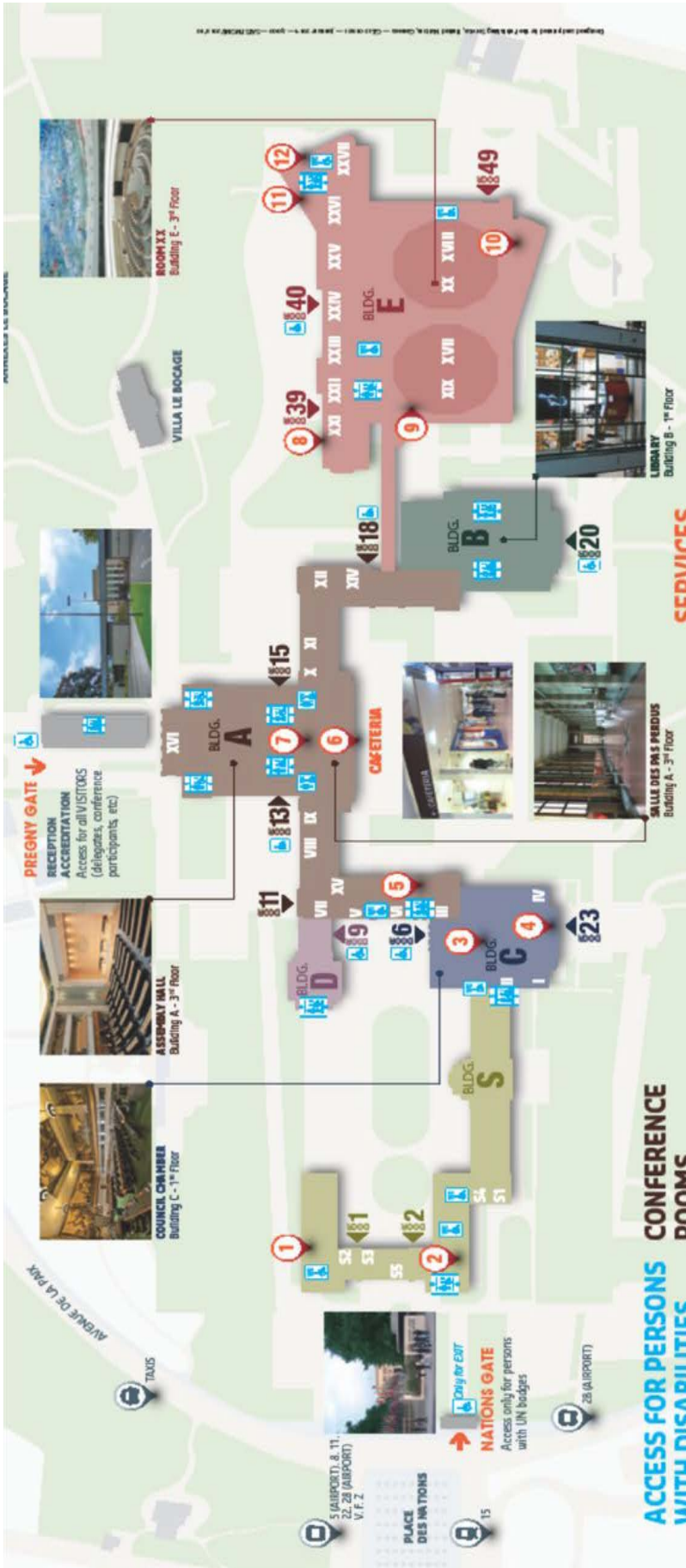
Additional tourist information about Geneva can be found at:

<http://www.ville-geneve.ch/welcome-geneva/>

Important reminder

The secretariat would like to draw participants' attention to the need to remain vigilant at the main transportation hubs (e.g. train and bus stations and airports) before, during and after the meeting.

It is very important to be aware of your surroundings and belongings at all times, in particular when getting in and out of the trains and trams, including at Cornavin Train Station.



