



TRANS-EUROPEAN NORTH-SOUTH MOTORWAY (TEM)

70th Session of the TEM Steering Committee

Geneva, 14-16 March 2018

List of main decisions

At its session, TEM Steering Committee meeting:

1. Adopted Agenda of the meeting;
2. Approved Report of PCO for VII 2017-XII 2017;
3. Approved Report from 69th TEM Steering Committee and requested to update list of TEM National Coordinators on webpage of TEM Project;
4. Welcomed and approved final version of TEM Trust Fund Agreement 2017-2021;
5. Welcomed presentation of outline of TEM Network Report presented by Project Manager;
6. Requested for deep desk research on available data before preparing questionnaire for TEM Member Countries in terms of TEM Network Report;
7. Welcomed meeting with UNECE Working Party on Transport Trends and Economics (WP.5) regarding International Transport Infrastructure Observatory, Group of Experts on Climate Change and Euro-Asian Transport Links;
8. Approved cooperation between TEM Project and International Transport Infrastructure Observatory;
9. Approved criteria for selection of the consultant for TEM Report Area C1 and requested PCO to update Terms of Reference;
10. Decided to carry out all selection processes within UNECE system INSPIRA;
11. Approved Terms of Reference for TEM Report Area B1/B3 and welcomed initiative of Project Manager to prepare the report. Outline of the report will be presented during iHEEP meeting in Prague;
12. Agreed that contracts for Project Manager and Strategy Coordinator will be extended by the end of 2018;

13. Approved Stakeholders Analysis Report prepared by Project Manager with remarks provided by the UNECE Regional Advisor regarding European Union's activities in terms of transport sector and conclusions according to the presentation given by Project Manager during SC meeting;
14. Appreciated meeting with UNECE Working Party on Transport Statistics (WP. 6) representative and decided to deepen cooperation with WP.6 in terms of TEM Network Report;
15. Appreciated presentation about Group of Experts on Benchmarking Transport Infrastructure Construction Costs and agreed to support process of data collection. PCO will provide to the SC Members information to whom questionnaires were sent by the Secretariat of the Experts' Group;
16. Requested correction of TEM Procedures on financing and expenditures as it was agreed during 69th TEM SC meeting in Sarajevo. Final document with requested amendments will be delivered by PCO to Steering Committee members.
17. Took note of TEM project expenditures in 2017 and 2018;
18. Noted the importance of TEM brochure, decided to send pictures of roads or structures to PCO and requested for draft document before iHEEP meeting;
19. Brochure will be prepared in 60 days;
20. Took note of National Contributors status and requested for further development of this issue;
21. Welcomed information regarding status of preparation of iHEEP meeting and agreed to change topic of the meeting to "Service levels and KPIs for maintenance works";
22. Agreed to move place for fall SC meeting from Cracow to Warsaw;
23. Decided to organize next spring Steering Committee meeting in April 2019 in Turkey;
24. Requested PCO to prepare list of events and PCO travel plan for 2018;
25. Requested TEM PCO to prepare updates of TEM webpage within 60 days.

REPORT

PARTICIPATION

1. The 70th session of the TEM Steering Committee took place in Geneva, Switzerland, on 14-16 of March 2018. The representatives of Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Lithuania, Poland and Turkey as well as the representatives of the UN Economic Commission for Europe (UNECE), the Project Manager and Strategy Coordinator took part in the session.

OPENING OF THE SESSION

2. Session was opened by Project Manager, Mr. Maciejewski with information that TEM Project will be chaired in 2018 by the Czech Republic. Mr. Yuwei Li new director of Sustainable Transport Division, UNECE, welcomed meeting participants. Mr. Li highly appreciated heritage of the Project that go back to 70's, what's more there is a visible progress of project development. Importance of new approach in the project was underlined, yearly work plans as well as new project strategy has strong link with SDGs. This is main goal for all countries and UN regional agencies.
Mr. Li expresses his full support for the project and welcomed further development of TEM project.
Mr. Nemecek informed that Mr. Peter Barek, TEM Project Manager from 1994 until 1995 deceased. Steering Committee members held a minute of silence.

ADOPTION OF THE AGENDA

3. Agenda was adopted with one change in wording in point no 9. This point was changed to "TEM Report Area C1 – selection criteria discussion and adoption".

ELECTION OF OFFICERS

4. Officers of the meeting were elected in line with TEM Trust Fund Agreement procedures. As the Czech Republic is chairing TEM Project in year 2018, Mr. Kalis was elected as a Chair and Mrs. Cybulska, Strategy Coordinator as a Rapporteur of the meeting.

REPORT OF PCO FOR VII 2017-XII 2017

5. The Report was presented by Mr. Maciejewski. General overview of the project development was given on basis of the presentation delivered at the 80th annual session of the Inland Transport Committee (annex 1).

