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Economic Commission for Europe
Executive Committee
Centre for Trade Facilitation and Electronic Business

UN/LOCODE Advisory Group
Fourth annual meeting
Geneva (online), 27 November 2020

Annotated provisional agenda^{1, 2}

Session to be held online via WebEx.

I. Provisional agenda

1. Adoption of the agenda
2. Introduction of experts
3. Report from the secretariat
4. New developments and follow-ups
5. UN/LOCODE maintenance
6. UN/LOCODE Re-engineering Project
7. Future work
8. Other business
9. Adoption of decisions

¹ Documents may be downloaded from the UNECE website (<https://www.unece.org/index.php?id=55392>).

² All delegates are requested to complete the online registration form available on the UNECE website (<https://unece.webex.com/ec3300/eventcenter/enroll/join.do?siteurl=unece&confId=175805805300286960>).

II. Annotations

Opening

The session will be opened by the Chief of the Trade Facilitation Section, Economic Cooperation and Trade Division of the United Nations Economic Commission for Europe (UNECE) and the Chair of the UN/LOCODE Advisory Group.

Item 1. Adoption of the agenda

The Chair will present the draft agenda for adoption (UNLOCODE-AG/2020/INF.1).

<i>Document title</i>	<i>Document symbol</i>	
Draft agenda	UNLOCODE-AG/2020/INF.1	For adoption

Item 2. Introduction of experts

Experts will have the possibility to introduce themselves.

Item 3. Report from the secretariat

The secretariat will report to the Group the activities related to UN/LOCODE since the last annual meeting of the UN/LOCODE Advisory Group.

Report from the secretariat (Yan Zhang, UNECE)

<i>Document title</i>	<i>Document symbol</i>	
Report on UN/LOCODE	UNLOCODE-AG/2020/INF.2	For decision

Item 4. New developments and follow-ups

Key stakeholders will share the information on new developments and follow-ups concerning UN/LOCODE since the last annual meeting of the UN/LOCODE Advisory Group.

Use of UN/LOCODE to identify the Agreement on Port State Measures (PSMA) designated ports (Jose Acuna, FAO)

Use of UN/LOCODE in the European Maritime Safety Agency (EMSA) Central Location Database (Lukasz Ziolkowski, EMSA)

Latest revision of ISO 3166 (Yan Zhang, UNECE)

Work of the United Nations Group of Experts on Geographical Names (Trent Palmer, UNGEGN)

<i>Document title</i>	<i>Document symbol</i>	
Joint paper on PSMA	UNLOCODE-AG/2020/INF.3	For decision

Item 5. UN/LOCODE maintenance

The co-convenors of the UN/LOCODE Maintenance Team will report on the UN/LOCODE maintenance. Issues related to the UN/LOCODE maintenance will be raised for discussion and decision.

Report from the UN/LOCODE Maintenance Team (Bertrand Geoffray, Co-convenor of the UN/LOCODE Maintenance Team)

Study paper on UN/LOCODE (Wenfeng Sun, Co-convenor of the UN/LOCODE Maintenance Team)

<i>Document title</i>	<i>Document symbol</i>	
Study paper on UN/LOCODE	UNLOCODE-AG/2020/INF.4	For decision

Item 6. UN/LOCODE Re-engineering Project

The co-leader of the UN/LOCODE Re-engineering Project will report on the project development; the secretariat will present the new UN/LOCODE system.

Report from the project team (Wenfeng Sun, Co-leader of the project)

Presentation of the new system (Yan Zhang, UNECE)

Proposal for Web services for data exchange of UN/LOCODE (Jiajun Shen, IMO)

<i>Document title</i>	<i>Document symbol</i>	
UN/LOCODE API specification	UNLOCODE-AG/2020/INF.5	For decision

Item 7. Future work

The Group will discuss its future work.

Item 8. Other business

Experts will be invited to raise any other issues not previously addressed during the session.

Item 9. Adoption of decisions

Experts will be invited to adopt the decisions.

<i>Document title</i>	<i>Document symbol</i>	
Conference report	UNLOCODE-AG/2020/INF.6	For adoption

Closing

III. Provisional timetable**Friday, 27 November 2020**

<i>Date and time</i>	<i>Agenda item</i>	<i>Introduced by</i>
09.00 – 09.30	Opening	Chief, Chair
09.30 – 09.35	Item 1: Adoption of the agenda	Chair
09.35 – 09.45	Item 2: Introduction of experts	Chair
09.45 – 10.10	Item 3: Report from the secretariat Presentation	Secretariat
10.10 – 11.00	Item 4: New developments and follow-ups Presentations on FAO PSMA, EMSA CLD, ISO 3166	FAO representative, EMSA representative, Secretariat
11.00 – 12.00	Item 5: UN/LOCODE maintenance Report from the Maintenance Team Presentation on the study paper on UN/LOCODE	Co-convenors
12.00 – 13:30	Lunch Break	
13.30 – 13:50	Presentation on UNGEGN (presentation on item 4 in the afternoon session to accommodate the time zone of the presenter)	UNGEGN representative
13.50 – 15.00	Item 6: UN/LOCODE Re-engineering Project Report from the project team Presentation on the new system Presentation on web services	Co-leader Secretariat IMO representative
15.00 – 15.10	Item 7: Future work	Chair
15.10 – 15.15	Item 8: Other business	Chair
15.15 – 16.00	Item 9: Adoption of decisions	Secretariat Chair
	Closing	