CONFERENCE ROOMS

| BUILDING | FLOOR | DOOR |
|-----------------|--------------------------|---------------|
| BUILDING A | ROOM III | 1 C6 |
| BUILDING A | ROOM VI | 1 C6 |
| BUILDING A | ROOM VII | 3 A13 |
| BUILDING A | ROOM VIII | 3 A13 |
| BUILDING A | ROOM IX | 3 A13 |
| BUILDING A | ROOM X | 3 A15 |
| BUILDING A | ROOM XI | 3 A15 |
| BUILDING A | ROOM XII | 3 A15 |
| BUILDING A | ROOM XIV | 2 A11 |
| BUILDING A | ROOM XV | 5 A13 15 |
| BUILDING A | ROOM XVI | 3 A13 15 |
| ASSEMBLY HALL | | |
| BUILDING B | LIBRARY | 8:30am-5:30pm |
| BUILDING B | CYBERSPACE | 1 B20 |
| BUILDING B | LEAGUE OF NATIONS MUSEUM | 1 B20 |
| BUILDING B | ARCHIVES READING ROOM | 8:30am-5:30pm |
| BUILDING C | ROOM I | C6 |
| BUILDING C | ROOM II | 1 C6 |
| BUILDING C | ROOM IV | 3 C6 |
| BUILDING C | ROOM V | 3 C6 |
| COUNCIL CHAMBER | | |
| BUILDING E | ROOM XVII | 1 E40 |
| BUILDING E | ROOM XVIII | 1 E40 |
| BUILDING E | ROOM XIX | 3 E40 |
| BUILDING E | ROOM XX | 3 E40 |
| BUILDING E | ROOM XXI | 1 E40 |
| BUILDING E | ROOM XXII | 1 E40 |
| BUILDING E | ROOM XXIII | 1 E40 |
| BUILDING E | ROOM XXIV | 1 E40 |
| BUILDING E | ROOM XXV | 1 E40 |
| BUILDING E | ROOM XXVI | 1 E40 |
| BUILDING E | ROOM XXVII | 1 E40 |
| BUILDING S | ROOM S1 | 0 S2 |
| BUILDING S | ROOM S2 | 3 S2 |
| BUILDING S | ROOM S3 | 3 S2 |
| BUILDING S | ROOM S4 | 3 S2 |
| BUILDING S | ROOM S5 | 4 S2 |

ACCESS FOR PERSONS WITH DISABILITIES

The 3rd floor and the ground floor allow you to cross the entire length of the Palais des Nations.

CARPARKS
Priority parking for persons with disabilities is available at the following accessible doors:
A13 | A18 | B20 | C6 | D9 | E40

ACCESSIBLE DOORS
C6 | D9 | A18 | B20 | E40

ACCESSIBLE ELEVATORS
S2 | A12 | A13 | A15 | A16 | C5 | C7 | A29 | E46

ACCESSIBLE TOILETS
Door A13 | Ground floor near the Carleiro
Door A13 | 3rd floor
Door C6 | 1st, 2nd, 3rd, 4th floor
Door E40 | 1st, 3rd, 6th floor

SERVICES

| NO. | NAME | TIME | FLOOR | DOOR |
|-----|-----------------------|----------------|-------|--------|
| 1 | SAFETY SHOP | 12:00pm-8:30pm | -1 | S1 |
| 2 | MEDICAL SERVICE | 8:00am-5:00pm | -1 | S2 |
| 3 | COUNCIL CHAMBER LOBBY | | | |
| 4 | BANK | 8:30am-4:30pm | 0 | C6 23 |
| 5 | TRAVEL AGENCY | 9:00am-5:00pm | | |
| 6 | NEWS/SPRINKLER KIOSK | 8:00am-5:30pm | | |
| 7 | POST OFFICE | 8:00am-5:00pm | | |
| 8 | SOUVENIRS | 9:00am-5:00pm | | |
| 9 | UN STAMPS | 9:00am-4:00pm | | |
| 10 | CULTURAL KIOSK | 9:00am-5:00pm | | |
| 11 | PRESS BAR | 8:00am-6:30pm | 0 | C6 23 |
| 12 | DELEGATES LOUNGE | 8:30am-5:00pm | 3 | A13 |
| 13 | CAFETERIA | 8:15am-4:45pm | 0 | A13 15 |
| 14 | DELEGATES RESTAURANT | 12:00pm-2:30pm | 8 | A13 15 |
| 15 | GUIDED TOURS | www.un.org/en | 2 | E39 |
| 16 | TRAVEL AGENCY | 9:00am-5:30pm | | |
| 17 | NEWS/SPRINKLER KIOSK | 7:30am-5:00pm | 2 | E40 |
| 18 | BOOKSHOP/SOUVENIRS | 9:00am-5:30pm | | |
| 19 | SERPENT BAR | 9:00am-5:15pm | 1 | E40 |
| 20 | BANK | 8:30am-4:30pm | 2 | E40 |
| 21 | BAR/SNACK PALETTE | 8:15am-5:00pm | 6 | E40 |
