Subject: 5th Workshop on Risk Management in the context of rail, road and inland waterways Transport of Dangerous Goods

Dear Sir/Madam,

I am pleased to invite you to the 5th Workshop on Risk Management in the context of rail, road and inland waterways Transport of Dangerous Goods.

13 - 15 October 2015
European Railway Agency, 120 rue Marc Lefrancq
59300 Valenciennes (France)

The workshop will start at 09:30 on the first day and will end not later than 13:30 on the last day.

Following the discussions and conclusions of the previous workshop, the 5th Workshop will be the starting point for the development of guides forming a future framework for inland TDG risk management. This framework will be developed by the following informal workgroups:

- Workgroup A, drafting the guide on data reporting regimes,
- Workgroup B, drafting the guide on risk estimation practices, and
- Workgroup C, drafting the guide on decision making.

The 5th workshop will be organized in plenary and parallel working sessions, as follows:

- 1st day - 13 October – 9:30 – 17:30
  Plenary session dedicated to the roadmap working progress and guides objectives (limited to 50 participants)

- 2nd day - 14 October – 9:30 – 17:30
  Parallel working sessions of the three above workgroups A, B and C (limited to 20 participants for each workgroup)

- 3rd day - 15 October – 9:30 – 13:30
  Plenary session dedicated to the reporting of the workgroups and workshop conclusions (limited to 50 participants)
With the present invitation, you may find the provisional agenda in Annex I and travelling & accommodation information in Annex II.

You are kindly requested to **confirm your attendance:**

a) to the plenary sessions, and/or  
b) to the parallel workgroup sessions

by sending your registration form duly completed, **before the 10 September 2015**, to Mr Kyriakos DOULIS (Kyriakos.Doulis@era.europa.eu); tel: +33 3 27 096 725.

Please consider that due to the limited capacity of the meeting rooms, ERA may need to allocate the available seats with the objective to achieve a well-balanced representation of each type of organisations or modes of transport.

In addition to your participation, **you are kindly invited to share information related to the technical matters to be considered by each workgroup, or by the plenary session.**

Any **document or presentation shall be made available 2 weeks before the workshop** and will be accessible on the ERA extranet workspace to the registered participants.

Further information on the detailed agenda of the workgroups’ sessions will be made available on the dedicated extranet workspace of ERA.

The workshop will be held in English.

There will be no reimbursement of travelling or other expenses for your participation to the workshop plenary sessions or to the workgroups.

Yours faithfully,

(signed)

Christopher CARR  
Head of Safety Unit

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Enclosures: Provisional agenda, travelling & accommodation information
Annex I
Provisional agenda

Day 1 - (13 October 2015) - Plenary session (max 50 participants)

Welcome of the participants 09:00
1. Progress review, workgroups’ Terms of Reference / Composition [09:30  11:00]
   Coffee break [11:00  11:30]
2. Guide on risk estimation practices – draft table of content / objectives [11:30  13:00]
   Lunch break [13:00  14:00]
3. Guide on data and reporting regimes – draft table of content / objectives [14:00  15:30]
   Coffee break [15:30  16:00]
4. Discussion of workgroups agenda [16:00  17:00]
5. AOB and conclusions [17:00  17:30]
End of first day 17:30

Day 2 - (14 October 2015) - Parallel working sessions (max 20 participants per workgroup)

<table>
<thead>
<tr>
<th>Workgroup A</th>
<th>Workgroup B</th>
<th>Workgroup C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drafting of guide on data and reporting regimes</td>
<td>Drafting of guide on risk estimation practices</td>
<td>Drafting of guide on decision making</td>
</tr>
<tr>
<td>Welcome of participants</td>
<td>9:00</td>
<td>Welcome of participants</td>
</tr>
<tr>
<td>6. 1st working sessions</td>
<td>[9:30 11:00]</td>
<td>[9:30 11:00]</td>
</tr>
<tr>
<td>Coffee break</td>
<td>[11:00 11:30]</td>
<td>[11:00 11:30]</td>
</tr>
<tr>
<td>7. 2nd working sessions</td>
<td>[11:30 13:00]</td>
<td>[11:30 13:00]</td>
</tr>
<tr>
<td>Lunch break</td>
<td>[13:00-14:00]</td>
<td>[13:00-14:00]</td>
</tr>
<tr>
<td>8. 3rd working sessions</td>
<td>[14:00 15:30]</td>
<td>[14:00 15:30]</td>
</tr>
<tr>
<td>Coffee break</td>
<td>[15:30–16:00]</td>
<td>[15:30–16:00]</td>
</tr>
<tr>
<td>9. 4th working sessions</td>
<td>[16:00 17:30]</td>
<td>[16:00 17:30]</td>
</tr>
<tr>
<td>End of second day</td>
<td>17:30</td>
<td>17:30</td>
</tr>
</tbody>
</table>

NOTE: the detailed agendas of the workgroup sessions will be provided by the workgroups’ facilitators and uploaded on ERA extranet when available.