Main objective of PCO was to strengthen capacities of TEM Participating Governments by attending the workshops and to exchange knowledge and best practices in the following areas:

- System of roads and highways in Europe and Asia
- Road sub-sector organization, financing and management
- Information systems of roads and highways.

Mr. Arman asked to change expression "self-explaining roads" to "self-explaining and forgiving roads" as road safety is crucial issue for all road

administrations. Document will be amended as requested as TEM Project is also deeply focused on road safety matters.

Mr. Nikolic welcomed presentation and underlined good quality of work of PCO in the reporting period. He underlined that TEM Project enhanced its position recently. According to remarks of Mr. Nikolic, report will be amended in wording and used tenses. Mr. Nikolic proposed that PCO should prepare background information (one page) on current achievements of TEM Project before each ITC meeting to inform TEM participating Government representatives. This document should be distributed by National Coordinators to government representatives on ITC meeting – and ask them to participate in TEM results discussion.

Report was adopted as amended by Steering Committee.

REPORT FROM 69TH TEM STEERING COMMITTEE

6. Report presented by TEM Strategy Coordinator based on draft report and documents sent to SC Members.

It was proposed by National Coordinator from Croatia to publish report from iHEEP meeting on website of the Project and add information about active and non-active Member Countries on the website of the Project.

TEM Strategy Coordinator will proceed on that with UNECE office to update the website.

UNECE Regional Advisor Mr. Nikolic invited TEM Project Manager and PCO to propose new information and files for the website. He stressed that web-site platform soon will be changed and some major changes in design should be done after adoption of the new platform.

Mr. Nemeč asked if it is possible for the TEM Project to have its own, separate website. It has to be checked, but as long as TEM Project is not a legal entity it should be a part of UNECE website – as presented by Mr. Nikolic. He also suggested focusing on updating TEM website as a first step.

Mr. Jujnović supported Mr. Nemeč approach, giving example of the PEP sub-website. It will be checked by the UNECE staff.

Mr. Kalis asked about creating sub-domain on the UNECE website. It should be checked within UNECE regulations.

Ms. Mastilović suggested to have website as a sub-page of UNECE to support importance of TEM Project as a part of UNECE framework.

Report was adopted by Steering Committee.

TEM TRUST FUND AGREEMENT 2017-2020

7. Strategy Coordinator presented an updated version of the TEM Trust Fund Agreement in track changes as requested by the Steering Committee during meeting in November in Sarajevo, 2017.

TEM Strategy Coordinator reminded that it was decided during the last meeting of the Steering Committee in Sarajevo that none of specific organizations or initiatives is going to be mentioned in the TEM Trust Fund Agreement any.

TEM objectives in TFA 2017-21 attachment A, Part 3 were presented in line with the TEM Strategic Plan 2017-2021.

On request of UNECE, procedure for freezing participating Government involvement in the project activities was added to the Trust Fund Agreement.

Based on the research of TEM archive, UNECE asked to remove Greece from the list of participating governments, as they did not sign Trust Fund Agreement and to edit document language.

Trust Fund Agreement was adopted as amended.

TEM NETWORK REPORT – OUTLINE PRESENTATION, DISCUSSION AND WORK BREAKDOWN STRUCTURE

8. General outline of TEM Network Report was presented by Project Manager. It was underlined that this report will be built upon TEM Project legacy from TEMSTAT and Master Plan.

Outline of the report was welcomed by Steering Committee members. Proposed wording has to be in line with engineering formal language as for traffic volume and accidents. It was recommended by Mr. Nikolic to use terms defined in UNECE Transport Statistic Glossary and 1968 Conventions. Mr. Jujnovic said that it must be taken into consideration if it is possible to add information regarding border crossings. Data can be delivered by member countries. Mrs. Mastilovic highlighted that collection of all requested data can be difficult in some cases. Mr. Nikolic requested PCO to identify possible available data in other sources. Deep desk research is needed to have best conceivable preparation for the report and not to overlap with other international initiatives. One of useful examples can be border crossing waiting time (possible source IRU).

It was decided that PCO will lead deep desk research in that matter and collect all possible sources of already existing data. On that basis final outline of report will be prepared and presented to Steering Committee Members on iHEEP meeting in Prague in May 2018.

Mr. Nikolic mentioned that there is also a lot of available data in European Union data bases. Excellent TEM Network Report will be an added value in attracting future members of the project.

