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Item 6 of the provisional agenda

Strategic directions and next steps

Mapping of 2008 and 2009 Plenary requests and survey of member States' needs to the UN/CEFACT 2010-2011 programme of work

Submitted by the secretariat for information

Summary

This document has been prepared pursuant to the request from delegations at the fifteenth UN/CEFACT Plenary to provide a mapping of requests from the 2008 and 2009 Plenaries and the 2008 survey of member States' needs to the UN/CEFACT 2010-2011 programme of work. This is a living document and is subject to further review by the secretariat and by the Bureau.

I. Introduction

This document consists of 10 tables that map to the UN/CEFACT 2010-2011 programme of work the requests emanating from the Plenary meetings of 2008 and 2009, and the 2008 needs assessment survey of member States. The tables show for each of the 102 items:

- (a) the requests;
- (b) the origin of the requests,
- (c) the exact reference;
- (d) the mapping of the request to the 2010-2011 programme of work;
- (e) the specific activity undertaken or planned.

The requests are grouped into the following categories:

1. Communication and information
2. Production, planning and delivery
3. Stakeholder requests relating to planning
4. Capacity-building and implementation
5. Transition economies
6. Trade facilitation
7. Cooperation with other agencies
8. Executive Committee, Committee on Trade, decisions, relations
9. Role of the Plenary
10. Miscellaneous

1. Communication and information

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
1	The Plenary requested that the UNECE publish an information brochure, in the three official languages, on the uses of UN/CEFACT standards, including information from the presentations	Plenary Decision 08-05	Plenary report 2008 para 20	3.2.2 <i>Documents explaining the use of UN/CEFACT instruments that are relevant to the member States and other stakeholders, including supporting materials to foster work programmes of WTO, WCO and the World Bank.</i>	A non-technical explanatory brochure on UN/CEFACT and key instruments in the three official languages is being prepared. It will be placed on the UN/CEFACT website.
2	Regarding implementation, two priorities would be: 1) the translation of documents into the three official UNECE languages; 2) and more capacity building activities (see Item 3 below).	France Belarus, Russian Federation	Plenary report 2008 para 37 Questionnaire 2008	3.2.4 <i>Seek funds to translate UN/CEFACT documents into all 3 official languages (English, French and Russian).</i>	The secretariat has requested additional funds to translate UN/CEFACT documents into all three official languages (English, French and Russian) See also column 3E on capacity-building
3	Regarding implementation, two priorities would be: 1) the translation of documents into the three official UNECE languages (see item 2 above); 2) more capacity building activities.	France Belarus, Russian Federation	Plenary report 2008 para 37 Questionnaire 2008	3.1 <i>Take steps to build awareness about UN/CEFACT and encourage efforts to make available trade facilitation and e-business knowledge, responding to requirements of member States and other</i>	Under the United Nations Development Account and in collaboration with UNESCAP, the secretariat is implementing a capacity-building programme to: - assist countries in Central Asia and Caucasus to simplify documents and meet WTO requirements.

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
				<i>stakeholders, with particular attention to engaging countries with economies in transition and developing countries.</i>	<ul style="list-style-type: none"> - establish a UN Network of Experts for Central Asia and the Caucasus - provide capacity-building for Business Process Analysis - provide capacity-building on data harmonization - organise capacity-building workshops in selected UN member States, especially in Central Asia - organise regional workshop for Asia Pacific on Single Window in Bangkok - organise regional workshop for Central Asia on Single Window and establish regional network of experts – location to be decided <p>In collaboration with UNESCAP and Asian Development Bank (ADB), the secretariat organised a regional workshop on Single Window interoperability in Azerbaijan</p> <p>The UNECE secretariat, with advice from a project team of UN/CEFACT experts, is implementing a project to develop a guide for trade facilitation implementations (TFIG)</p>

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
					In collaboration with ITAID, the secretariat is developing a Single Window Implementation Framework (SWIF) to assist United Nations member States to better understand, plan and manage Single Window projects.
4	The Plenary took note of the document entitled Introduction to UN/CEFACT (ECE/TRADE/C/CEFACT/2008/25), also presented to the UNECE Executive Committee. The secretariat will prepare further communications material for UN/CEFACT, in all three official languages, based on the text of this document	Plenary Decision 08-14	Plenary report 2008 para 39	See columns 1D and 2D	See columns 1E and 2E
5	The representatives of Switzerland and France requested the establishment of a website with clear information on current UN/CEFACT projects.	France and Switzerland	Plenary report 2008 para 44	3.2.1 <i>Development of a communications strategy and a roadmap, with priority to strengthening the use of the UN/CEFACT website for information dissemination, with the close collaboration of the secretariat, member states and other stakeholders.</i>	UN/CEFACT has established a detailed project listing on the website – see http://www.unece.org/cefact/ and click “Projects”

