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ECONOMIC COMMISSION FOR EUROPE

COMMITTEE FOR TRADE, INDUSTRY AND ENTERPRISE DEVELOPMENT

Centre for Trade Facilitation and Electronic Business (UN/CEFACT)

Item 8 of the provisional agenda

Eighth session, 27-30 May 2002

**ISO-IEC-ITU-UNECE
Memorandum of Understanding
Electronic Business Management Group**

Minutes of the Sixth Meeting, Fort Lauderdale, USA, 2001-11-8/9

Submitted by the UN/CEFACT Standards Liaison Rapporteur *

The present report is being submitted to the Plenary for information.

* The present document is reproduced in the form in which it was received by the secretariat.

ISO - IEC – ITU - UN/ECE
MEMORANDUM OF UNDERSTANDING *ELECTRONIC BUSINESS*
MANAGEMENT GROUP

SUBJECT

Minutes of the Sixth Meeting: Fort Lauderdale, US, 2001-11-8/9

Participants

NAME	REPRESENTING ORGANIZATION	E-MAIL
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Resolution and action items of the previous meeting

RESOLUTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
00/12	The MoU/MG resolves to urge that no NWI on, nor fast tracking of, applications of XML syntax be processed in our constituencies until the ebXML infrastructure deliverables are available. These deliverables are expected in April 2001	A	Closed
00/13	The MoU/MG invites all the participating organizations in the MoU to submit summary information on their current and planned activities on applications of XML on or before 2001-01-26 to the MoU secretary.	A	Open
00/14	The MoU/MG resolves that all of the member organizations of the MoU should include a link to the MoU web site.	A	Open

ACTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
00/3	To raise awareness of the work of the MoU and to explain better the role and objective of the MoU, the MoU/MG requests Mr. R. Walker, Mr. H. Mason to develop a vision statement and Ms. C. Fuller, and Mr. F. Vuilleumier to develop a FAQ list.	A	Open
00/6	<ol style="list-style-type: none"> 1. ISO TC 68 to confirm and detail its offer concerning to use the OID model to the MoU/MG 2. That parties of the MoU/MG interested in testing the proposal forward their interest to the MoU secretariat. 3. That a report to the MoU/MG on the progress of the proposal be prepared by the implementers. 	A	Open
00/7	<ol style="list-style-type: none"> 1. MoU/MG will forward their requirements for the BOS Web site to Secretary; 2. Secretary to send the summary of those requirements to ITU 3. ITU to continue to maintain the BOS website and establish a BOS list server 	A	Closed
00/8	<ol style="list-style-type: none"> 1. MoU/MG members to send their comments on Annex 1 to Secretary no later than 2001-01-05 2. Secretary to process the comments and post the revision on the BOS Website 	A	Closed No comments received

1. Welcome and administrative details

Ms. C. Fuller, MoU/MG Chair welcomed the participants to the 6th. Meeting of the MoU/MG. The secretary presented the mission and objectives of the MoU to the new participants. He informed that apologies were received from D. Dobbing, V. Hornsel and G. Barta.

2. Adoption of the Agenda

THE ISO TC 184 SC 4 Chair requested to minute that coordination issues exist with IEC TC 93 and, therefore, their active participation or active liaison is recommended. A resolution 01/09 was drafted to that effect. ISO TC 37 Chair informed the meeting that a presentation of the PWI of TC 37 will be available to the participants.

THE UN/CEFACT CSG Chair requested to add the issue of participation of international user groups to the agenda.

The issue of UTF encoding will be discussed under item 6.6.

The agenda was approved with these additions.

3. Approval of the minutes of the previous meeting

The minutes were approved.

4. Matters arising from the minutes and previous resolutions

MoU/MG/01 N0071, N82

4.1 Resolution 00/12 NWI on XML /ebXML status

Closed

4.2 Resolution 00/13 Summary information on XML

MOU/MG Chairperson noted to the importance to maintain a list on the web site of all the activities under way.

