



UNITED NATIONS SPECIAL PROGRAMME FOR THE ECONOMIES OF CENTRAL
ASIA (SPECA)

REGIONAL MEETING
“MAKING INNOVATION WORK FOR THE SDGS”

and

NINTH SESSION OF THE SPECA WORKING GROUP ON
KNOWLEDGE-BASED DEVELOPMENT
(Bishkek, Kyrgyz Republic, 22-23 June 2017)

INFORMATION NOTICE

I. INTRODUCTION

This document provides some details regarding the SPECA events “Making innovation work for the (SDGs) in Bishkek:

- Regional Workshop “Making innovation work for the Sustainable Development Goals (SDGs)” and
- the ninth session of the SPECA Working Group on Knowledge-based Development (WG on KBD)

jointly organized by the United Nations Economic Commission for Europe and the United Nations Economic and Social Commission for Asia and the Pacific in cooperation with the State Service of Intellectual Property and Innovation under the Government of the Kyrgyz Republic (Kyrgyzpatent).

II. PARTICIPATION

Government representatives of the United Nations member States, representatives of United Nations agencies and programmes, relevant international and regional organizations, international financial institutions, donors as well as representatives of the private sector and the academic community are invited to participate in the Regional Meeting. Representatives of neighbouring countries, other countries interested in supporting the Programme, United Nations agencies and programmes, international and regional organizations, international financial institutions and donor agencies can attend the ninth session of the WG on KBD as observers.

All participants are invited to register by **15 June 2017** online through the following link:
Regional Workshop: <https://www2.unece.org/uncdb/app/ext/meeting-registration?id=piTnh9>

The online meeting registration guideline is available at:
<https://www2.unece.org/wiki/display/OMR>

III. VENUE

These events will take place on 22-23 June 2017 in the conference room of the **Evropa Hotel** (address: 70 Ibraimova Street, 720021 Bishkek, tel.: +996 312 97 90 70, hotelevropa@hotelevropa.kg).

IV. ORGANIZATION

Registration of participants will start at 09:00 on 22 June 2017. The Conference will be held from 09:30 until 17:00 on 22 June 2017 and from 9:00 until 13:00 on 23 June 2017.

The ninth session of the SPECA WG on KBD will be held from 14:00 until 17:00 on 23 June 2017.

V. CONFERENCE FEE

No conference fee is charged for participation.

VI. PASSPORTS AND VISAS

All participants should be in possession of a valid passport with an entry visa if required. More information on visa requirements to visit the Kyrgyz Republic can be found in the following link: <http://kyrgyzmission.net/index.php/en/> and <http://www.kyrgyzmission.net/forms/Visa%20regulations%20new.pdf>

Applications for visas should be made as soon as possible to the respective Embassy/Consulate in a country of residence, with reference to the **SPECA events "Making innovation work for the Sustainable Development Goals (SDGs)"**. The list of Kyrgyz diplomatic representations is available at webpage: <http://mfa-osh.kg/ministerstvo/dippress/1073-diplomaticcheskie-predstavitelstva-kr-za-rubezhom.html#.WRnDb-FdCUk>.

If necessary, "Kyrgyzpatent" can provide a letter to facilitate obtaining a visa. Please send your request to Mr. Almaz YKTYBAEV (email: almaz.yktybaev@patent.kg) and copy your request to UNECE Secretariat: mijidgombo.oyunjargal@unece.org.

VII. ACCOMMODATION

A suitable number of single rooms are pre-booked for representatives of the SPECA countries, UNECE invited experts and representatives of international organizations at the Evropa Hotel (address: 70 Ibraimova Street, 720021 Bishkek, tel.: +996 312 97 90 70, hotelevropa@hotelevropa.kg).

The single room rate is US\$ 80 per night, including breakfast, WiFi connection, minibar (coffee black /3 in 1, tea black/green, mineral water with/no soda).

Check in time: 2:00pm.

Hotel might arrange an early check in for additional charge of 1.6 US\$ per extra hour subject to availability of rooms.

Check out time: 12:00 pm.

It is not possible to confirm your reservation directly with the hotel.

To reserve your room please send an email to Mr. Almaz YKTYBAEV (email: almaz.yktybaev@patent.kg) and copy your request to UNECE Secretariat: mijidgombo.oyunjargal@unece.org.

In case of any changes to your reservation, please, inform us as soon as possible.

If you need to cancel your booking, you have to do it at least 24 hours before planned check in time. In case you failed to cancel the booking, hotel will charge you full room price for the night.

Each participant (except those funded by ECE) is expected to pay directly to the hotel the cost of his/her own board and accommodation.

VIII. AEROPORT TRANSFER

For representatives of the SPECA countries, UNECE invited experts and representatives of international organizations staying at Evropa Hotel, the hotel will provide transfer from/to Bishkek airport. In order to organise your pick up/ drop off at the airport please provide your itinerary to the Organizers (Mr. Almaz YKTYBAEV by email: almaz.yktybaev@patent.kg) and copy your request to UNECE Secretariat: mijidgombo.oyunjargal@unece.org) as soon as possible but not later than 6 June 2017.

IX. DOCUMENTATION

Documents for the meetings can be found at the UNECE website at the following address: <http://www.unece.org/index.php?id=45882#/>

A limited number of copies of documents will be available in the conference room during the meetings.

X. INTERPRETATION AND VISUAL AIDS

Simultaneous interpretation in English and Russian as well as facilities for computer-aided presentations (e.g. PowerPoint) will be provided.

XI. FURTHER INFORMATION

Further information on the International Conference and the annual session of the SPECA PWG on KBD can be obtained from:

Mr. Christopher ATHEY
 UNECE Secretary
 to the SPECA WG on KBD
 Economic Affairs Officer
 UNECE, Geneva, Switzerland
 Tel.: +41 22 917 18 79

and **Mr. Almaz YKTYBAEV**
 Head
 International Relations Division
 Kyrgyzpatent
 Bishkek, Kyrgyzstan
 Mobile: +996 772 555330

E-mail: Christopher.athey@unece.org

E-mail: almaz.yktybaev@patent.kg

Ms. Mijidgombo OYUNJARGAL
Senior Research Assistant
UNECE ECTD
Tel.: +41 22 917 4147
E-mail: mijidgombo.oyunjargal@unece.org

XII. USEFUL INFORMATION

Weather: In June, the average daily temperature in Bishkek ranges from 27°C to 29°C.

Time zone: GMT+6

National currency: The Kyrgyz Som (KGS) is the currency of Kyrgyzstan. Exchange rate: 1 USD = 67.7 KGS (approximately) and is subject to daily market fluctuations. Currency exchange facilities are available in the city centre, on the intersection of Moskovskaya and Sovetskaya streets.