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
6	Increased transparency and more accessible information, for example through the web	Russian Federation, United Kingdom	Questionnaire 2008	See column 5D	<p>(a) The Bureau-FMG and secretariat have launched a joint effort to strengthen communications, which includes upgrading the UN/CEFACT website. Member States and other stakeholders will be invited to closely collaborate on key issues</p> <p>(b) The Bureau-FMG has implemented the three-country rule for indication of support from at least three countries for all new project proposals, effective 1 January 2010 and will be providing further information to heads of delegation regarding their role when requested to provide support for project proposals.</p> <p>See also Column 14E on revised mandate, procedures, structure and terms of reference for UN/CEFACT</p>
7	To prepare more literature/information for missions, non-technical audiences and those not familiar with UN/CEFACT's work	Austria, Czech Republic, Japan, Senegal	Questionnaire 2008	See column 1D	See columns 1E and 6Ea

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
8	To improve transparency through: timely information on the work (CZ); more timely provision of documents (RF); annual discussions by member States on policy orientation and the resource situation (CH); programme of work discussions on which standards should be set by UN/CEFACT and which by the private sector (CH); information on self-evaluations (RF).	Czech Republic, Russian Federation, Switzerland	Questionnaire 2008	3.2.1 <i>Development of a communications strategy and a roadmap, with priority to strengthening use of the UN/CEFACT website for information dissemination, with the close collaboration of the secretariat, member States and other stakeholders</i>	See column 5E, 6Ea and 14E
9	To improve promotion of UN/CEFACT, including a more user-friendly website.	Finland, the Netherlands (in General); Russian Federation (also United States under priorities) website in particular	Questionnaire 2008	3.2.1 <i>Development of a communications strategy and a roadmap, with priority to strengthening use of the UN/CEFACT website for information dissemination, with the close collaboration of the secretariat, member States and other stakeholders</i>	See columns 1E, 3E, 5E, 6Ea, 10E, 12E, and 78E
10	The Russian Federation also requested that, in line with the EXCOM recommendations, the UN/CEFACT website should be made more user-	Russian Federation	Plenary report 2009 para 13	Website and translation into Russian covered. For other items, no direct correlation	The home page of the UN/CEFACT website is now available in English, French and Russian and all new announcements are provided in these languages. Further, the

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
	<p>friendly for Russian speakers.</p> <p>Documents on UN/CEFACT processes and procedures should be translated into Russian. There should be more input from Plenary delegations to the review of UN/CEFACT terms of reference (ECE/TRADE/R.650) and more information should be made available about participants in the work to develop standards and recommendations, and on who proposed projects. He requested that the secretariat prepare explanatory notes on each project in the official languages as well as guidelines on the content and use of the website</p>				<p>UN/CEFACT Plenary page is available in all three languages.</p> <p>See also column 2E</p> <p>See column 14E</p> <p>See also columns 5E and 6Ea</p>
11	A suggestion was made to include more non-technical information suitable for	Presentation on behalf of European	Plenary report 2009 para 29	See column 1D	See columns 1E, 5E and 6Ea

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
	both private and public sector users on UN/CEFACT deliverables and to continue work on upgrading the Internet site.	Commission			
12	The French delegation suggested providing UN/CEFACT briefings to keep stakeholders informed of UN/CEFACT's work. The Swedish delegation expressed its support of this idea.	France	Plenary report 2009 para 61	See column 5D	Two briefing sessions were held in Geneva during the UN/CEFACT Geneva Forum in September 2010. One was for missions and the other for technical experts from developing and transition economies. Further such briefings will be held. See also columns 3E and 78E
13	The Netherlands underlined the importance of addressing the various audiences within member States, such as the business communities and public sector, in their own languages. The Netherlands expressed its willingness to assist UN/CEFACT in its efforts to make information accessible to these different audiences.	Netherlands	Plenary report 2009 para 76	See columns 1Da and 5D	See column 1E, 2E, 3E, 5E, 6Ea, 10E, 12E and 78E

