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**Group of Experts for the revision of the IMO/ILO/UNECE  
Guidelines for Packing of Cargo Transport Units**

**First session**

Geneva, 6–7 October 2011

Item 1 of the provisional agenda

**Adoption of the agenda**

**Annotated provisional agenda for the first session<sup>1,2</sup>**

To be held at the Palais des Nations, Geneva  
starting at 14.00 p.m. on Thursday, 6 October 2011

**I. Provisional agenda<sup>3</sup>**

1. Adoption of the agenda.
2. Election of the Chair.
3. Mandates of UNECE, ILO and IMO.
4. Adoption of the terms of reference of the Group of Experts.
5. Proposals for revision of the guidelines: Inception report.
  - (a) Key issues;
  - (b) Methodology to be used;

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<sup>1</sup> Delegates are requested to complete the registration form available for download at the UNECE Transport Division's website [www.unece.org/trans/registfr.html](http://www.unece.org/trans/registfr.html). It should be transmitted to the UNECE secretariat no later than one week prior to the session by e-mail ([wp.24@unece.org](mailto:wp.24@unece.org)) or by fax (+41 22 917 0039). Upon arrival at the Palais des Nations, delegates should obtain an identification badge at the UNOG Security and Safety Section, located at the Pregny Gate (14, Avenue de la Paix). In case of difficulty, please contact the secretariat by telephone (ext. 740 30 or 734 57). For a map of the Palais des Nations and other useful information, see website [www.unece.org/meetings/practical.htm](http://www.unece.org/meetings/practical.htm).

<sup>2</sup> For reasons of economy, delegates are requested to bring copies of all relevant documents to the session. There will be no documentation available in the conference room. Before the session, documents may be downloaded from the UNECE Transport Division's website [www.unece.org/trans/wp24/guidelinespackingtus/documents.html](http://www.unece.org/trans/wp24/guidelinespackingtus/documents.html).

<sup>3</sup> The secretariat will circulate a detailed programme of the meeting as well as the inception report by the end of September 2011.

- (c) Outline of main chapters;
- (d) Time schedule.
- 6. Other business.
- 7. Date and venue of next meetings.
- 8. Decisions and follow-up.

## **II. Annotations**

### **1. Adoption of the agenda**

The first item to be considered is the adoption of the agenda

**Documentation:** Informal document EG GPC No. 1 (2011)

### **2. Election of the Chair**

The Group of Experts may wish to elect its Chair and, possibly a Vice-Chair for its sessions.

### **3. Mandates of UNECE, ILO and IMO**

The Group of Experts will be informed about the mandates given to the United Nations Economic Commission for Europe (UNECE), the International Maritime Organization (IMO) and the International Labour Organization (ILO) for the revision of the guidelines<sup>4</sup>.

**Documentation:** Informal document EG GPC No. 2 (2011)

### **4. Adoption of the terms of reference of the Group of Experts**

The secretariats of the ILO, the IMO and the UNECE have prepared draft terms of reference for consideration and adoption by the Group of Experts.

**Documentation:** Informal document EG GPC No. 3 (2011)

### **5. Proposals for revision of the guidelines: Inception report**

The secretariat will present an inception report. This report will be made available to the participants before the session.

The inception report will provide an understanding of the underlining issues in relation to the revision of the guidelines, outline the methodology and present a proposed framework of the main chapters of the revised guidelines as well as a time schedule for the preparation and finalization of revised guidelines for consideration by the group of experts.

The Group of Experts may wish to consider the inception report and the proposals contained therein for the revision of the guidelines and approve the approach taken as well

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<sup>4</sup> The IMO/ILO/UNECE Guidelines for packing of cargo transport units (1997) are available at: [www.unece.org/trans/wp24/guidelinespackingctus/documents.html](http://www.unece.org/trans/wp24/guidelinespackingctus/documents.html).

as the methodology and timetables proposed. The Group of Experts may also wish to propose further specific elements for inclusion into the revised guidelines to ensure that a holistic approach is followed taking account of the requirements of all modes of transport, port handling and transshipment operations that are part of modern door-to-door transport systems.

**Documentation:** Informal document EG GPC No. 4 (2011)

**6. Other business**

The Group of Experts may wish to discuss any other relevant issue.

**7. Dates and venue of next meetings**

The secretariat will inform the Group of Experts about the proposed dates of its meetings in 2012 to be held at the Palais des Nations in Geneva.

**8. Decisions and follow-up**

The chair will summarize the decisions taken by the Group of Experts at its first session and propose responsibilities for follow-up activities in the revision of the guidelines for consideration and approval by the Group of Experts. The provision of substantive assistance from Governments and industry groups is appreciated to speed up work and to ensure that the expertise of all stakeholders can be harnessed and made profit of.

**III. Tentative timetable**

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Thursday, 6 October 2011	14.00 – 17.30	Items 1 – 5
Friday, 7 October 2011	09.30 – 12.30	Item 5
	14.00 – 16.00	Items 6 – 8

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