



United Nations Road Safety Trust Fund
Steering Committee
Second session
Geneva, 22 November 2018

List of decisions of the Steering Committee at its second session.

1. Adoption of the Agenda

The Steering Committee adopted the agenda of its second meeting (UNRSTF/SC/3).

The following Steering Committee members participated: UNECE, UNESCAP, UNESCWA, UNICEF, WHO and FIA Foundation. The number of Steering Committee members participating, as per Rule 33 of Rules of Procedure, constituted a quorum.

The following organizations participated as observer: FIA, Michelin, 3M, Total Corporate Foundation, Global Alliance of NGOs for Road Safety and the European Commission.

2. Membership of the Advisory Board and the Steering Committee

At its first meeting, the Steering Committee endorsed the recommendation of the Advisory Board to amend the UNRSTF Terms of Reference (ToR) by making changes to the membership of both the Advisory Board and the Steering Committee to: (i) add one seat for civil society in the Advisory Board, which is to be assigned to the *Federation Internationale de l'Automobile* (FIA), and (ii) add four seats to the Steering Committee, which would be assigned to member State donor(s) and private sector donor(s), and possibly also to research and academia and civil society. The UN Multi-Partner Trust Fund Office (MPTFO) and the secretariat were invited to explore the possibility of making such membership amendments in the Terms of Reference.

At the current session, the secretariat informed the Steering Committee that it had undertaken the required consultations to effect the changes in the UNRSTF ToR and that these membership amendments can be made (UNRSTF/AB/2018(2)/1-UNRSTF/SC/2018(2)/1). The secretariat informed the Steering Committee that the Advisory Board Chair – at its second session – formally selected FIA (as per Rule 20) as a new Advisory Board member. The secretariat also informed the Steering Committee that the Advisory Board had supported the European Commission's taking a member State donor seat as a member of the Advisory Board. The Steering Committee took note of this information.

Finally, the secretariat informed the Steering Committee about expressions of interest for the four newly created Steering Committee's membership seats and about the Advisory Board's recommendations made in this respect at its second session. The Steering Committee decided to endorse the Advisory Board's recommendations. The Chair of the Steering Committee with the recommendation of the secretariat selected the following entities: Michelin (private sector donor), Global Alliance of NGOs for Road Safety (civil society) and the Chair of the Multilateral Development Banks Working Group on Road Safety (in lieu of research and academia). The Steering Committee agreed to FIA Foundation's proposal to share its seat with the FIA.

3. Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure

At its first session, the Steering Committee agreed with the recommendation of the Advisory Board that ToR and the Rules of Procedure of the Steering Committee be amended to allow funding decisions to be taken by all Steering Committee members. The MPTFO and the secretariat were requested to seek confirmation for this change as well as to incorporate provisions for addressing potential conflict of interest in the decision-making.

At the current session, the secretariat – following the required consultations - presented a review of the decision-making requirements and proposed three options for consideration (UNRSTF/AB/2018(2)/2-

UNRSTF/SC/2018(2)/2), a new conflict of interests provision (Rule 39bis) as well as revisions and additions to the existing rules (Rule 13, 18bis, 18ter, 19, 25, 35, 40, 41 and Annex).

The Steering Committee decided to endorse the guidance from the Advisory Board, which had recommended to accept model 2 for decision making and all other amendment proposals at its second session. The amendments are to be reflected in UNRSTF/SC/2018(1)/2/Rev.3.

4. Fundraising strategy and policies

At its first meeting, the Steering Committee endorsed the recommendations of the Advisory Board related to the fundraising strategy and related policies (UNRSTF/AB/2018(1)/3-UNRSTF/SC/2018(1)/3), except that earmarking should be also allowed at the country level. The Steering Committee requested that a revised document UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1 be tabled at the next session.

At the current meeting, the secretariat presented the revised document. The Steering Committee followed the Advisory Board recommendations and adopted the document. It also provided the following feedback to the Secretariat for consideration in its implementation: a) to align communications strategy with the strategy used to determine priorities and to finance projects; b) to communicate the impact of the fund, which is linked to the projects that are funded. Projects should demonstrate the communicated impact of the Trust Fund; c) to develop a strategy to complement the fundraising strategy and policy detailing the short-term investment priorities of the Trust Fund based on funding available and projected.

5. Criteria and priorities for project funding

At its first meeting, the Steering Committee discussed the proposals for the UNRSTF Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4) and the related funding criteria and priorities (UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5). The Steering Committee requested the secretariat to revise both documents by taking into account the comments made.