2. Production, planning and delivery

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
14	To improve Forum organization and procedures to speed up the production of outputs	Denmark, Iceland, Norway, Republic of Korea, Sweden	Questionnaire 2008	No direct correlation	A full set of draft documents regarding the proposed revised mandate, terms of reference, procedures and structure of UN/CEFACT have been provided for the 16 th Plenary under Agenda Item 8. These documents have been submitted for translation into all three official languages.
15	To improve TBG organization and procedures to speed up the production of outputs	Australia, Denmark, Italy	Questionnaire 2008	No direct correlation	See column 14E
16	The Swedish delegation suggested that: UN/CEFACT should identify short, medium and long-term priorities; input from the Regional Adviser should be fed into the work programme; ongoing work on deliverables related to the whole supply chain should be continued and the global remit should be maintained.	Sweden	Plenary report 2009 para 38	No direct correlation	See column 14E and, where necessary, to be further reviewed by the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
17	The Italian delegation supported the Swedish statement and stressed the importance of closer cooperation with SDOs (particularly within the EC).	Italy	Plenary report 2009	No direct correlation	See column 14E and, where necessary, to be further reviewed by the Bureau
18	Document ECE/TRADE/C/CEFACT/2009/20, concerning the ongoing revision of the Mandate, Terms of Reference and Procedures for UN/CEFACT (ECE/TRADE/R.650 Rev. 4) was presented. The delegation of the Russian Federation requested that this revision clarify procedures for organizing the Plenary.		Plenary report 2009 para 62	No direct correlation (besides revision of R.650)	See column 14E
19	The Plenary requested that, once finalized, the secretariat ensures translation of the revised text of ECE/TRADE/R.650/Rev. 4 and its annexes into French and Russian so that they could be submitted for intersessional approval.	Plenary decision 09-04	Plenary report 2009 para 62	No direct correlation	See column 14E

3. Stakeholder requests relating to planning

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
20	The Russian delegation requested that its concerns raised (...) and the needs expressed by countries in the questionnaire prepared for the 2008 Plenary be reflected in the decisions of the Plenary and a timeframe be provided for their implementation.	Russian Federation	Plenary report 2009 para 42	No direct correlation	The current document.
21	The Netherlands delegation requested that, based upon a full inventory of the requirements and needs of stakeholders, a list should be prepared of action items which, if carried out appropriately (including as in terms of timeliness, right content, or right sequence), would lead to deliverables fulfilling the requirements and needs listed.	Netherlands	Plenary report 2009 para 42	No direct correlation	The current document. See column 14E and, where necessary, to be reviewed in further detail by the Bureau
22	Ask secretariat to prepare a note mapping how requests made at the current and previous sessions fit into the UN/CEFACT work programme.	Belarus	Response noted in Plenary report 2009 para 43	No direct correlation	The current document.

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
23	The delegation of the Russian Federation requested that the mapping to the programme of work of stakeholder priorities raised during the fourteenth and fifteenth sessions, and the related gap analysis, be transmitted to heads of delegation.	Russian Federation	Plenary report 2009 para 64	No direct correlation	The current document.
24	The Swedish delegation suggested setting key priority areas for experts to work around, and requested more communication from UN/CEFACT and the secretariat, either through Heads of Delegation or through the UN/CEFACT website, in order to achieve better information flows to stakeholders.	Sweden	Plenary report 2009 para 73	No direct correlation	To be further reviewed by the Bureau See also column 6Ea
25	Establishment of a Registry/global trade data directory	India, Republic of Korea	Questionnaire 2008	No direct correlation	Progress was reported at the Forum and will be reviewed and followed up further by the Bureau
26	The French delegation stressed that priority should be given to the development of UN/CEFACT's role as a platform for convergence vis-à-vis all actors and stakeholders involved in standardization.	France	Plenary report 2009 para 37	4.1 - Liaise with other standard setting organizations and agencies	See column 14E and, where necessary, too be further reviewed by the Bureau

4. Capacity-building and implementation

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
27	Assistance and increased implementation	Belarus, Czech Republic, India, Russian Federation, Sweden	Questionnaire 2008	See column 3D	See columns 14E, 3E and 28E
28	Trade Facilitation Implementation Guide	Finland, Italy, Sweden	Questionnaire 2008	3.1.4 <i>Completion of the Trade Facilitation Implementation Guide and a series of country / regional workshops based on the Guide;</i> 3.1.5 <i>Maintain and revise the Trade Facilitation Implementation Guide in response to feedback from countries and changing trade facilitation needs</i>	The UNECE secretariat, with advice from a project team of UN/CEFACT experts, is implementing a project to Develop a Guide for Trade Facilitation Implementations (TFIG), with support from the Swedish Development Agency, Sida
29	The Swedish delegate stated that it was important for UN/CEFACT not to compete in the area of capacity building and implementation of international standards, but to cooperate with other technical assistance organizations.	Sweden	Plenary report 2009 para 58	4.1.3 <i>-Identify core partners/agencies that are vital to the delivery of UN/CEFACT instruments and define, review, and agree upon a division of labour and respective roles and responsibilities; develop a mechanism for effective cooperation and delivery</i>	Liaison with standards developing organizations is an ongoing activity of the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
30	The French delegate suggested UN/CEFACT could help countries to prepare projects and approach donors.	France		No direct correlation	See column 14E and, where necessary, to be further reviewed by the Bureau
31	The German delegate suggested that UN/CEFACT should explain how to implement the standards it produced.	Germany		<p>2.3.7 Development of high -level implementation packages to assist in the understanding of the requirements for implementation of specific standards and recommendations</p> <p>2.3.8 Development of technical implementation packages to assist in the technical implementation of specific standards and recommendations</p>	<p>UN/CEFACT to develop high-level and technical implementation packages to assist in the understanding of the requirements for implementation of specific standards and recommendations</p> <p>See columns 14E, 3E and 28E</p>

