



**United Nations Road Safety Trust Fund
Steering Committee
Second session
Geneva, 22 November 2018**

Annotated provisional agenda for the second session

To be held at the Palais des Nations, Geneva, Salle XII, at 9.30 a.m. on Thursday,
22 November 2018

Annotated provisional agenda

1. Adoption of the Agenda

The Steering Committee will be invited to adopt the agenda of its second meeting (UNRSTF/SC/3).

Documentation: UNRSTF/SC/3

2. Membership of the Advisory Board and the Steering Committee

At its first meeting, the Steering Committee endorsed the recommendation of the Advisory Board to amend the UNRSTF Terms of Reference by making changes to the membership of both the Advisory Board and the Steering Committee as follows: (i) add one seat for civil society in the Advisory Board, which is to be assigned to the *Federation Internationale de l'Automobile* (FIA), and (ii) add four seats to the Steering Committee, and be assigned to member State donor(s) and private sector donor(s), and possibly also to research and academia and civil society. The UN Multi-Partner Trust Fund Office and the secretariat were invited to explore and confirm the possibility of making such membership amendments to the Terms of Reference.

At the current session, the secretariat will report to the Steering Committee on the possibility of making the recommended membership amendments in the Terms of Reference (UNRSTF/AB/2018(2)/1-UNRSTF/SC/2018(2)/1) and present them (UNRSTF Terms of Reference of 19 October 2018).

Documentation: UNRSTF/AB/2018(2)/1- UNRSTF/SC/2018(2)/1, UNRSTF Terms of Reference of 19 October 2018

3. Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure

At its first meeting, the Steering Committee agreed with the recommendation of the Advisory Board that Terms of Reference and so the Rules of Procedure of the Steering Committee be amended to allow funding decisions to be the prerogative of all the members of the Steering Committee and not exclusively the participating UN organisation members. The UN Multi-Partner Trust Fund Office and the secretariat were requested to seek confirmation of this change.

At the current meeting the secretariat will present the review of the decision-making requirements and propose options for consideration (UNRSTF/AB/2018(2)/2- UNRSTF/SC/2018(2)/2). Issues of potential conflict of interests in decision making will also be raised.

The Steering Committee will be invited to discuss the options, and with guidance from the Advisory Board, adopt the revised Rules of Procedure (UNRSTF/SC/2018(1)/2/Rev.2).

Documentation: UNRSTF/AB/2018(2)/2-UNRSTF/SC/2018(2)/2, UNRSTF/SC/2018(1)/2/Rev.2

4. Fund raising strategy and policies

At its first meeting, the Steering Committee endorsed the recommendations of the Advisory Board related to the fundraising strategy and related policies (UNRSTF/AB/2018(1)/3-

UNRSTF/SC/2018(1)/3), except that earmarking should be also allowed at the country level. The Steering Committee requested that a refined document UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1 is tabled at the next session and includes consideration of maintaining an identity of the UNRSTF in the development of mechanisms for partnerships and of good practices and lessons learned from other UN multi-partner trust funds.

The Steering Committee will be invited to provide comments, if any, on the refined document adopted by the Advisory Board.

Documentation: UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1

5. Criteria and priorities for project funding

At its first meeting, the Steering Committee discussed the proposals for the UNRSTF Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4) and the related funding criteria and priorities (UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5). The Steering Committee requested the secretariat to refine both documents by taking into account the comments made, and in particular, to articulate in the priorities and criteria document more clearly the strategic role of the UNRSTF in leveraging the road safety efforts taken in countries.

At the current meeting, the secretariat will present the refined United Nations Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1) and the Priorities and Criteria for Funding Projects (UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1).

The Steering Committee will be invited to provide comments, if any, on the funding criteria and priorities for project funding and the associated UNRSTF Global Framework Plan of Action for Road Safety adopted by the Advisory Board.

Documentation: UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1,
UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1

6. UNRSTF “operations manual”

The secretariat will present the draft of the operations manual UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3 providing clear and transparent rules for the operation of the UNRSTF. The manual was prepared on the basis of the outline UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6 and comments received.

At the request of the Steering Committee, the operations manual contains provisions for addressing conflict of interests during Steering Committee meetings and deliberations.

The Steering Committee will be invited to consider the operations manual and the recommendations from the Advisory Board. It will be then invited to adopt the operations manual.

Documentation: UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3

7. Report of the UNRSTF Secretariat

The secretariat will report on its work, among others, on the progress in establishing the secretariat (UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4).

The Steering Committee will be invited to confirm the 2019 budget of the secretariat to support the

allocation and processing of the necessary amount by the UN Multi-Partner Trust Fund Office.

The Steering Committee will be invited to nominate one person to join an advisory group of the panel for formal selection of staff to the secretariat.

Documentation: UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4

8. Pilot projects

The secretariat will inform about a call for proposals of early harvest projects, proposals received within this call and their assessment made by independent experts (UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5).

The Steering Committee will be invited to consider the proposals and their evaluation, and with the guidance of the Advisory Board, take a decision on providing funding to any of the projects.

Documentation: UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5

9. Other business

The Steering Committee may wish to discuss other matters.

10. Date and place of next meeting

The Steering Committee will decide the date and place of the next meeting.

11. Adoption of the decisions

The Steering Committee will adopt the list of decisions of its second meeting (UNRSTF/SC/4).

Tentative timetable

09.30-09.40	Adoption of the Agenda
09.40-10.10	Membership of the Advisory Board and the Steering Committee
10.10-11.15	Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure
11.15-11.30	<i>Coffee Break</i>
11.30-11.45	Fundraising Strategy and Policies
11.45-12.30	Criteria and Priorities for Project Funding
12.30-14.00	<i>Lunch</i>
14.00-15.30	UNRSTF “operations manual”
15.30-15.45	Report from UNRSTF Secretariat
15.45-16.00	<i>Coffee Break</i>
16.00-17.15	Pilot projects
17.15-18.00	Other Business, Date and Place of next meeting and Adoption of the Decisions