Day 3 - (15 October 2015) - Morning plenary session (max 50 participants)

Reporting of each workgroup to the plenary session 9:30
10. Reporting of Workgroup A [09:30  10:00]
11. Reporting of Workgroup B [10:00  10:30]
12. Reporting of Workgroup C [10:30  11:00]
   Coffee break [11:00  11:30]
13. Discussion of workgroup results [11:30  13:00]
14. Conclusions and further steps [13:00  13:30]
   Closure of the workshop (including offered lunch) 13:30
Annex II

Travelling & accommodation information

Visiting ERA Valenciennes headquarters

European Railway Agency
120, rue Marc Lefrancq
59300 Valenciennes
France
Tel.: +33 3 27 096-500
Fax: +33 3 27 334-065

By train:
From Lille Europe railway station, you first need to go to Lille Flandres railway station (5 minutes walking distance).

From Lille Flandres railway station, you can use regional (TER) trains connecting frequently Lille Flandres with Valenciennes to reach the Agency.

From Valenciennes railway station, the Agency is within 15 minutes walking distance from Valenciennes railway station - see map with the walking path below.

- For information on timetables for direct trains from Paris to Valenciennes, please consult this website.
- For the detailed train timetable from Lille Flandres to Valenciennes, please consult the information for the line 16-16bis here.
By Car:

From Paris:
Motorway A1 then A2
Exit 21 "Valenciennes Centre"
At roundabout "place du Canada"
Follow "Théâtre Le Phenix"

From Belgium:
Motorway A2
Exit 21 "Valenciennes Centre"
At roundabout "place du Canada"
Follow "Théâtre Le Phenix"

From Lille:
Motorway A23
Exit 8 "Valenciennes Nord"
Follow "Valenciennes centre"
Then follow "Théâtre Le Phenix"

Where to stay overnight in Valenciennes?
Many hotels are available in Valenciennes and may be found by using Internet search engines.

The following hotels are located in proximity to the Railway Station and near to the European Railway Agency building:

<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Distance</th>
<th>Address</th>
<th>Telephone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Le Grand Hôtel</strong>* (842 m)*</td>
<td></td>
<td>8 place de la Gare</td>
<td>+33 3 27 46 32 01</td>
<td><a href="http://www.grand-hotel-de-valenciennes.fr">www.grand-hotel-de-valenciennes.fr</a></td>
</tr>
<tr>
<td>Mercure Valenciennes Centre (1,3 km)</td>
<td></td>
<td>5 Rue du Saint Cordon</td>
<td>+33 3 27 23 50 60</td>
<td><a href="http://www.accorhotels.com/fr/hotel-8576-mercure-valenciennes-centre/index.shtml">http://www.accorhotels.com/fr/hotel-8576-mercure-valenciennes-centre/index.shtml</a></td>
</tr>
<tr>
<td>Residhome du Théâtre*** (75m)</td>
<td></td>
<td>90, boulevard Henri Harpignies</td>
<td>+33 3 27 19 80 80</td>
<td><a href="http://www.residhome.com/residence-hotelier-aparthotel-valenciennes-229.html">http://www.residhome.com/residence-hotelier-aparthotel-valenciennes-229.html</a></td>
</tr>
<tr>
<td>Auberge du Bon Fermier (1,33 km)</td>
<td></td>
<td>64 rue Famars</td>
<td>+33 3 27 46 68 25</td>
<td><a href="http://www.bonfermier.com/">http://www.bonfermier.com/</a></td>
</tr>
<tr>
<td><strong>Le Chat Botté</strong>* (871 m)</td>
<td></td>
<td>25 rue Tholozé</td>
<td>+33 3 27 14 58 59</td>
<td><a href="http://www.hotel-lechatbotte.com">www.hotel-lechatbotte.com</a></td>
</tr>
<tr>
<td>IBIS Hôtel ** (2 km)</td>
<td></td>
<td>90 Rue Baudouin</td>
<td>+33 3 27 22 80 80</td>
<td><a href="http://www.accorhotels.com/de/hotel-6549-ibis-valenciennes/index.shtml">http://www.accorhotels.com/de/hotel-6549-ibis-valenciennes/index.shtml</a></td>
</tr>
</tbody>
</table>

*walking distance from the Agency’s meeting rooms.*