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
32	The representative of Belarus stated that his country's main priority was the implementation of existing UN/CEFACT standards and recommendations although this should not hinder the development of new tools and instruments. The UNECE main priority is the greater integration and involvement of the transition economies into the economic area.	Belarus	Plenary report 2008 para 11	See column 3D	See columns 14E, 3E and 28E
33	Case studies (success stories)	Canada	Questionnaire 2008	3.1.8 <i>Foster the development of an online standards showcase, in collaboration with more complex and complete efforts associated with developing the online standards registry, as a key tool to support capacity-building, by helping to easily demonstrate UN/CEFACT standards and recommendations and opportunities for their use.</i>	To be further reviewed by the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
34	Developing case studies, implementation examples and statistics regarding implementation	Belarus, the Netherlands, Russian Federation (Also see Canadian reply under priorities)	Questionnaire 2008	See column 33D	To be further reviewed by the Bureau
35	Providing more implementation assistance to country officials, engaging more countries in implementation/projects	India, Russian Federation, Viet Nam	Questionnaire 2008	See columns 3D and 28D	See columns 3E, 28E and 31E
36	Increasing the use/referencing by the European Commission of UN/CEFACT standards	France, Poland	Questionnaire 2008	No direct correlation	To be further reviewed by the Bureau
37	(The report) reiterated the need for a UN/CEFACT repository and expressed appreciation of the move of the UNNext initiative from UNESCAP and UNECE and the possibility that the eBGT initiative could help in establishing an interface with UN/CEFACT working	AFACT	Plenary report 2009 para 32	<i>2.3.1 Development and implementation of an online standards registry; build on the Technical Specifications developed under the Programme of Work 2008-2009 to advance availability of this central registry to foster the</i>	To be further reviewed by the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
	groups			<i>development, publication and access to UN/CEFACT instruments and the extent of their evolving use around the world;</i> See also column 33D	
38	The delegate from Kyrgyzstan requested that a special programme on issues relating to implementation of the Single Window be created.	Kyrgyzstan	Plenary report 2009 para 41	No direct correlation	The secretariat, in collaboration with ITAID, is developing a Single Window Implementation Framework (SWIF) to assist United Nations Member States to better understand, plan and manage SW projects.
39	Belarus is also working on an electronic goods passport, which links goods and electronic documents, and will support Single Window Systems. The Government of Belarus has sent a letter to UNECE asking for support to further develop this project.	Belarus	Plenary report 2009 para 49	See columns 28D and 31D	See column 14E

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
40	Kazakhstan intended to implement a Single Window, but requested UN/CEFACT assist it by providing specific information on the benefits of Single Window implementation to support government decision making processes.	Kazakhstan	Plenary report 2009 para 54	See column 3D	See columns 14E, 3E and 38E
41	The delegation of Viet Nam requested technical support from UN/CEFACT for e-commerce projects.	Viet Nam	Plenary report 2009 para 58	No direct correlation	Follow-up on this request has not been possible as UNECE is not a technical cooperation agency
42	The German delegate suggested that UN/CEFACT should explain how to implement the standards it produced.	Germany	Plenary report 2009 para 58	See column 31D	See columns 41E, 3E and 31E
43	France mentioned the need to share more examples of the ways in which countries apply UN/CEFACT standards, citing the example of an official French publication of a regulatory document that defines the French interoperability framework for electronic communications that cites work from UN/CEFACT. Such examples are helpful in demonstrating the useful outputs produced by UN/CEFACT.	France	Plenary report 2009 para 75	See column 33D	See columns 14E and, where necessary t be further reviewed by the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
44	A key challenge is deliverables and all Nordic countries would need a robust global standard on e-invoicing	Norway	Plenary report 2008 para 13	2.1.1 - Develop new standards and recommendations in response to the needs of member States and the business community. There are over 60 projects currently under development	Cross-industry invoice (version 2) standard published.
45	The convergence process between different standards also should take into account the practical needs of businesses.	Norway	Plenary report 2008 para 13	No direct correlation	Being advanced by collaboration with UN/CEFACT experts working with other standards efforts, e.g. e-invoice and e-procurement. Strong collaboration on related implementation issues - involving business, government and standards experts from a range of organisations - is also taking place under CEN principles and funding arrangements, especially through the Workshop on the Business Interoperability Interfaces (BII2)
46	e-Invoicing	Austria, Czech Republic, Finland, Italy, Japan, Netherlands, Norway	Questionnaire 2008	See column 44D	Already completed