It was agreed to discuss the resolution under item 6.3 of the agenda.

Resolution 00/14:

THE MOU/MG Chairperson noted the need for an introduction to the MoU. The meeting discussed the resolution and was of the view that the technical groups as listed in Annex of the MoU are recommended to introduce a link to the MoU from their website.

THE UN/CEFACT STANDARDS LIAISON Rapporteur noted that each standard setting organization, members of the MoU, should urge their members bodies participating in the MoU, to introduce the link to the MoU web site.

THE ISO TC 154 Chair noted that the MoU web site should offer a single window to allow users access to the standards relating to electronic business.

THE ISO IEC JTC 1 SC 32 Representative informed the meeting about work going on coded value domains. It was noted that FDIS 15944 Part-1 table should be taken into account for the 'road map' of the MoU.

4.3 Action item 00/06. OID-TC68 proposal

THE MOU/MG Chairperson will report on the action item

4.4 Action item 00/07 BOS website

Closed

Upon request by ITU, the meeting agreed to close the exploder of the BOS. The list of participants should be kept registered on the exploder. The material of the summit should be kept on the site.

4.5 Action item 00/03 Vision statement and FAQ of MoU

Concerning action 3, THE ISO TC 184 SC 4 Chair reported that the vision statement would be provided shortly, with input to the FAQ to be commented by all.

THE ISO TC 154 Chair informed that he would provide a first list of questions before the end of the year.

The documents should be approved at the next meeting of the MoU/MG.

5. Co-ordination of existing actions

5.1 BOS follow up

The secretariat introduced the results of the BOS and reported that it was a highly useful meeting, despite the minimal result achieved by the summit.

THE UN/CEFACT CSG Chair noted the openness and the exchange among participants and exchange of views.

THE ISO IEC JTC 1 SC 32 Representative noted that within SC32, there are different views among these concepts and their meaning. He also noted that coordination on these issues is done through joint work item.

THE ITU-T SG 17 Representative noted that the TC 68 OID proposal came out of the BOS and that it could be an opportunity as a follow-up of the summit, maintaining the interesting exchange and understanding of work going on within different organizations.

SP noted that it might be useful to request an update from the participants to the BOS.

THE MOU/MG Chairperson requested the views of the meeting on the follow-up of the BOS. THE UN/CEFACT CSG Chair suggested that 2003 might be a good date for envisaging a follow-up of the BOS.

THE ISO TC 184 SC 4 Chair noted that more and more initiatives, such as the dictionaries issue are proliferating. THE ITU-T SG 17 Representative noted that on the technical level there is a proliferation of schema developments such as in ANSI developments.

THE ISO IEC JTC 1 SC 32 Representative noted the issue of business scenarios: methods, process, specifications, roles etc. that might be relevant to address at such a follow-up. He also THE ISO IEC JTC 1 SC 32 Representative that the open group addressed the issue and suggested that the outcome should be made available to the MoU/MG.

THE EWG Chair noted that SC32 is working on Business Objects while within the UN/CEFACT EWG experts are working on core components: are these similar concepts?

THE ISO TC 154 Chair noted that the IPR is another set of issues and that, concerning the BOS follow-up, there are three layers:

- Core components, semantics, dictionaries
- message, transaction, process
- process-modelling layer.

Objects are used in the three layers. IPR is another set of issues and should be disconnected from the BOS follow-up.

The Chairperson noted that the issue was discussed within ANSI, that XML and BOS could focus the debate and suggested approaching ANSI on that issue.

THE UN/CEFACT CSG Chair was of the view that it is important that the event is seen as an MoU/MG event, with control over the preparation of such a summit, and that it should be held at the UN in Geneva. He offered to provide an outline of such an event, along with the costs for an organizer. Further, he suggested that a follow-up on BOS in 2002 should be organized around BOS follow-up and XML summit, and, that with careful planning, the event might provide interesting visibility to the MoU. The Chairperson agreed to the proposal and will approach ANSI in relation to it.