MEETIG WITH INTERNAL UNECE STAKEHOLDERS AND DISCUSSION – WORKING PARTY ON TRANSPORT TRENDS AND ECONOMICS (WP.5)

9. Presentations regarding Euro-Asian Transport Links were given by Mr. Konstantinos Alexopoulos from UNECE. In year 2017 decision on establishing International Transport Infrastructure Observatory to enhance cooperation between all parties within UNECE region and wider was taken. External stakeholders such as Islamic Development Bank came as a partner to enable development and implementation of the initiative. Collected data can become an excellent source of knowledge for financial institutions. The same interest was shown by the World Bank. This cooperation will be finalized for ten selected countries and then in the future it can be expanded for whole UNECE region comprising of 56 countries. Data within European Union member countries is

available in TENtec system. WP.5 ambition is not only to collect data on infrastructure but to cooperate with Climate Change Expert's Group to create maps that will present risks and possible influence of climate change for infrastructure. This data can be crucial source of information for governments. Observatory will take also into consideration result of Group of Experts on Benchmarking Transport Infrastructure Construction Costs. All this data will be merged to one final database.

This database will be crucial for the governments in process of planning the infrastructure network in their countries and in the region. On that basis they can apply for bank loans or decide on location of border crossing. It will be important that every government appoint one focal point - contact person - that will have full access to data and will be able to make updates and changes of data.

Mr. Maciejewski welcomed this presentation and expressed full support for idea of Observatory. He presented to Mr. Alexopoulos idea of TEM Network Report. It was concluded that both parties will look for common points and possible ways of cooperation. Mr. Alexopoulos confirmed that WP.5 and WP.6 collect data not only in hard copy but also in format necessary for GIS version. It will be verified if in GIS system exist possibility of additional TEM Project layer where data can be added and changed on national level. It was confirmed by Mr. Alexopoulos that this kind of cooperation will be appreciated by WP.5.

It was asked by TEM SC to identify institutions/persons to which questionnaires of Group of Experts on Benchmarking Costs were sent. PCO together with Mr. Alexopoulos will verify names and send this data to Steering Committee Members.

Mr. Alexopoulos informed that Euro-Asian Transport Links group of experts decided to have conference during WP.5 session not only with government representatives but also with transport market experts. This meeting will be probably organized in Poland in October 2018.

Steering Committee Members approved cooperation between TEM Project and International Transport Infrastructure Observatory.

TEM REPORT AREA C1

10. Criteria for selection of consultant for C1 were presented on the basis of proposal prepared by National Coordinator from Croatia. The Steering Committee discussed criteria in terms of general experience, education, academic experience and experience in the TEM region. It was agreed that this perspective enable selection of right contractor. The Steering Committee discussed and adopted explanations and weight for each and every criterion and agreed on maximum points. Criteria and how to assign points were approved by Steering Committee members.

It was decided that Terms of Reference will be adjusted in the earliest convenience by PCO to adopted criteria, send to National Coordinator for final review and that selection process will be carried out within UNECE system – INSPIRA. Mr. Nikolic presented INSPIRA system process and all necessary steps will be taken to put C1 ToR into the INSPIRA system in due time.

Reviewed Terms of Reference will be sent by PCO to the UNECE to publish post advertisement into INSPIRA.

Selection criteria table were agreed as attached. (attachment no. 2).

It was decision that selected consultant will participate in iHEEP meeting in Prague. Furthermore, consultant will participate at the next SC meeting in Warsaw in order to present final report according to Terms of Reference. For both meeting consultant will receive max. 2 DSA to cover her/his costs of accommodation.

TEM REPORT AREA B1/B3

11. Mr. Maciejewski proposed that TEM PCO prepare B1/B3 Report. Final deadline for report will be Steering Committee meeting in October. It was accepted that outline of the report will be presented during iHEEP meeting in Prague together with information - for approval and decision of Steering Committee Members - if any external help will be needed.

Steering Committee Members welcomed this proposal. As current contracts of Project Manager and Strategy Coordinator are signed up to the end of May 2018 Mr. Nikolic asked for approval that contracts for Project Manager and Strategy Coordinator will be extended by the end of 2018. This proposal was adopted by Steering Committee.

TEM PROJECT 'S STAKEHOLDERS ANALYSYS/STAKEHOLDER'S IMPACT ON TEM PROJECT PLANS AND ACTIVITIES

12. Mr. Maciejewski presented draft Stakeholders Analysis Report. Document was welcomed and appreciated by Mr. Nikolic. He underlined that this report shows in how competitive environment TEM Project works. He asked for minor changes and amendments of the document.

TEM Steering Committee approved Stakeholders Analysis Report with remarks provided by Mr. Nikolic in terms of update on European Union activities and improving conclusion according to the presentation given by the TEM Project Manager during the Steering Committee meeting.