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
47	e-Procurement and e-Tendering	Czech Republic, Denmark, Iceland, Japan, Norway, Viet Nam	Questionnaire 2008	See column 44D	Work already under way
48	Single Window and related recommendations	Finland, Italy, Japan, Norway	Questionnaire 2008	See column 44D	Two new Single Window related recommendations were developed and submitted for approval by the Plenary (Recommendations 34 and 35)
49	Cooperation with UBL and migration from UBL and ebXML	Denmark, Finland, Iceland, Viet Nam	Questionnaire 2008	<p><i>4.1.1 Identify and monitor the work of other organizations that are relevant to UN/CEFACT work, and, where appropriate, cooperate with such organizations to avoid the duplication of effort and to generate synergies (e.g., with the European Union in the area of e-procurement)</i></p> <p>See also Column 26D</p>	Next steps in cooperation under review by Standards Liaison member of Bureau.
50	UNeDocs	Australia, Malaysia, United Kingdom	Questionnaire 2008	UNeDocs project suspended by Bureau	Taken up in eBGT gap analyses and related technical alternatives study, being followed up by Bureau, see column 14E
51	Transport messages and e-Procedures	Czech Republic, Norway	Questionnaire 2008	See column 44D	Part of ongoing work of UN/CEFACT - see programme of work for 2010-2011

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
52	Standards supporting interoperability based on frameworks for international trade procedures	Netherlands, Poland	Questionnaire 2008	See column 44D	Part of ongoing work of UN/CEFACT - see programme of work for 2010-2011
53	eCERT (Sanitary and Phytosanitary Certificates)	Australia	Questionnaire 2008	See column 44D	Already completed
54	Finalization of UNTDED corrigendum and alignment of all relevant UN/CEFACT work with UNTDED 2005	Czech Republic	Questionnaire 2008	See column 44D	To be reviewed by Standards Liaison member of the Bureau.
55	Finalization of ebXML standards	Czech Republic	Questionnaire 2008	See column 44D	Part of standards liaison review and to be followed up by the Bureau, see column 14E
56	Input from UN/CEFACT to the work by the European Union on a "European Interoperability Framework"	Poland	Questionnaire 2008	See column 49	See column 14E and, where necessary, to be further reviewed by the Bureau
57	Resolving open UNeDocs issues	Australia, Italy, Japan, Malaysia	Questionnaire 2008	UNeDocs project suspended by Bureau	Taken up in eBGT gap analyses and related technical alternatives study, being followed up by Bureau, see column 14E

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
58	Looking at backward compatibility problems between XML schema issuances and, in that context, the frequency of those issuances	Denmark, Norway, Viet Nam	Questionnaire 2008	2.2.1 <i>Regular ongoing maintenance, publication and translation into French and Russian of UN/CEFACT standards, recommendations and codes, such as UN/LOCODE, UN/EDIFACT, codes and CCL</i>	See column 14E and to be followed up by the Bureau
59	Expanding work to include other standards based on the core components technical specification (CCTS)	Canada	Questionnaire 2008	See column 58D	See column 14E and to be followed up by the Bureau
60	Increasing cooperation on the e-invoice work between TBG1, TBG5 and ISO 20022	Finland	Questionnaire 2008	See column 44D	See column 14E; steps being taken by Bureau to facilitate enhanced cooperation.
61	Establishing a monitoring group to review requests for new standards to check the application of criteria and resource availability	Switzerland	Questionnaire 2008	No direct correlation	See column 14E
62	SITPRO needed new standards (in particular XML), guidance on best practices and an improved delivery process from UN/CEFACT.	SITPRO	Plenary report 2009 para 30	See column 44D	See column 14E and to be followed up by in detail by the Bureau
63	The Italian delegation stressed the importance of closer cooperation with SDOs (particularly within the EC).	Italy	Plenary report 2009 para 39	4.1 <i>Liaise with other standard-setting organizations and agencies</i>	See column 14E and being followed up by Standards Liaison member of the Bureau.