Concerning the date, it was decided to request the availability at UN Geneva before defining the date. The BOS-XML summit would then be held end of 2002, potentially in Geneva, CH. THE EWG Chair suggested asking CENN/ISSS about their willingness to sponsor this event.

In order to prepare the BOS-XML summit, it was suggested to prepare a one page presentation on the follow-up information to be provided by the BOS participants. The information would be put on the BOS web site and the deadline for the information to be received by end January 2002.

The meeting agreed to hold a one-day for the BOS follow-up and two days for XM, tentatively the first week of December 2002.

The following preparation teams were agreed:

BOS Follow-up:

- Leader: S. Mathews
- Participant: Phil, TC 184, SC 31, Ray Walker

XML Summit:

- Leader: Karl Best

- Participant: Phil, Jon, THE ISO CS SECRETARIAT, Ray Walker

The Chairperson summarized the discussions on the legal issues and that they should be disconnected from the next summit.

Concerning the legal aspects, THE UN/CEFACT CSG Chair noted that these discussions are within a growing area of issues, IPR, legal etc. and that these issues should be put on the agenda of the next MoU/MG meeting to identify the possibility for a common policy. In that context, THE MOU/MG Chairperson informed that ANSI ASC X12 updated their legal requirements.

THE OASIS UBL TC Chair noted that the legal issues are critical and that should not be considered in relation to the BOS but should be addressed separately. The legal issues are raised because of the software patents etc, and , noted that the issue of the IPR is most critical within his industry group. He noted that, in case the objective was to achieve an international understanding and agreement, this might require more than a day.

Following the proposal by the Chairperson to hold a one-day workshop on the legal issues, THE ISO IEC JTC 1 SC 32 Representative noted that, concerning IPR/patents, the IPR as written today by standard bodies is the existing rule and that the approach by WIPO on IPR might act against standard developments.

THE UN/CEFACT CSG Chair suggested holding the workshop on IPR for one day back-to-back to the MoU/MG meeting in March 2002. The outcome of that workshop could be forwarded into the summit. He expressed his willingness to develop a first draft outline of the workshop. ISO/CS offered to host the next MoU/MG and the workshop.

Action: THE UN/CEFACT CSG Chair will provide an outline of the workshop on IPR by mid December November 2001. The workshop will be held back-to-back to the MoU/MG and hosted by ISO in 11 March 2002 MoU/MG and 12 March 2002 – Workshop, and 13 March if required..

Action: THE UN/CEFACT CSG Chair will provide by end November 2001 a proposal for the summit along with costs and C. Fuller will contact ANSI and will be coordinated with the MoU/MG secretariat. The summit is planned during the 2-6 December week 2002 in Geneva.

Resolution 01/02: The MoU/MG resolves to hold a Workshop on Intellectual Property Rights (IPR) issues related to e-business standards the 12 and, if required, the 13 March 2002, back-to-back with the MoU/MG meeting, in Geneva, CH. The Workshop facilities will be provided by ISO.

Resolution 01/01: The MoU/MG resolves to hold its next MoU/MG meeting on the 11 March 2002 in Geneva, CH. The meeting facilities will be provided by ISO.

Resolution 01/03: The MoU/MG resolves to meet the week of 22 July 2002, to be hosted in the US.

Interoperability summit, 2001-12-6/7.

THE OASIS Observer informed the meeting that OASIS is a sponsor of the summit and that the purpose is to promote inter-operability and collaborative work. The first day will address inter-operability while the second day will focus on human resource issues. The summit is a follow-up on a number of meetings sponsored by US organizations. The agenda is available on the OMG web site. He noted that it is an open meeting to all organizations.

The meeting approved to mandate Ms. C. Fuller, MoU/MG Chair to inform the interoperability summit on the MoU/MG mission, to inform them about the planned initiatives and to offer them solutions/approaches.

THE UN/CEFACT CSG Chair informed the meeting that while human resources is outside the scope of UN/CEFACT, it would be important to take the opportunity to inform the participants on the MoU initiatives.

