**Survey on conference services**

The Division Conference Management of the United Nations Office in Geneva has prepared a questionnaire for a survey on the quality of conference services provided in Geneva.

The questionnaire is available either via a link to [http://conf.unog.ch/dcmsurvey](http://conf.unog.ch/dcmsurvey) or by scanning the QR code (see attached instruction) with a mobile phone or tablet.

All delegates are invited to provide feedback. Delegates who have difficulties accessing the questionnaire may contact the meeting room attendant who will provide an iPad and guidance.

**Important note**

1. Please make sure to select the correct meeting at the start (Question 1);

2. The questionnaire does not address the services provided by the UNECE secretariat, notably availability of documentation via the UNECE website, therefore questions 21 and 30 should not be answered on the basis of availability of documents on the UNECE website.

The system of electronic distribution of documents (Official Documents System) (ODS) referred to in questions 21 and 30 is NOT the UNECE website. The ODS is a database for storage of official documents that is also publicly available but at another address which is: [http://documents.un.org](http://documents.un.org)

Therefore answers to questions 21 and 30 should be related to the consultation of ODS and not to the consultation of the UNECE website which is not addressed in this questionnaire.
Survey Enquête

We thank you for taking a few minutes to complete the survey and provide feedback. To quickly access the survey, please scan the QR code with your mobile phone or tablet.

Nous vous remercions de prendre quelques minutes pour remplir le questionnaire et nous donner votre avis. Pour accéder rapidement au questionnaire, veuillez lire le code QR avec votre téléphone mobile ou tablette.

http://conf.unog.ch/dcmsgsurvey

Division of Conference Management / Division de la gestion des conférences