5. Transition economies

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
64	Best practices should be shared in transition economies, and these countries should be involved in standards-setting as well as determining the areas in which standards are developed. In fact, more transparency and better communication concerning the UN/CEFACT programme of work is important, and perhaps a network of Eastern European experts would be a way to achieve these.	Russian Federation	Plenary report 2008 para 12	<p>2.1.2 <i>Encourage the participation of countries with economies in transition in the standards development process</i></p> <p>See column 33D</p>	See columns 14E, 3E, 12E, 28E and 31E
65	The representative of Belarus proposed that, before undertaking implementation, it would be useful for countries in the Commonwealth of Independent States (CIS) to have an analysis of the current system of trade facilitation and e-business. Then, based on the conclusions, States could suggest what recommendations would be useful. UN/CEFACT is part	Belarus	Plenary report 2008 para 42	1.1.2 <i>Identification of specific requirements of countries with economies in transition.</i>	A needs-assessment exercise under the Committee on Trade is currently under way. Two further needs assessments in two transition economies are planned for 2011.

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
	of UNECE, which has a special responsibility to the countries of the region				
66	(The representative of the Russian Federation) also supported the proposal for an analysis of the current situation in CIS countries, and recommended increased capacity-building to encourage expert participation in the standards-setting work.	Russian Federation	Plenary report 2008 para 44	See column 65D	See columns 14E, 3E, and 65E
67	Mongolia stressed that it was essential to address the specific needs of countries in transition	Mongolia	Plenary report 2009 para 40	See columns 3D and 65D	See columns 14E, 3E and 65E
68	The delegation of Mongolia suggested that the demand-driven approach to capacity building could incorporate the exchange of information between member States with differing levels of experience in trade facilitation and e-business, such that those with advanced knowledge in this area could share their experiences with those developing specific projects, particularly in transition economies.	Mongolia	Plenary report 2009 para 74	See columns 3D	See columns 14E, 3E

6. Trade facilitation

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
69	Increased involvement of national industry and government agencies	Russian Federation, United Kingdom	Questionnaire 2008	Ongoing work	See columns 14E, 6Ea, 12E and 78E
70	Policy guidance from Governments	Russian Federation, Switzerland	Questionnaire 2008	Ongoing work	Stakeholder needs assessment sessions held during 2008 and 2009 Plenaries See also column 14E, 65E
71	Customs-related activities	Czech Republic, France	Questionnaire 2008	4.2.1 <i>Report on the cooperation with WCO and the implementation of UN/CEFACT and other standards for cross-border trade and, in particular, their value for small and medium-sized enterprises (SMEs), transition and least developed economies. Ensure that the standards are of practical use for SMEs, transition economies and developing countries.</i>	See column 14E and report to the fifteenth Plenary on the cooperation with WCO and the implementation of UN/CEFACT and other standards. See also UN/CEFACT programme of work 2010 - 2011

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
72	Trade Facilitation	Senegal	Questionnaire 2008	<i>1. Identification and analysis of opportunities to simplify harmonize and standardize international trade processes, procedures and information flows within and between countries.</i>	See column 14E
73	The Russian Federation suggested that it would be very useful if UN/CEFACT were able to develop internationally agreed definitions for trade procedures and for trade facilitation. The UNECE secretariat noted that UN/CEFACT already had an agreed definition. A number of delegates expressed the opinion that due to longstanding practices in different organizations of using these terms differently, it was unlikely that an international agreement on “standard” definitions could be found.	Russian Federation	Plenary report 2009 para 56	No direct correlation	See column 14 E

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
74	The delegation of Mongolia queried how his country could obtain resources for trade facilitation projects among the variety of donors and initiatives involved in the region.	Mongolia	Plenary report 2009 para 58	No direct correlation	Follow up on this request has not been possible as UNECE is not a technical assistance organization

7. Cooperation with other agencies

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
75	The Plenary requested the Bureau and the secretariat to follow up on the recommendations from the Joint Capacity-Building Symposium organized by the Asia-Pacific Economic Cooperation (APEC) and UN/CEFACT in Seoul in May 2008. In particular, the delegations expressed support for (a) the development of a recommendation on the use of the UN/CEFACT Core Component Library as the foundation standard for cross-border paperless trading, and (b) the establishment of a joint APEC - UN/CEFACT task force.	Plenary Decision 08-12	Plenary report 2008 para 34	See column 44D	See column 14E
76	The representative of Ireland noted that UN/CEFACT extends beyond the UNECE, and suggested that further contacts continue with the other regional commissions.	Ireland	Plenary report 2008 para 33	No direct correlation	See column 14E. The regional commissions of the United Nations have also embarked on a joint approach to trade facilitation, which includes capacity-building for UN/CEFACT and related standards