THE ISO CS Secretariat requested that such information should be forwarded to the other organizations in advance and that a better communication among the MoU participants should be sought.

THE ISO TC 154 Chair noted that the heading of the message and the assumption of UN/CEFACT being a consortia is very confusing and THE UNECE Secretariat noted the importance to refer properly to UN bodies in Press releases as UN/CEFACT, being an inter-governmental body, should be identified accordingly.

THE UN/CEFACT CSG Chair, addressing the issue of de-jura, de facto standards, noted that standard organizations are moving towards more flexible standard setting mechanisms. THE OASIS UBL TC Chair noted the definition of a standard setting organization is defined by the status of that organization within the World Trade Organization, but also on the process and procedures applied to produce these standards. There are a number of consortia that claim being a standard organization without fulfilling these criteria.

The Chairperson informed the meeting on the issue of lawsuits involving standards, that are increasing and that are an issue for standard setting organizations.

The chairperson concluded that the discussions show the need for including other groups into the MoU, that there is a need to coordinate at another level.

6. Identification of new coordination issues

6.1 ebXML

MoU/MG/01 N076, N077

THE UNECE Secretariat introduced document N077 and the issue of the establishment of a new working group within UN/CEFACT as a follow-up of the ebXML initiative and that the UN/CEFACT-OASIS agreement developed in Vienna had no legal value within UN and, therefore, had to be renegotiated. Furthermore, the UN Legal Office requested the UNECE secretariat to address the issue of possible conflict between the MoU and the UN/CEFACT-

OASIS agreement. He introduced recommendations 1 and 2 of the document that should be addressed by the MoU/MG. He further noted that, for the United Nations, an MoU is a legally binding document, with standing status and all the implications that result from this status.

THE UN/CEFACT CSG Chair reported on the background information of the ebXML initiative between UN/CEFACT and OASIS, the outcome of the ebXML initiative and the specifications. This information is available on the UN/CEFACT web site and the ebXML web site. Concerning the second phase and the follow-up of the ebXML initiative, he noted that this phase would require the maintenance of the specifications, the development of the core components and the business process. The conclusion in Vienna was to take the agreement and forward it back to the originating organizations. Recognizing that the agreement between UN/CEFACT and OASIS had no legal value for the UN, THE UN/CEFACT CSG Chair in cooperation with the UNECE and following the recommendations of the UN Legal Office, propose to the MoU/MG that OASIS become a participating user organization in the MoU and seek the endorsement by the MoU/MG of this proposal. Further, THE UN/CEFACT CSG Chair commenting on recommendations 1 and 2 of N77, reported that UN/CEFACT is supporting them.

THE OASIS Observer explained that OASIS is still committed to the terms of the agreement reached in Vienna between OASIS and UN/CEFACT and reported that OASIS is looking favourably to the proposal to join the MoU as a user group, depending on a detailed analysis of the MoU and the approval by the OASIS Board.

The Chairperson opened the discussions.

Upon request for clarification on the proposed addendum, THE UN/CEFACT CSG Chair noted that part of the agreement defined in Vienna should be included into the addendum and parts of the procedure of cooperation between UN/CEFACT and OASIS should be included.

It was made clear that OASIS would be invited to join the MoU as an international user group and that UN/CEFACT is asking that the addendum to be drafted would govern the agreement reached in Vienna.

The issue of how to handle the addendum was identified.

THE ISO TC 154 Chair noted that there are two issues that the MoU/MG had to address: OASIS joining the MoU and the division of responsibilities as defined in the agreement between UN/CEFACT and OASIS. Concerning the first issue, ISO TC 154 supports the proposal made by UN/CEFACT as the MoU provides the possibility and flexibility for an addition of a user group with the usual information on the new member. Concerning the second issue, there is no mechanism that provides for defining mechanisms of cooperation with the user group. THE ISO TC 184 SC 4 Chair suggested the possibility to introduce in the text of the MoU that Annex A may need to be revised.

