

UNITED
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Economic and Social
Council

Distr.
GENERAL

TRADE/CEFACT/1998/25/Add.1
11 August 1998

ENGLISH ONLY

ECONOMIC COMMISSION FOR EUROPE

COMMITTEE FOR TRADE, INDUSTRY AND ENTERPRISE DEVELOPMENT
Centre for the Facilitation of Procedures and Practices for
Administration, Commerce and Transport (CEFACT)
Item 4 of the provisional agenda
Fourth session, 14-16 September 1998

THE REPORT FROM THE AD HOC WORKING GROUP ON
SIMPL-EDI AND FORMS AND WEB-BASED EDI (SIMAC)
ADDENDUM 1

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Submitted by the Chair of SIMAC*

This is addendum 1 to the document containing an interim report to the CEFACT Plenary on the activities of SIMAC. It is for information and noting.

* This document is reproduced in the form in which it was received by the secretariat.

Annex III

Simpl-EDI and forms and web-based EDI Ad hoc Working Group (SIMAC)

Draft Work Programme

1. Introduction

The key deliverables of the SIMAC in accordance with its Mandate is a report containing recommendations in the following three areas:

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| Sheet 1 | Review the proposal of Simpl-EDI, as contained in TRADE/CEFACT/1998/4, and recommend actions for further development of this proposal. |
| Sheet 2 | Review the proposal of Specifications for a harmonised electronic form in support of trade facilitation, as contained in TRADE/CEFACT/1998/CRP.16, and recommended actions for further development of this proposal. |
| Sheet 3 | Review related initiatives in the electronic commerce arena, and develop recommendations aimed at clarifying the simple electronic business scenario. |

Sheet 1.

Activity	Tasks	Description	Priority	Dates		Resources		Status		
				Start	End	Secret.	Working Group	%	Resp. Party	Comments
1. Review the proposal of Simpl-EDI and recommend actions for further development of this proposal.	1.1 Study the principles of this document CRP/4 and draft recommendations for the CSG	The Simpl-EDI document introduces concepts and principles around simple processes, master data, data alignment, core data, and simplified EDI messages. The group will examine the merits of each of these concepts.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	1.2 Study the detailed specifications and propose actions for further development	Examine the technical specifications as specified in the document.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	1.3 Examine the concept of multi functional EDIFACT messages	Simpl-EDI introduces multi functional EDI messages. The group will make recommendations on this concept.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	1.4 Examine the concept of development of subset Simpl-EDI messages	Simpl-EDI document proposes subset core messages. The group will recommend how these proposed subsets will be developed and maintained.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	1.5 Examine the issue of master data and make recommendations for further action	Master data could be held on a data base, catalogues, paper or electronically. The group will produce recommendations to further develop master data.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998

Sheet 2.

Activity	Tasks	Description	Priority	Dates		Resources		Status		
				Start	End	Secret.	Working Group	%	Resp. Party	Comments
2. Review the proposal of Forms based EDI, and recommended actions for further development of this proposal.	2.1 Study the principles of this CRP.16 document and draft recommendations for the CSG for further development	The document introduces concepts and principles around forms based EDI. The group will examine the merits of each of these concepts, and make appropriate recommendations.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	2.2 Study the relationship between this proposal and the applicable UN recommendations and propose actions for further development	Examine the UN Layout Key relationship with the proposal for harmonised electronic forms.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	2.3 Study the issue of harmonisation of electronic forms and produce recommendations for further development	The group will examine the advantages and disadvantages to define a single harmonised form and produce a recommendation.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	2.4 Examine the issues of security in relation to electronic forms and produce recommendations for further development	Examine EDIFACT and Internet groups recommendations on security specifically in relation to form based EDI over the internet	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998

Sheet 3.

Activity	Tasks	Description	Priority	Dates		Resources		Status		
				Start	End	Secret.	Working Group	%	Resp. Party	Comments
3.Review related initiatives in the electronic commerce arena, and develop recommendations aimed at clarifying the simple electronic business scenario.	3.1 Development of the definitions document	Define the key definitions of the ad hoc group and illustrate where these initiatives overlap.	H	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	3.2 Review the XML/EDI repository proposal and produce recommendations	XML/EDI has created much interest. The group will produce a recommendation on how to proceed with this initiative in respect to UN/EDIFACT.	M	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998
	3.3 Document scenarios to show best practice examples of implementation of the simple electronic business.	To provide clear examples of how the component tools will be implemented.	L	19 June 1998	21 Mar 1999					Interim report 21 Aug 1998