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**TRANS-EUROPEAN NORTH-SOUTH MOTORWAY (TEM)**  
**68<sup>th</sup> Session of the TEM Steering Committee**  
**Geneva, 20-22 of February 2017****R E P O R T****PARTICIPATION**

1. The 68th session of the TEM Steering Committee took place in Geneva, on 20 February 2017. The representatives of Bosnia and Herzegovina, Czech Republic, Poland, Croatia, Lithuania, and Turkey as well as the representatives of the UN Economic Commission for Europe (UNECE), the acting TEM Project Manager and the UNECE Consultant took part in the session.

**OPENING OF THE SESSION**

2. Session was opened by acting Project Manager Mr. Andrzej Maciejewski and UNECE regional advisor Mr. Nenad Nikolic.

**ADOPTION OF THE AGENDA**

3. Agenda was adopted with proposal of Mr. Nikolic to include adoption of the Report from 67<sup>th</sup> SC meeting held in Prague. . Agenda is included as Annex 2 to this report.

**ELECTION OF OFFICERS**

4. Officers of the meeting were elected. Mr. Ivica Jujnovic was chosen for the position of chair and Mrs. Cybulska as rapporteur of the meeting. aPM and Mr. Nikolic proposed to SC that every participating Government chairs meeting for one year on the rotation basis (alphabetical order) - adopted. Furthermore, this proposal should be included in TFA 2017-2021.

**REPORT FROM 67<sup>th</sup> TEM Steering Committee**

5. Repot form last SC in Prague was presented by aPM and approved with no comments. SC agreed that updated form of SC Report should include conclusions of each Agenda item presented separately below discussed item.

**REPORT OF THE PROJECT MANAGER**

6. Acting Project Manager Mr. Andrzej Maciejewski presented state of the art in the project. He summed up all activities in project since last Steering Committee meeting in October 2016. He referred to the TEM Strategy 2017-

2021 and new ideas presented in the document. He underlined importance of implementation of the activities adopted in TEM Programme of work 2017. He stated that there is a clear need for TEM project to promote road infrastructure development and related SDGs in UNECE framework.

During four months between Steering Committee meetings there were no official meeting in scope of the project. Nevertheless this time was used to prepare final version of document which will be discussed in Geneva. Mr Maciejewski mainly referred to the new strategy document and new directions for the TEM Project. He underlined importance of implementation of the ideas into Working Programme 2017. He stated that there is visible lack of infrastructural support and infrastructure perspective in UNECE and this lack can be fulfilled by TEM project.

Mr. Maciejewski listed main challenges for the project for 2017:

- TEM Project needs more visibility and recognition as well as tangible results. Promotion of TEM activities as one the main TEM PCO tasks will facilitate collaboration with other stakeholders and could bring new participating countries. At the same time it gives reliability to existing partners.
- Very demanding work plan for 2017 - three reports.
- Smooth implementation of New TEM Strategy with higher involvement of TEM Member States.

Mr. Nenad Nikolic appreciated the PCO engagement and results and underlined that 2016 results proved that TEM project is more useful for Member States. He appreciated input from countries which provided comments and asked for deeper involvement of MS. He invited all National Coordinators to take part in ITC meeting on 22nd of February when TEM results will be presented.

In order to have more structured discussion in the next SC meetings, Mr. Nikolic made proposal that, from the next SC meeting, discussion on each Agenda item starts with aPM recapitulation of on-going and completed activities related to that Agenda item..

## PRESENTATION OF APPROVED REPORT

### 7. Strategy

Chair of the meeting invited Project Manager to present approved Strategy 2017-2021. Mr. Maciejewski gave overview of the strategy based on the presentation (Annex 4). He underlined vision and mission of project as well as planned actions and budget sources for the following years.

TEM project would like to be platform for UNECE supporting member countries to interpret and translate SDGs into strategic initiatives related to the key issues of management of road infrastructure.

There was discussion and appreciation of the strategy by Croatia and Turkey. Mr. Arman underlined that we cannot have any outputs without effective

participation of the TEM member states. He asked PCO to explore new ways for attracting new member states.

Mr. Nikolic underlined that, after adoption of TEM Strategy, PCO (Project Manager and Strategy Coordinator) will need to work with contractors but many tasks must be done in-house. He announced that one of the initial tasks for PM (once selected) will be to prepare report on sustainability of the project (substantial and financial). He said that deeper involvement of pG will increase Project visibility, and emphasized importance of contribution of national experts in strategic initiatives. TEM Strategy should be prepared/published in attractive version in order to be business card of TEM Project. Mr. Nikolic proposed to engage designer to prepare TEM Strategy for printing and asked PCO to prepare ToR for engagement - adopted.

Mr. Jujnovic (as Croatian representative) asked to speed up process of involvement of national experts in strategic initiatives and proposed to host workshop on tolling interoperability, tunnel safety. National road administration should lead/participate in most of the strategic initiatives.