THE UN/CEFACT STANDARDS LIAISON Rapporteur noted the division of responsibility agreed between OASIS and CEFACT does not preclude other parties to join common work

as relevant. OASIS being part of the MoU would facilitate the participation of other international standard setting organizations.

The Chairperson recognized that the MoU does not allow nor provide entries for sub-agreements, the MoU is a framework for cooperation and not a register for bilateral agreements.

THE ITU-T SG 17 Representative supported the view of TC 154 Chair as otherwise it might open endless issues. In his view, the agreement violates the spirit of the MoU as, for example, areas such as of security and transport are a huge body of work already existing.

THE UN/CEFACT CSG Chair noted that, in case, the MoU/MG does not want the sub text to be included into the addendum, UN/CEFACT would be content with that. He stressed that the division of responsibility is to be seen in the context of ebXML.

THE ISO TC 184 SC 4 Chair noted that, in his view, the division of responsibility as agreed and written would exclude all other parties to join in the work.

THE ISO CS Secretariat noted that the proposed addendum should be provided for the MoU/MG to decide on the issue and she stressed that Annex A should be revised. In case Annex A would be redrafted, THE UNECE Secretariat noted that this would require UNECE to seek the views by UN Legal Office before being tabled for signature by the UNECE. In that context, THE ISO IEC JTC 1 SC 32 Representative noted that, while the legal aspects are complicated and might need to be addressed, this might be useful. The Chairperson noted that the MoU/MG understands the concern raised by the Legal office and will request their views in addressing the issues properly.

THE UN/CEFACT STANDARDS LIAISON Rapporteur and THE ISO TC 184 SC 4 Chair noted that Annex A was revised when ITU was joining and suggested to take that approach instead of developing an addendum. The Chairperson noted that, when Annex A was written, XML, ebXML etc were not existing and that there will be a need to review Annex A among the signatories.

Concerning Annex A, THE ISO TC 154 Chair supported the view that the division of responsibility between OASIS and UN/CEFACT will require Annex A to be reviewed. THE EWG Chair noted that OASIS as user group would contribute to the work by providing their requirements.

The MoU/MG approved resolution 01/06 and 01/07:

Resolution 01/06: The MoU/MG recognises that the OASIS consortium qualifies as a Participating User Group under clause 1.4 of the MoU, and resolves that they should be invited to join the MoU/MG. The MoU/MG requests OASIS and the Secretariat to prepare the necessary register entry for signature by the MoU signatories.

Resolution 01/07: Following the changes in the participation within the MoU/MG resulting from resolutions 01/05 and 01/06, the MoU/MG requests the Secretariat to coordinate the development of a corresponding amendment to Annex A to revise the

division of responsibilities between the participating bodies in accordance with clause 2.7 of the MoU, for approval by the MoU/MG at its next meeting.

The MoU/MG approved action item 01/03.

6.2 Core components

THE EWG Chair reported on the developments of the core components activities. The draft methodology and definitions were provided to the ebTWG. Within ebWG five business domains have started to identify core components within their domain. The EWG members consider that the development of the methodology and their definitions needs to be run in parallel. Draft documents are available on the ebXML web site.

THE ISO TC 184 SC 4 Chair noted the need to coordinate the development of core components in the wider enterprise.

THE EWG Chair informed that UCC and EAN started the development of core components in the retail industry and that this work will be provided to the EWG meeting in Barcelona.

THE ISO TC 154 Chair reported that TC 154 is launching a revision of ISO 7372 – UNTDED. A concept document on the revision will be circulated in the near future. It is planned that the revision will compile existing registries, namely – the version 1993 of UN/EDIFACT, latest UN/EDIFACT directory; the G7-WCO customs data harmonization, ISO TC 68 and ISO TC 184 – part 41. This revision would provide a single window for these directories. In that context, THE ISO CS Secretariat stressed to TC 154 that there is not possible, according to ISO rules, to reproduce a standard within another standard.