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
77	It is important to strengthen cooperation between UN/CEFACT and other bodies	Norway	Plenary report 2008 para 13	<i>4. Collaboration with other key players involved in trade facilitation activities and organizations involved in standards development with the view of avoiding duplication of work and building together and internationally consistent framework</i>	See column 14E. UNECE is a core partner of the Global Facilitation Partnership (GFP), which includes the World Bank, World Customizations Organization, UNCTAD, OECD, ICC and related organizations. UNECE also works closely with the so-called “Annex D” organizations (similar listing to the GFP above) in Trade Facilitation under the WTO Doha Round. See also column 78E
78	Furthermore, the role of UN/CEFACT in the implementation of World Trade Organization (WTO) rules was important, and coordination with other organizations should be encouraged.	France	Plenary report 2008 para 37	See column 77D	See column 14E. UN/CEFACT also made several presentations to WTO members in the context of the WTO Trade Facilitation Negotiations under the Doha Round in 2009 and 2010. See also column 76E and 77E

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
79	WTO members appreciate UN/CEFACT standards and tools, but implementation is an important issue, and cooperating with UNCTAD would help promote UN/CEFACT standards in the field.	UNCTAD	Plenary report 2008 para 56	See column 77D	See column 14E and 77E
80	The representative of Switzerland pointed out that given its standard-setting nature, UN/CEFACT should be involved in the work on trade facilitation in the World Trade Organization (WTO). Through implementation of standards, reforms could move forward, regulatory issues could be resolved and a framework created for donors to provide support.	Switzerland	Plenary report 2008 para 58	See column 77D	See column 14E, 77E and 78E
81	A suggestion was raised to create an informal group, jointly with the United Nations Conference on Trade and Development (UNCTAD), for interested countries to discuss trade facilitation implementation in the World Trade Organization.	Unspecified	Plenary report 2008 para 59	See column 77D	See column 14E, 77E

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
82	The Plenary noted the Report on the World Trade Organization Negotiating Group on Trade Facilitation (ECE/TRADE/C/CEFACT/2008/17) and requested that the Bureau and the secretariat discuss with UNCTAD and country representatives to WTO how to ensure that UN/CEFACT recommendations and standards are taken into account in the negotiations.	Plenary Decision 08-19	Plenary report 2008 para 64	See column 77D	See column 14E, 77E and 78E
83	Implementation of WTO TF agreement	Switzerland	Questionnaire 2008	See column 77D	See column 14E, 78E
84	Collaborating more with OECD, UNCTAD, WTO, WCO and other international organizations	Czech Republic, Italy	Questionnaire 2008	See column 77D	See column 14E, 77E
85	The Russian Federation provided information on the "Greater Tumen Initiative" in which it was a member with a number of north-western Asian countries, and requested assistance from UN/CEFACT in putting this Initiative in contact with AFACT so that they could explore possible areas for cooperation.	Russian Federation	Plenary report 2009 para 26	No direct correlation	See column 14E and to be followed up in detail by the Bureau

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
86	The report underlined the need for closer cooperation between AFACT and UN/CEFACT working groups	AFACT	Plenary report 2009 para 32	See column 77D	See column 14E and to be followed up in detail by the Bureau
87	The United States delegation noted the significant globally oriented role that UN/CEFACT plays in the international standards community, which supports trade facilitation and electronic business. He stated that one major concern of Governments and businesses was that there were too many standards and standard development organizations (SDOs). Although the majority of SDOs had their own niche, the need to strengthen cooperation and symbiosis was stressed, as had happened in UN/CEFACT-OASIS cooperation on ebXML	USA	Plenary report 2009 para 35	See column 77D	See column 14E

8. Executive Committee, Committee on Trade, decisions, relations

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
88	The Plenary took note of the Report on Cooperation between the UNECE Trade and Transport Divisions (ECE/TRADE/C/CEFACT/2008/18 and ECE/TRANS/2008/3). It requested the Bureau and the secretariat to work with their counterparts in the Committee on Trade, the Inland Transport Committee, the Working Party on Customs Questions in Transport and the Transport Division to identify specific joint activities that would be supportive of UN/CEFACT objectives, taking into account available resources and interest of experts. It also encouraged UN/CEFACT to contribute to the joint Committee on Trade and Inland Transport Committee Conference to take place in February 2009.	Plenary Decision 08-20	Plenary report 2008 para 65	<i>4.3 Work closely with the UNECE Committee on Trade and other parts of the UNECE</i>	See column 14E. UN/CEFACT also contributed to the joint Committee on Trade and Inland Transport Committee Conference that took place in February 2009.

