



---

**United Nations Road Safety Trust Fund  
Advisory Board  
Second session  
Geneva, 21 November 2018**

**Annotated provisional agenda for the second session**

To be held at the Palais des Nations, Geneva, Salle XXVII, at 10.00 a.m. on Wednesday,  
21 November 2018.

## **Annotated provisional agenda**

### **1. Adoption of the Agenda**

The Advisory Board will be invited to adopt the agenda of its second meeting (UNRSTF/AB/3).

**Documentation:** UNRSTF/AB/3

### **2. Membership of the Advisory Board and the Steering Committee**

At its first meeting, the Advisory Board recommended that UNRSTF Terms of Reference be amended by making changes to the membership of both the Advisory Board and the Steering Committee as follows: (i) add one seat for civil society in the Advisory Board, which is to be assigned to the *Federation Internationale de l'Automobile* (FIA), and (ii) add four seats to the Steering Committee, and be assigned to member State donor(s) and private sector donor(s), and possibly also to research and academia and civil society. The UN Multi-Partner Trust Fund Office and the secretariat were invited to explore on making such membership amendments to the Terms of Reference.

At the current session, the secretariat will report to the Advisory Board on the possibility of making the recommended membership amendments in the Terms of Reference (UNRSTF/AB/2018(2)/1-UNRSTF/SC/2018(2)/1) and present them (UNRSTF Terms of Reference of 19 October 2018).

**Documentation:** UNRSTF/AB/2018(2)/1- UNRSTF/SC/2018(2)/1, UNRSTF Terms of Reference of 19 October 2018

### **3. Rules of Procedure of the UNRSTF Advisory Board**

At its first meeting, the Advisory Board adopted its Rules of Procedure (UNRSTF/AB/2018(1)/2/Rev.1). At the current meeting, the secretariat will present UNRSTF/AB/2018(1)/2/Rev.2 containing the membership adjustment, resulting from the agreed amendment to the UNRSTF Terms of Reference.

The Advisory Board will be invited to adopt its further revised Rules of Procedure (UNRSTF/AB/2018(1)/2/Rev.2).

**Documentation:** UNRSTF/AB/2018(1)/2/Rev.2, UNRSTF Terms of Reference of 19 October 2018

### **4. Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure**

At its first meeting, the Advisory Board recommended that Terms of Reference and the Rules of Procedure of the Steering Committee be amended to allow funding decisions to be the prerogative of all the members of the Steering Committee and not exclusively the participating UN organisation members. The UN Multi-Partner Trust Fund Office and the secretariat were requested to seek confirmation of this change.

At the current meeting the secretariat will present the review of the decision-making requirements and propose options for consideration (UNRSTF/AB/2018(2)/2- UNRSTF/SC/2018(2)/2). Issues of potential conflict of interests in decision making will also be raised.

The Advisory Board will be invited to discuss the options and provide its guidance to the Steering Committee.

**Documentation:** UNRSTF/AB/2018(2)/2- UNRSTF/SC/2018(2)/2

## 5. Fundraising strategy and policies

At its first meeting, the Advisory Board discussed and – in principle – endorsed the fundraising strategy and related policies (UNRSTF/AB/2018(1)/3-UNRSTF/SC/2018(1)/3) and requested the secretariat to refine the document by taking into account the comments made at the meeting.

The Advisory Board will be invited to adopt the refined fundraising strategy and policies (UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1).

**Documentation:** UNRSTF/AB/2018(1)/3/Rev.1-UNRSTF/SC/2018(1)/3/Rev.1

## 6. Criteria and priorities for project funding

At its first meeting, the Advisory Board discussed the proposals for the UNRSTF Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4-UNRSTF/SC/2018(1)/4) and the related funding criteria and priorities (UNRSTF/AB/2018(1)/5-UNRSTF/SC/2018(1)/5). The Advisory Board requested the secretariat to refine both documents by taking into account the comments made.

At the current meeting, the secretariat will present the refined United Nations Global Framework Plan of Action for Road Safety (UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1) and the Priorities and Criteria for Funding Projects (UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1)

The Advisory Board will be invited to adopt the funding criteria and priorities for project funding and the associated UNRSTF Global Framework Plan of Action for Road Safety.

**Documentation:** UNRSTF/AB/2018(1)/4/Rev.1-UNRSTF/SC/2018(1)/4/Rev.1,  
UNRSTF/AB/2018(1)/5/Rev.1-UNRSTF/SC/2018(1)/5/Rev.1

## 7. UNRSTF “operations manual”

The secretariat will present the draft of the operations manual UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3 providing clear and transparent rules for the operation of the UNRSTF. The manual was prepared on the basis of the outline UNRSTF/AB/2018(1)/6-UNRSTF/SC/2018(1)/6 and comments received.

The Advisory Board will be invited to consider the operations manual and provide its guidance to the Steering Committee for its adoption.

**Documentation:** UNRSTF/AB/2018(2)/3-UNRSTF/SC/2018(2)/3

## 8. Report of the UNRSTF Secretariat

The secretariat will report on its work, among others, on the progress in establishing the secretariat (UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4).

The Advisory Board will be invited to nominate one person to join an advisory group of the panel for formal selection of staff to the secretariat.

**Documentation:** UNRSTF/AB/2018(2)/4-UNRSTF/SC/2018(2)/4

## 9. Pilot projects

The secretariat will inform about a call for proposals of early harvest projects, proposals received within this call and their assessment made by independent experts (UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5).

The Advisory Board will be invited to consider the proposals and offer its guidance to the Steering Committee.

**Documentation:** UNRSTF/AB/2018(2)/5-UNRSTF/SC/2018(2)/5

## 10. Other business

The Advisory Board may wish to discuss other matters.

## 11. Date and place of next meeting

The Advisory Board will decide the date and place of the next meeting.

## 12. Adoption of the decisions

The Advisory Board will adopt the list of decisions of its second meeting (UNRSTF/AB/4).

### Tentative timetable

<b>10.00-10.15</b>	Adoption of the Agenda
<b>10.15-10.45</b>	Membership of the Advisory Board and the Steering Committee
<b>10.45-11.00</b>	Rules of Procedure of the Advisory Board
<b>11.00-11.15</b>	<i>Coffee Break</i>
<b>11.15-12.00</b>	Review of decision-making issues in the UNRSTF Terms of Reference and Steering Committee Rules of Procedure
<b>12.00-12.15</b>	Fundraising Strategy and Policies
<b>12.15-13.00</b>	Criteria and Priorities for Project Funding
<b>13.00-14.30</b>	<i>Lunch</i>
<b>14.30-15.45</b>	UNRSTF “operations manual”
<b>15.45-16.00</b>	Report from UNRSTF Secretariat
<b>16.00-16.15</b>	<i>Coffee Break</i>
<b>16.15-17.15</b>	Pilot projects
<b>17.15-18.00</b>	Other Business, Date and Place of Next Meeting and Adoption of the Decisions