THE EWG Chair requested information about the name and definition of data elements and the use of OID and that it should be considered the IETF. He informed that ISO JTC 1 SC 6 is developing and maintaining standards for identifications.

THE OASIS UBL TC Chair presented the progress of the work done by the UBL Group of OASIS. He informed about the effort of this group to coordinate their work with UN/EDIFACT developments. As formal participation was not feasible at this stage, the work is being progressed under an OASIS Technical Committee.

He reported on the various existing XML business syntaxes and the interoperability issue that might result. He presented a plan for averting chaos as seen by the OASIS TC, the requirements for a Universal Business Language (UBL), additional requirements for success, starting with xCBL 3.0. he also presented a basic plan to progress the work. He noted that the TC is looking for formal liaison with MoU members organizations doing relevant/related work. An UBL Liaison Subcommittee was defined to receive request for input from SC's; negotiate review schedules with cooperating organizations etc.

THE OASIS UBL TC Chair noted that he seeks to identify the parties in the MoU where liaison is required. Information is available on www.oasis-open.org.

JTC 1 SC32 and CALS international registered their interest in that work and will contact THE OASIS UBL TC Chair.

The Chairperson proposed resolution 01/10 to the MoU/MG. The resolution was approved.

THE UN/CEFACT CSG Chair reported that UN/CEFACT is going through a reorganization and that UN/CEFACT seeks to establish proper relationship with the TC and even more if possible.

D. Epley, representing JTC 1 SC 31, reported to the MoU/MG that he replaces Alan Hambermann in the MoU/MG.

6.3 XML summit and activities

The Chairperson noted the importance to plan carefully the summit from a marketing point of view, not to be confused with all other meetings, initiatives etc. that are mushrooming in the various business sectors.

THE OASIS UBL TC Chair noted that the dates might be in parallel with the biggest XML event in North America. He suggested that a tutorial session could be interesting.

THE ISO TC 154 Chair noted that the target audience should be the international standard setting organizations, the active consortia and the users.

The meeting explored the messages that should be promoted. THE UN/CEFACT CSG Chair proposed to define a draft outline for the XML summit with THE OASIS Observer for development by the XML preparation team. It was suggested to use the same structuring as the BOS follow-up.

HM noted that it would be useful to have a high-level keynote speaker to speak at the summit. He suggested Mr. Cho, President of Toyota.

THE UNECE Secretariat suggested that the CEO's of the MoU standard setting organizations introduce the two days to set the overall scene under which this event is taking place.

The Chairperson noted the need to cover SMEs, developing and transition economies and that this concern should also be covered by the MoU vision statement.

It was agreed that the MoU/MG March meeting would review and finalize the programme for the summit.

6.4 ISO TC 37 SC4 PWI Product classification Workshop on Product/Property Dictionaries

MoU/MG 01 N0078, N0079

THE ISO TC 37 Observer presented document N0079.

THE ITU-T SG 17 Representative noted that the mechanism used to identify objects might allow using existing different classifications in the system. THE ISO TC 37 Observer reported that the purpose of the TC 37 proposal is to describe and exchange all information. He suggested the need for a standard reference model that would offer the first level of interoperability. A standard classification would provide the second level. It should consist of attributes library, product classes, hierarchies, synonyms and keywords.

HM noted that the issue is well assessed. He reported on the Plib – Part Libraries ISO 13584. The oil and gas Production facilities in ISO 15926 provides a conceptual reference model that might be useful. He reported on the Product Life Cycle Support initiative.

THE ISO TC 154 Chair reported that TC 154 would provide a personal contribution to TC 37 on the TC 154 work that might be relevant.

TC 68 noted that there are many classification schemes in the banking sector. TC37's view is that these classifications are very sector oriented. This view was not supported by TC 68 as some classifications used in the banking sector relate to other sectors.

