

5th meeting of GRB Informal Group

**Wednesday, November 19th 2003 to Friday, November 21st 2003 in Bonn
(Germany)
at the Ministry of Transport, Building and Housing (BMVBW),
Robert-Schuman-Platz 1,
Room 0.105**

**Meeting start is Wednesday, 10.00 am,
Meeting closure is Friday 12.00 am.**

Agenda

1. Welcome
2. Adoption of the Agenda
3. Adoption of minutes of 4th meeting
4. Presentation and discussion of working papers WP-028 – WP-032
5. Any other business
6. Dates and location of next meeting
7. Meeting closure



Bundesministerium für Verkehr, Bau- und Wohnungswesen • Postfach 20 01 00, 53170 Bonn

to

GRB members

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BEARBEITET VON Christian Theis
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BETREFF **5th meeting of GRB informal group**

DATUM Bonn, 24.10.2003

Dear GRB Member,

During GRB's 38th session it was proposed to extend the mandate of its Informal Working Group. Mr. Theis (christian.theis@bmvbw.bund.de) will continue to chair the work of the group, whilst the position of the secretary will now be covered by Mr. Bietenbeck (hbietenb@ford.com) from OICA.

We herewith kindly invite you to the 5th meeting that will take place from

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The basis for the discussion during the meeting will be the latest version of <http://www.unece.org/trans/doc/2002/wp29grb/TRANS-WP29-GRB-2002-04r1e.pdf>, incl. changes made to the document during GRB38. The document will be distributed as part of the working documents as soon as available and in time before the meeting.



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According to the Terms of Reference, all papers for discussion have to be submitted to the secretary latest 10 working days before the meeting. For the 5th meeting the deadline is November 5th 2003. All papers will be numbered according to their arrival at the secretary as working papers WP-xxx, where xxx is the number for the paper. Papers that are distributed during a meeting have informal character and will therefore be labelled as conference room papers CRS-xxx. No decisions will be made on these papers.

The secretary reminds all GRB members to submit a mail address if they are interested in full access to all information about the work of that group. The secretary requests all delegations to name their delegation members to the secretary by mail. The number of participants per delegation is limited to three persons (see Terms of Reference <http://www.unece.org/trans/main/wp29/wp29wgs/wp29grb/grbrep.html>). Please inform the secretary as soon as possible, latest until November 3rd, about the size of your delegation, for logistical planning.

Hotel reservation must be done by all delegations individually, however the BMVBW recommends booking a room at the Maritim Hotel, which is close to the ministry (5 min foot walk). If you use the code word 'BMVBW' you will get a special rate. Please make your reservations as soon as possible, otherwise rooms cannot be guaranteed.
The hotel contact is:

Maritim Hotel Bonn
Godesberger Allee
53175 Bonn
Phone: +49 228 81080 or +49 1802 312121
Fax: +49 228 8108811
Mail: info.bon@maritim.de
Internet: <http://www.maritim.de>

Attached you will find a map indicating the itinerary to the BMVBW and the Maritim Hotel.

Best regards

For the Ministry of Transport, Building and Housing
Christian Theis



Connections to the German Ministry of Transport, Building and Housing

Address:

**Bundesministerium für Verkehr, Bau- und Wohnungswesen (BMVBW)
Robert-Schuman-Platz 1
53175 Bonn**

Arrival by car:

- Highway exit: 562 Rheinaue
- Turn left at next traffic light to street: Ludwig-Erhard-Allee
- Turn right at next traffic light to street: Heinemannstraße
- Turn right at next traffic light to street: Heinrich-von-Stephan-Straße
(parking for visitors)
- To reach the main entrance of the ministry take a foot walk around the building



Maritim Hotel

With public transportation:

1. Coming from the central train station
Underground train-line 66 until station: Robert-Schuman-Platz
2. Coming from the airport Köln/Bonn
Bus line 670 until central train station
3. Coming from Bonn-Bad Godesberg
Bus line 616 until station: Robert-Schuman-Platz
Bus line 618 until station: langer Grabenweg
Bus line 610 until station: Ludwig-Erhard-Allee
Underground train -Line 16 or 63 until station: Landesbehördenhaus