MEETING WITH INTERNAL UNECE STAKEHOLDER – WORKING PARTY ON TRANSPORT STATISTICS (WP. 6) AND GROUP OF EXPERTS ON BENCHAMR KING COSTS CONSTRUCTION COSTS

13. A) Presentation was given by Mr. Alexander Blackburn - Secretary of the Working Party on Transport Statistics (WP.6). Working Party is collecting data in one homogenous way and the same methodology. Last meeting and results were presented in June 2016 and next meeting will be in June 2018.

Actions on capacity building focuses on SDG's as workshops in different parts of UNECE region. Working Party cooperates closely with EUROSTAT and ITF in collecting data and updating existing information.

Mr. Blackburn informed that the Glossary for transport statistics was available in printed format since 90's and the last version was published in 2009 and 5th edition will be published soon – draft will be presented in June with new definitions of autonomous driving or 2+1 roads.

Two main publications were published in 2017 - Inland Transport Statistics and Road Accidents Statistics.

Types of road data which are collected were presented: data on infrastructure, road vehicle, road traffic, road safety, bus and coach dataset.

Road and Rail E-census was presented with last data collected in 2015.

Mr. Maciejewski welcomed this information and asked if this data can be used for TEM Network Report. Mr. Nikolic once again mentioned that there is a need for deep desk research about available data. It was decided that PCO will prepare detailed questions to WP.6 in order to have a clear position on what are the TEM needs and what WP. 6 could provide. Mr. Blackburn confirmed that GIS system is flexible enough to have special layer for TEM countries.

B) Presentation was given by Mr. Mucahit Arman (Turkish National Coordinator) who leads subgroup on road infrastructure of the Group of Experts on Benchmarking Transport Infrastructure Construction Costs. Mr. Maciejewski, TEM Project Manager is chair of whole group. Mr. Arman gave introduction about main objectives of the subgroup and presented purpose of the study. Report will be of two parts - first will be methodology and second will be data.

Final tables for collection of data were send to official contacts in member countries. Mr. Maciejewski asked if Steering Committee Members can help in this regard in their national administrations. It was agreed that National Coordinators will receive names to whom this tables were send.

TEM PROCEDURES

14. Document was presented by Mrs. Cybulska. All requested changes according to comments from UNECE were incorporated into the document. After discussion regarding printing and missing information about INSPIRA selection process, document was adopted as amended. Final document with requested amendments will be delivered by PCO to National Coordinators.

REPORT ON EXPENDITURES

15. Status of TEM budget in 2017 was presented by Mr. Nikolic. Budgetary situation (income and expenditures) is very good.

Final figures will be prepared by Executive Office of UNECE by the end of April 2018 and then send to National Coordinators. Contribution Letters are under preparation and will be sent to the SC members in due time.

Report was adopted as information.

PROMOTION OF TEM PROJECT – VALUE PROPOSITION BROCHURE

16. TEM brochure content was presented by Mrs. Cybulska. Steering Committee Members were asked to send photos and comments by mid-April and on that basis PCO will prepare final brochure with external consultant until iHEEP meeting. It was agreed to have no more than 12 pages and good quality of paper and printing version. PCO will send offers for printing ASAP with printing specification to national coordinators to have possibility to check prices with local suppliers. Brochure will be prepared in 60 days.

NATIONAL CONTRIBUTORS - STATUS REPORT

17. Current situation in that matter was presented by Mrs. Cybulska. As some information are outdated and some countries never responded it was decided that, if possible, Steering Committee Members will update existing list and that member who did not respond were asked to send their input. Document will be sent to Steering Committee Members within two weeks.

IHEEP – STATUS REPORT AND DISCUSSION ON SCOPE OF COOPERATION

18. Mrs. Cybulska presented logistics agreed with Czech Republic hosts. Final dates for this meeting were agreed on 27-30 of May.

Mr. Maciejewski presented current areas of interest of iHEEP. To be in line and have the same objectives it was decided that topic of iHEEP meeting will be changed from PPP into C1 detailed part regarding Service levels and KPIs for maintenance works.

PLANS OF ACTIVITES EVENTS AND MEETIGS FOR TEM PROJECT

19. It was agreed that SC meeting will be moved to Warsaw as it will be merged with WP.5 meeting.

Mr. Maciejewski presented possibility for TEM participation in IRF conference in Dubrovnik in October. Mr. Nikolic mentioned that it would be good to present TEM activities in Dubrovnik

Mr. Maciejewski stated that we can share there TEM Network Report and C1 Report, but also individual presentation can be given especially on tolling.

Mr. Jujnović assured that he will support registration of TEM experts with no registration fee for this event.

It was also agreed that Project Manager can participate in ITF meeting in Leipzig in May.

Next spring Steering Committee meeting will take place in April 2019 in Turkey. PCO will prepare list of events 2018 and disseminate it to all SC members.

OTHER BUSSINES

20. It was agreed that proposals for update of TEM webpage will be circulated within 60 days.