THE UN/CEFACT STANDARDS LIAISON Rapporteur noted that the issue of universal classification is an issue. He suggested that the work item is forwarded to other bodies that might find it relevant to their work. Concerning the issue of universal classification, he noted that there is a need for describing different perspectives. He recommends to distribute this PWI to the MoU participants.

THE ISO TC 154 Chair noted that liaison organizations, an number of organizations are identified and they should be clearly noted in the PWI proposal and the liaison mechanism is relevant.

THE ISO IEC JTC 1 SC 32 Representative noted that Global Commerce Initiative activities need to be identified in the relationship box.

THE EWG Chair stressed the importance of active liaisons and stressed that a number of classification systems are existing where the MoU/MG might not aware of. He inquired about ways for the MoU/MG to try collecting a set of classifications that might be relevant.

The Chairperson noted that, at this stage the item will need to be maintained on the agenda for following-up the issue as it progresses.

The MoU/MG approved resolution 01/09.

The MoU/MG approved resolution 01/11.

6.5 JTC 1 SC 32 – ISO/IEC 6523 Registration Authority

THE ISO IEC JTC 1 SC 32 Representative informed the meeting that the issue is resolved.

6.6 character set across e-business standards.

The MoU/MG discussed the issue of character set ISO IEC 10646-1 Unicode character set and approved resolution 01/08.

7 Secretariat issues

The UNECE informed the meeting that the secretariat would be relinquished to ITU at the end of the year. Mr. R. Hill - ITU, will be the secretary of the MoU/MG for 2002 and 2003.

8. Item for information

8.1 Reports from Organizations

THE UN/CEFACT CSG Chair informed the MoU/MG about the developments within UN/CEFACT and the establishment of an electronic business working group. A consultative process is under way and THE UN/CEFACT CSG Chair expects the establishment of the ebWG to be established before March 2002.

The ISO TC 184 SC 4 Chair reported on the CALS international user group developments. He informed of the change of name as International Industrial Commission for Electronic Business (IICEB.org)

8.2 National reports

The MoU/MG agreed to remove this entry from the next MoU agendas.

9. Any other business

THE UN/CEFACT CSG Chair addressed the issue of inviting other international user groups to join the MoU. He suggested to develop criteria to be fulfilled by international user group to be potential candidates of the MoU.

The existing criteria as listed in the MoU are:

- *“acceptance of the Inter-Agency Working Group for Coordinated Open-edi Standards Development;*
- *“agreed statement of standardization requirements;*
- *“standardization requirements related to the work programme of more than one standardization organization, and;*
- *“international membership”.*

THE ISO TC 154 Chair suggested to review the Inter Agency edi Group (IAeG) report and to address the issue of criteria for international user group participation at the next MoU/MG meeting.

The MoU/MG invites the members to provide potential international user groups to the MoU/MG.

10. Date and place of next meeting

The next meeting will take place the 11 March 2001, in ISO, Geneva, CH

Resolutions and actions items of the meeting

RESOLUTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
01/01	The MoU/MG resolves to hold its next MoU/MG meeting on the 11 March 2002 in Geneva, CH. The meeting facilities will be provided by ISO.	A	
01/02	The MoU/MG resolves to hold a Workshop on Intellectual Property Rights (IPR) issues related to e-business standards the 12 and, if required, the 13 March 2002, back-to-back with the MoU/MG meeting, in Geneva, CH. The Workshop facilities will be provided by ISO.	A	
01/03	The MoU/MG resolves to meet the week of 22 July 2002, to be hosted in the US.	A	
01/04	<p>The MoU/MG notes the Interoperability Summit meeting scheduled for 6-7 December 2001. The MoU/MG invites its members to participate in that Summit and mandates the MoU/MG Chairperson to ensure that the role of the MoU is explained to the participants.</p> <p>The MoU/MG extends an invitation to the organizations involved in the Interoperability Summit to also attend the Workshop on IPR in March 2002 and the second MoU/MG Conference in December 2002.</p>	A	
01/05	The MoU/MG requests the Secretariat to amend Annex B to include ISO TC37 and JTC1/SC35 and invites all the signatories to review the list of standards groups in Annex B.	A	
01/06	The MoU/MG recognises that the OASIS consortium qualifies as a Participating User Group under clause 1.4 of the MoU, and resolves that they should be invited to join the MoU/MG. The MoU/MG requests OASIS and the Secretariat to prepare the necessary register entry for signature by the MoU signatories.	A	

RESOLUTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
01/07	Following the changes in the participation within the MoU/MG resulting from resolutions 01/05 and 01/06, the MoU/MG requests the Secretariat to coordinate the development of a corresponding amendment to Annex A to revise the division of responsibilities between the participating bodies in accordance with clause 2.7 of the MoU, for approval by the MoU/MG at its next meeting.	A	
01/08	The MoU/MG recommends that all e-business standards generated by member organisations should support the UTF-8 encoding defined in ISO 10646 as the sole encoding for information exchange. Member organisations are invited to inform the MoU/MG by end February 2002 of any business or technical barriers to implementation of this recommendation.	A	
01/09	The MoU/MG takes note of the Preliminary Work Item (PWI) proposal by TC37 on product classification, and recommends that TC37 takes into account the existing work on classification schemes in the participating organisations. The MoU/MG recommends that participating organisations with relevant requirements for classification schemes engage with TC37. The MoU/MG requests that a report be provided at the next meeting. The MoU/MG thanks Mr. Eibl for his presentation.	A	
01/10	The MoU/MG resolves that the Universal Business Language (UBL) development by OASIS be maintained on the agenda of the MoU/MG so as to follow up on the development and progress of work and to monitor coordination issues. The MoU/MG thanks Mr. Bosak Chair of the UBL TC of OASIS for his presentation.	A	

RESOLUTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
01/11	<p>The MoU/MG notes the results of the Dictionaries Workshop (N078). Many of the issues and recommendations raised in the report are considered to be relevant to the work of the MoU/MG participants, and the MoU/MG requests the Workshop to take into account the work of those participants.</p> <p>The MoU/MG resolves to invite the participants in the Dictionaries Workshop to utilise the existing MoU between the standard organizations and other Participating User Groups as the framework for progressing their recommendations. The MoU/MG invites its members to consider the results and provide technical comments to the Workshop organiser, with copies to the MoU/MG members.</p>	A	
01/12	The MoU/MG resolves to thank Ms. C. Fuller for chairing the meeting and the excellent facilities provided by the American Bankers Association.	A by acclamation	

ACTION	DESCRIPTION	STATUS A: approved R: rejected N: noted	Action status
00/01	The MoU/MG requests Mr. R. Walker to provide the MoU/MG members with an outline of the proposed IPR workshop by mid December 2001, in cooperation with Mr. F. Vuilleumier.	A	
01/02	<p>The MoU/MG requests:</p> <ul style="list-style-type: none"> - Mr. R. Walker to evaluate the feasibility and subsequently provide a proposal by end November 2001 relative to the MoU (BOS-XML) Conference; and - Ms. C. Fuller will contact ANSI in relation to sponsorship. <p>The results will be coordinated with the MoU/MG secretariats. The conference is planned for the week of 2-6 December 2002 in Geneva. An MoU/MG meeting will precede the conference.</p>	A	
01/03	<p>The MoU/MG invites the UN/ECE secretariat to specifically identify and propose the resolution of any remaining issues with the MoU raised by the UN Office of Legal Affairs.</p> <p>The MoU/MG notes that the MoU explicitly grants the MoU/MG the right to amend Annex A (clause 2.7) and to admit new Participating User Groups to the MoU/MG (clause 1.4), and that Clause 2.5 serves to protect the IPR of the signatories.</p>	A	
01/04	The MoU/MG requests Mr. F. Vuilleumier to draft a revision of document MoU/MG N006 for the next MoU/MG meeting.	A	
01/05	The MoU/MG requests its members to identify potential additional participating user groups to the secretariat.	A	