At the current meeting, the secretariat presented the revised United Nations Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1) and the Priorities and Criteria for Funding Projects (UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1). The secretariat further informed the Steering Committee that the Advisory Board endorsed both documents while recommending to delete the criteria (C.10 and C.11) related to “duration of project implementation” and “budget ranges”. The Steering Committee took note of the Advisory Board’s decision.

In the context of moving forward on how to implement the “Global Framework” and “Priorities and Criteria” documents, the Committee discussed the ways to implement, including a request from the Advisory Board made at its second session “to consider suggesting some ways to identify key priority areas for project proposals in the high fatality countries under the Fund’s plan of action”.

After an extensive exchange of views, the Committee requested the secretariat organize a seminar on this subject, in early 2019 in Geneva, with major road safety stakeholders participating in a comfortable size. The objective of the seminar is to facilitate the identification of future directions for the UNRSTF and to produce guidelines which give strategic direction in applying the “Global framework” and “Priorities and Criteria” documents. To provide input for the guidelines, the Committee requested the secretariat collect information in cooperation with the participating United Nations organizations on high fatality countries, including the information on the national road safety plans and performance

reviews. On this basis, the secretariat will prepare analysis in the context of the Global Framework. The Steering Committee will then consider the guidelines, along with the discussion during the seminar, and decide the key guiding focus areas for the upcoming calls of proposals.

6. UNRSTF “operations manual”

The secretariat presented the draft of the operations manual UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3 which provides rules for the operation of the UNRSTF. The manual was prepared on the basis of the outline UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6 and comments received at the previous session. At the request of the Steering Committee, the operations manual contains provisions for addressing conflict of interests during Steering Committee meetings. Following the Advisory Board recommendations made at its second session, the secretariat also included a section clarifying procedures related to return of funds in cases of unsatisfactory performance.

The Steering Committee adopted the operations manual as presented. It requested the secretariat to reflect the changes in UNRSTF/AB/2018(2)/3.Rev.1-UNRSTF/SC/2018(2)/3.Rev1.

7. Report of the UNRSTF Secretariat

The secretariat reported on the progress in establishing the secretariat and sought the Committee’s comments on the list of documents and information to be made available on the newly created UNRSTF website (UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4). The secretariat also invited the Steering Committee to confirm and approve the 2019 budget of the secretariat to support the allocation and processing of the necessary amount by the MPTFO.

The Committee agreed on the list proposed by the secretariat and requested that be expanded to include the data on contact points from each participating United Nations organizations.

The Steering Committee nominated FIA Foundation to join an advisory group of the panel for interviews of candidates for the UNRSTF secretariat.

The Steering Committee confirmed and approved the total budget of \$1,233,080 for the direct cost of the Secretariat in 2018 and 2019. This corresponds to the 2018 budget of \$334,750 already transferred to UNECE by the Administrative Agent and an additional allocation of \$898,330 corresponding to the annual budget of 2019.

8. Pilot projects

The secretariat informed the Steering Committee about a call for proposals of early harvest projects, proposals received and the assessment made by independent experts (UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5).

The Committee discussed the proposals submitted and approved a total amount of USD \$940,928 to fund five pilot projects as follows:

- UNESCAP, Strengthening Speed Management in the Philippines, duration: 12 months – USD \$198,546
- UN Habitat, Scaling up Safe Streets Designs in Ethiopia, duration: 12 months – USD \$200,000

- UNICEF, Capacity development on child-responsive urban planning and sustainable urban transportation to enhance road safety, duration: 12 months – USD \$197,694
- WHO, Strengthening legal frameworks for road safety in countries, duration: 12 months – USD \$145,188
- WHO, Improving Road Traffic Fatality Data in 2 African Countries, duration: 12 months – USD \$199,500

It is expected that the projects will continue to be improved with input from the Steering Committee and the secretariat to ensure coordination and alignment with the Global Framework Plan of Action for Road Safety and safe system's approach. The implementation of these projects is expected to begin once the projects are ready. The acting head of the secretariat expressed his willingness to continue to support the operation of the fund.

9. Other business

The Steering Committee did not discuss other matters.

10. Date and place of next meeting

The Steering Committee requested the secretariat to propose the date and place of the next meeting to take place in the first half of 2019.

11. Adoption of the decisions

The Steering Committee adopted the list of decisions of its second meeting (UNRSTF/SC/4).