#### TEM PROGRAMME OF WORK FOR 2017

8. TEM Programme of Work 2017 was presented by PCO and adopted by Steering Committee. It was agreed that workshop on Maintenance standards of roads and motorways will be a main topic of iHEEP meeting in Croatia and financing workshop will be combined with Steering Committee meeting in Bosna and Hercegovina in autumn this year.  
Safety in work zones will be, if possible, combined with one of the IRF workshops on work zone safety – that possibility will be checked by Mr. Nikolic.  
SC agreed that PCO should prepare and disseminate ToR for consultant for Maintenance standards of roads and motorways report in April. ToR for two others reports should be ready for iHEEP meeting in Croatia.  
iHEEP meeting is planned in Croatia but final confirmation will be sent to PCO by the end of February. Provisional Agenda should be disseminated in March.

#### TEM PROJECT STRATEGIC INITIATIVES

9. TEM Project strategic initiatives were presented by Project Manager. PCO will send table with question of possible interest and possibility of appointing of National Area Contributors. By June (iHEEP meeting) national contributors must be officially sent to TEM PCO. For TEM Network Report 2017 it was agreed that PCO will prepare report on state of the art based on historical data from TEMSTAT reports. Report to be disseminated to SC members till June 2017.

#### TEM COST PLAN FOR 2017

10. TEM cost plan for 2017 was presented by PCO. It was adopted by Steering Committee members.

## TEM TRUST FUND AGREEMENT 2017-2020

11. TEM Trust Fund Agreement 2017-2021 was presented by PCO . It was adopted by SC. All changes in organizational part of the project, presented in TFA 2017-2021, were prepared in line with adopted TEM Strategy 2017-2021. Mr. Juinovic asked PCO to present the most relevant changes in comparison to TFA 2012-2016 in the SC Report Annex.

## TERMS OF REFERENCE

12. Project Manager  
Strategy Coordinator

ToRs for PM and Strategy Coordinator were presented by PCO. UNECE employment procedures were presented by Mr. Nikolic. ToRs were adopted with minor amendments. SC agreed that TEM PM gross salary will be 2700 USD and 2300 USD for Strategy Coordinator. Mr. Arman and Mr. Lipkevicius and Mr. Nemec were chosen as members of the Selection Committee for both position.

## TEM PROJECT VISIBILITY (WEB-SITE, NEWSLETTER, ETC.)

13. PCO presented TEM visibility. It was agreed that PCO will be responsible for preparation of internal newsletters for SC, external newsletter, update website and work on visibility of the Project on the international fora.

## INFORMATION ON TER PROJECT ACTIVITIES

14. TER project activities were presented by Mr. Kostas Alexopoulos from UNECE. He appreciated results of TEM project in last years as TER project is not so active and focus mainly on the High Sped Rails Master Plan. He proposed meeting between Project Mangers of TEM and TER to find new option for coordination. He presented activities of the Expert Group on infrastructure costs and UNECE future plans to prepare GIS application on transport infrastructure

## STATUS OF TEM TRUST FUND CONTRIBUTIONS FOR 2016

15. Financial report 2016 was presented by Mr. Nikolic. Final version for adoption will be send in March.

## OTHER BUSINESS

16. There were no other business.

## ADOPTION OF THE REPORT

17. The conclusions of the session were adopted.

### List of main decisions

At its session, TEM Steering Committee meeting:

1. **Adopted** agenda of the meeting;
2. **Approved** REPORT FROM 67<sup>th</sup> TEM Steering Committee;
3. **Welcomed** report of the Project Manager and **encouraged** member states to enhance their engagement in the Project activities;
4. **Expressed its support** for the TEM Strategic Plan 2017-2021 and **noted the importance** of further strengthening of the project by implementation of strategy;
5. **Took note** of main challenges for the project;
6. **Requested** Project Manager to prepare report as recapitulation of every point in agenda from the next meeting;
7. **Welcomed** final version of TEM Strategic Plan 2017-2021 and **expressed appreciation and support** towards implementation of the document;
8. **Approved** final program of work for 2017 and **requested** Project Manager to prepare necessary Term of References for consultants in adopted deadlines;
9. **Welcomed** presentation of TEM Project strategic initiatives;
10. **Requested** Project manager to prepare report on TEMSTAT activities and proposals for development of the subject;
11. **Approved** TEM cost plan 2017;
12. **Approved** TEM Trust Fund Agreement 2017-2020;
13. **Welcomed** Terms of reference for two position within Project Central Office – Project Manager and Strategy Coordinator; **noted** the importance of selection process and **considered** the issue of salary for both positions. **Requested** UNECE to prepare selection process with its support in order to select best candidate what aims to guarantee full implementation of adopted strategy;
14. **Expressed its support** for planned enhance of visibility of the project;
15. **Welcomed information** about development in TER project and **requested** verification of possible cooperation between projects;
16. **Took a note** about status of TEM Trust Fund Contributions for 2016;
17. **Thanked** the Project Central Office for the work of preparing the 68<sup>th</sup> session of Steering Committee meeting;
18. **Noted** that its 69<sup>th</sup> session is tentatively scheduled to be held in Sarajevo, Bosna and Hercegovina in October 2017;
19. **Adopted** draft report of the 68<sup>th</sup> session.