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**United Nations Road Safety Trust Fund  
Advisory Board  
Second session  
Geneva, 21 November 2018**

List of decisions of the Advisory Board at its second session.

## 1. Adoption of the Agenda

The Advisory Board adopted the agenda of its second meeting (UNRSTF/AB/3). The following Advisory Board members participated: Argentina, Lebanon, Nigeria, Russian Federation, Sweden, FIA-Foundation, Pirelli, Total Corporate Foundation, Korea Automobile Testing and Research Institute (KATRI), SWOV, Global Alliance of NGOs for Road Safety, UNECE, WHO, World Bank, United Nations Secretary-General's Special Envoy for Road Safety, UNRSTF Steering Committee Chair, The UN Multi-Partner Trust Fund Office (MPTFO) and the UNECE secretariat on behalf of the UNRSTF secretariat.

The number of Advisory Board members participating, as per Rule 35 of Rules of Procedure, constituted a quorum.

The following organizations participated as observers: the European Commission, FIA and Michelin.

## 2. Membership of the Advisory Board and the Steering Committee

At its first meeting, the Advisory Board recommended that UNRSTF Terms of Reference (ToR) be amended by making changes to the membership of both the Advisory Board and the Steering Committee as follows: (i) add one seat for civil society in the Advisory Board, which is to be assigned to the *Federation Internationale de l'Automobile* (FIA), and (ii) add four seats to the Steering Committee, which would be assigned to member State donor(s) and private sector donor(s), and possibly also to research and academia and civil society. MPTFO and the secretariat were invited to explore a possibility of making such membership amendments in the Terms of Reference.

At the current session, the secretariat informed the Advisory Board that it had undertaken the required consultations to effect the changes in the UNRSTF ToR and that these membership amendments can be made (UNRSTF/AB/2018(2)/1- UNRSTF/SC/2018(2)/1).

Given the above, the secretariat formally proposed the creation of an additional seat for civil society in the Advisory Board and at the same time recommended FIA for this seat. The Advisory Board Chair selected FIA as per Rule 20. The Board welcome FIA as one of its members.

The Advisory Board appreciated the European Commission's pledged financial contribution to the Fund and supported the Commission to take a seat of member State donor as a member of the Advisory Board.

The secretariat informed the Advisory Board about expressions of interest for the four newly created Steering Committee's membership seats. After discussion, the Advisory Board recommended to select to the Steering Committee the following entities: Michelin (private sector donor), Global Alliance of NGOs for Road Safety (civil society) and the Chair of the Multilateral Development Banks Working Group on Road Safety (in lieu of research and academia). The Advisory Board also agreed to the FIA Foundation's proposal to share its seat with the FIA.

## 3. Rules of Procedure of the UNRSTF Advisory Board

The secretariat presented Advisory Board's Rules of Procedure (UNRSTF/AB/2018(1)/2/Rev.2) which included a number of proposed revisions related to membership adjustments (as per agenda item 2 above). After discussion, the Advisory Board adopted changes to rules 13, 20, 39, 41 and annex. They are to be reflected in UNRSTF/AB/2018(1)/2/Rev.3.

#### **4. Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure**

At its first meeting, the Advisory Board recommended that the UNRSTF ToR and Rules of Procedure of the Steering Committee be amended so funding decisions can be made by all members of the Steering Committee. The MPTFO and the secretariat were requested to seek confirmation for this change as well as to incorporate provisions for addressing potential conflict of interests in the decision making.

At the current meeting, the secretariat – following the required consultations - presented various decision-making mechanisms and proposed three options for consideration (UNRSTF/AB/2018(2)/2-UNRSTF/SC/2018(2)/2). The Advisory Board decided to recommend model 2 for Rule 39. In addition, the Board supported a new “conflict of interest” provision (Rule 39bis) as well as revisions/additions to Rules 13, 18bis, 18ter, 19, 25, 35, 40, 41 and Annex. The Board requested the secretariat to convey these recommendations to the Steering Committee.

#### **5. Fundraising strategy and policies**

At its first meeting, the Advisory Board discussed and – in principle – endorsed the fundraising strategy and related policies (UNRSTF/AB/2018(1)/3-UNRSTF/SC/2018(1)/3) and requested the secretariat to refine the document by taking into account the comments made at the meeting.

The secretariat presented UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1 which was adopted by the Advisory Board without change.

#### **6. Criteria and priorities for project funding**

At its first meeting, the Advisory Board discussed the proposals for the UNRSTF Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4) and the related funding criteria and priorities (UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5). The Advisory Board requested the secretariat to revise both documents by taking into account the comments made.

At the current meeting, the secretariat presented revised United Nations Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1) and Priorities and Criteria for Funding Projects (UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1).

The Advisory Board endorsed both documents while recommending to delete the criteria (C10 and C11) related to “duration of project implementation” and “budget ranges” in UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1. The Advisory Board requested the Steering Committee to consider suggesting some ways to identify key priority areas for project proposals in the high fatality countries under the Fund’s Framework Plan of Action.

#### **7. UNRSTF “operations manual”**

The secretariat presented the draft operations manual UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3 (prepared on the basis of the outline UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6). After discussion, the Board decided to invite the Steering Committee to: a) consider issues regarding a possible establishment of an expert pool for appraisal process (ie. roster of experts) and b) to clarify procedures related to return of funds in cases of unsatisfactory performance.

**8. Report of the UNRSTF Secretariat**

The secretariat reported on the progress in establishing the UNRSTF secretariat and sought the Board's comments on the list of documents and information to be made available on the newly created UNRSTF website (UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4). The Advisory Board nominated UN Secretary-General's Special Envoy for Road Safety to join an advisory group of the panel for interviews of candidates for the UNRSTF secretariat.

The Board agreed that if the Special Envoy is unable to undertake this task, he will be at liberty to assign another Board member to do it on his behalf.

The Board also agreed on the list proposed by the secretariat and took note of a proposal to create a "members only" section at the UNRSTF website.

**9. Pilot projects**

The secretariat informed the Board about a call for proposals for early harvest projects and the assessment made by independent experts (UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5). The Advisory Board recommended to the Steering Committee to select up to five projects from the 13 projects which were revised after the initial assessment by the experts with consideration of the UNRSTF strategy and after the provision of the necessary alignment to the strategy. The Board stressed that the next call for proposals should closely follow the UNRSTF Global Framework, priorities and criteria, and the operations manual. The Advisory Board recommended to the Steering Committee to consider strategic key areas/matters in guiding the preparations of future calls for proposals.

**10. Other business**

The Advisory Board did not discuss other matters.

**11. Date and place of next meeting**

The Advisory Board asked the secretariat to coordinate the date of the next meeting.

**12. Adoption of the decisions**

The Advisory Board adopted the list of decisions of its second meeting (UNRSTF/AB/4).