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
89	The Swiss delegation noted the useful exchanges in the previous informal consultations, and hoped the UNECE Executive Committee would develop recommendations to strengthen UN/CEFACT. He presented the submission by Switzerland (document ECE/TRADE/C/CEFACT/2008/25), and noted that the “electronic Business, Government and Trade (eBGT)” initiative, the Intellectual Property Rights report, and an improved website would address a number of concerns expressed in that paper.	Switzerland	Plenary report 2008 para 35	No direct correlation	See column 14E and EXCOM Decisions and Action Plan (Progress Report to EXCOM, 12 July 2010, document ECE/TRADE/C/CEFACT/2010/2)

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010-2011	Specific activity undertaken or planned
90	The Plenary took note of the discussion paper submitted by Switzerland, also presented to the UNECE Executive Committee on May 6 2008, and encouraged delegations to coordinate with their missions in Geneva in order to be prepared for participating in the discussions taking place in the UNECE Executive Committee	Plenary Decision 08-13	Plenary report 2008 para 38	No direct correlation	See column 89E
91	The representative of the Russian Federation requested that the Programme of Work explain how it fits in with the Committee on Trade's political tasks, in a "top-to-bottom" approach.	Russia	Plenary report 2008 para 44	No direct correlation	The outcome of the needs assessments undertaken by the Committee on Trade will feed into the UN/CEFACT work and priority setting
92	Increasing participation by government and business	United States	Questionnaire 2008	See column 3D	See columns 14E, 3E, 12E and 78E
93	The Interim Chair of the Committee on Trade requested that the documents endorsed under Decision 09-02 be copied to the Bureau of the Committee on Trade	CT Interim Chair	Plenary report 2009 para 16	Completed	Done

9. Role of the Plenary

	A	B	C	D	E
No.	Requests	Origin	Exact reference	Mapping to programme of work 2010/2011	Specific activity undertaken or planned
94	The Plenary took note of the report on Intellectual Property Rights (ECE/TRADE/C/CEFACT/2008/10) and requested that the Bureau follow-up on the recommendations found in the report. In particular, it requested that the Centre establish a standing intellectual property rights task force, and that the necessary modifications to the mandate and terms of Reference of UN/CEFACT (TRADE/R.650/Rev.4) and its annexes be completed and submitted for intersessional approval.	Plenary Decision 08-17	Plenary report 2008 para 62	No direct correlation	See column 14E
95	Making more use of government and business representatives to promote UN/CEFACT recommendations and standards in other forums.	United States	Questionnaire 2008	See column 3D	See columns 14E and 3E

96	The delegation of Belarus noted the importance of the follow up to developments arising from the specific outcomes from the stakeholder sessions held at the 2008 UN/CEFACT Plenary and to the suggestions made by member States in their replies to the questionnaires, which were distributed immediately prior to that Plenary. In this context, he expressed hopes that such follow up would take place with respect to conclusions coming out of this Plenary	Belarus	Plenary report 2009 para 9	Ongoing work	Mapping provided in the current document
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10. Miscellaneous

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No.	Requests	Origin	Exact reference	Mapping to programme of work 2010/2011	Specific activity undertaken or planned
97	The French delegation encouraged UN/CEFACT to promote greater participation of member States and to improve transparency.	France	Plenary report 2008 para 37	No direct correlation	See columns 12E, 14E and 78E
98	Increased recognition from national, regional and international authorities	France	Questionnaire 2008	No direct correlation	See column 14E. Solicit inputs from national, regional and international authorities to determine requirements and priorities
99	Improving secretariat support for UN/CEFACT groups	Finland, Sweden	Questionnaire 2008	Overall PoW	Action Plan 2010 - 2011
100	Improving secretariat support for national "PRO" organizations	Poland	Questionnaire 2008	Regional Adviser	Regional Adviser
101	Implementing the recommendations as set out in the report of the Intellectual Property Rights Task Team	Japan	Questionnaire 2008	No direct correlation	Included in the Bureau activities on opportunities to strengthen procedures. See also column 14E
102	Implementing the electronic Business, Government and Trade (eBGT) project objectives	United Kingdom	Questionnaire 2008	This project concluded in April 2010	See column 14E. This project concluded in April 2010