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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975

(Thirty-second session, 14 and 15 February 2002,
agenda item 5 (a))

AUTHORIZATION FOR PRINTING AND DISTRIBUTION OF TIR CARNETS

Printing and distribution of TIR Carnets in the year 2002

Amendment for the year 2002 to the 2001 UNECE-IRU Agreement

Note by the ECE secretariat

In accordance with the decision of the Administrative Committee (TRANS/WP.30/AC.2/59, para. 42; TRANS/WP.30/AC.2/63, para. 46), the UNECE secretariat has negotiated and agreed with the International Road Transport Union (IRU) an arrangement for the transfer of funds for the year 2002 (a) in accordance with Annex 8, Article 13 of the Convention and (b) on the basis of the approved budget for the TIRExB and the TIR secretariat for the year 2002 (TRANS/WP.30/AC.2/2001/11 and Corr.1).

The Administrative Committee may wish to endorse the relevant Amendment to the UNECE-IRU Agreement concluded on 7 and 8 November 2001, as reproduced in this document. The full text of the underlying UNECE-IRU Agreement covering the period 2001-2005, as endorsed by the Administrative Committee at its thirtieth session, is contained in document TRANS/WP.30/AC.2/2001/3 (TRANS/WP.30/AC.2/61, para. 34).

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AMENDMENT
to
Annex 1 and to Attachment A to Annex 1
to the
AGREEMENT
between the
INTERNATIONAL ROAD TRANSPORT UNION (IRU)
and the
UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE (UNECE)

The IRU and the UNECE,

Having regard to the Agreement, signed on 3 and 10 November 2000, and in particular to paragraph 10 thereof;

Whereas paragraph 10 of the Agreement, signed on 3 and 10 November 2000, provides that “Annex 1 and Attachment A to Annex 1 to this Agreement will be adjusted each year in accordance with the relevant decisions of the TIR Administrative Committee.”;

Whereas the TIR Administrative Committee, at its thirty-first session (Geneva, 25 and 26 October 2001), approved the budget and cost plan for the TIRExB and the TIR secretariat for the year 2002 as contained in document TRANS/WP.30/AC.2/2001/11 and Corr.1 (TRANS/WP.30/AC.2/63, para. 40);

Whereas the TIR Administrative Committee, at its thirty-first session (Geneva, 25 and 26 October 2001) authorized the UNECE secretariat to negotiate and arrange with the IRU the required arrangements for the transfer of funds (a) in accordance with Annex 8, Article 13 of the Convention; (b) on the basis of the approved budget for the TIRExB and the TIR secretariat for the year 2002 (TRANS/WP.30/AC.2/2001/11 and Corr.1) and (c) in line with the requirements for authorization of an international organization to centrally print and distribute TIR Carnets (TRANS/WP.30/AC.2/57, para. 29) (TRANS/WP.30/AC.2/63, para. 46);

Have decided as follows:

The text of Annex 1 and of Attachment A to Annex 1 to the Agreement, signed on 3 and 10 November 2001, shall be replaced by the text attached to this Amendment.

In witness whereof, the undersigned have signed the present Amendment in the English language in two copies.

Geneva, 8 November 2001

Geneva, 7 November 2001

David C. Green
President
for the
International Road Transport Union

Paolo Garonna
Acting Executive Secretary
for the
United Nations
Economic Commission for Europe

Martin Marmy
Secretary General
for the
International Road Transport Union

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Annex 1

**to the AGREEMENT between the
INTERNATIONAL ROAD TRANSPORT UNION (IRU) and the
UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE (UNECE)**

**Contribution by the International Road Transport Union (IRU)
for the year 2002**

Whereas the TIR Administrative Committee, at its thirty-first session (Geneva, 25 and 26 October 2001) has approved the budget proposal and the cost plan for the TIRExB and the TIR secretariat for the year 2002 as contained in document TRANS/WP.30/AC.2/2001/11 and Corr.1 (TRANS/WP.30/AC.2/63, para. 40);

Referring to the consultations that had been held with the IRU in accordance with Annex 8, Article 13, paragraph 2 of the TIR Convention on the amount of the levy per TIR Carnet and the procedure for its collection for the year 2002;

Now therefore, the IRU and the UNECE agree as follows:

1. The IRU will contribute, by levy on each TIR Carnet used, an amount of US\$ 450,000.- (four-hundred-fifty-thousand), covering the operation of the TIRExB and the TIR secretariat for the year 2002, as described in Attachment A to this Annex, to the TIR Trust Fund established by the UNECE for this purpose.
2. The amount of US\$ 450,000.- is a result of the approved budget for the TIRExB and the TIR secretariat for the year 2002 amounting to US\$ 1,049,866.- minus the positive balance of the budget for the TIRExB and the TIR secretariat for the year 2001 which is estimated to amount to US\$ 425,000.- for the budget year 2001 and US\$ 175,600.- of unallotted funds of the year 2000 as indicated in the TIR Secretary document TRANS/WP.30/AC.2/2001/11. The latter amount of US\$ 600,600.-, that also includes the balance of the Operative Reserve, will be credited to the relevant budget of the TIRExB and the TIR secretariat for the year 2002.
3. Since the budget of the year 2001 will only be completed on 31 December 2001, complete and final financial statements showing the funds received and expended for the TIRExB and the TIR secretariat in 2001, in line with the internal and external auditing procedures of the United Nations, will only be available in the second quarter of 2002. Any difference between the estimated and the actual expenditures in 2001 will be credited to or deducted from the relevant budget for the year 2002.
4. On the basis of 2.3 Million TIR Carnets, as forecasted by the IRU to be used in the year 2002, the amount of the levy per TIR Carnet is estimated to be US\$ 0.20.-.

Attachment A to Annex 1

COST PLAN

Approved by the TIR Administrative Committee on 26 October 2001

United Nations Economic Commission for Europe, Transport Division
Programme: TIR Executive Board (TIRExB) and TIR secretariat
Title of Trust Fund: "Transport International Routier - TIR"; Account No.: ZL-RER-8001.

Proposed cost plan for the year 2002

<u>Budget line</u>	<u>Object of expenditure</u>	<u>Amount (in US\$)</u>
1100	Project Personnel (4 experts as well as consultancy)	575,900
1301	Administrative Support Personnel	120,000
1501	Travel on Official Business	30,000
1601	Mission costs	15,000
2101	Sub-contracts	5,000
4301	Premises	25,000
4501	Local procurement	20,000
5101	Operation and maintenance of equipment	2,000
5301	Sundry	15,000
Total net allotment		807,900
Programme support (13% of Total)		105,027
15% Operating Reserve for 2001 ^{1/2/}		<u>136,939</u>
		241,966
Grand Total		1,049,866

^{1/} Actual requirement for Operating Reserve for 2002 will be: US\$ 136,939 - US\$ 129,006 (Operating Reserve for 2001) = US\$ 7,933.

^{2/} According to new regulations introduced as per 2001, the Operating Reserve has to be calculated on the basis of the sum of the "Total net allotment" plus "Programme support".

TIR Trust Fund resource requirements for the year 2002

Project Personnel (1100) - US\$ 575,900

The proposed amount under this object of expenditure is intended to cover the standard salary costs^{3/} for one year of four experts on fixed-term appointments: 2 Customs experts, one Administrative and EDI expert and one Computer Information System expert (locally recruited). It also includes provisions for consultancies to administer the TIRExB web site and to carry out mandated research.

Administrative Support Personnel (1301) - US\$ 120,000

The proposed amount under this object of expenditure is intended to cover the standard salary costs of administrative support staff for one year.

Travel on Official Business (1501) - US\$ 30,000

The proposed amount under this object of expenditure is intended to cover the travel cost of Project Staff and the TIR Secretary.

Mission costs (1601) - US\$ 15,000

The proposed amount under this object of expenditure is intended to cover DSA for the nine members of the TIRExB for meetings held outside Geneva and in Geneva when not in conjunction with the meetings of WP.30 and AC.2.

Sub-contracts (2101) - US\$ 5,000

The proposed amount under this object of expenditure is intended to cover institutional contractors to provide possibly required conference support services (including rental of office equipment, conference room, interpretation, local transportation, etc.).

Premises (4301) - US\$ 25,000

The proposed amount under this object of expenditure is intended to cover the rent of three/four offices (depending on the size) at the Palais des Nations in Geneva.

Local procurement (4501) - US\$ 20,000

The proposed amount under this object of expenditure is intended to cover the procurement of relevant electronic and computer office equipment (PCs, printers, copy machine, fax, office furniture, etc.), including data bank hard and software systems.

Operation and maintenance of equipment (5101) - US\$ 2,000

The proposed amount under this object of expenditure is intended to cover the cost of repair and maintenance of office and computer equipment (PCs, printers, copy machine, fax, etc.).

Sundry (5301) - US\$ 15,000

The proposed amount under this object of expenditure is intended to cover other operational costs of the TIR secretariat and the TIRExB (paper, mail, telephone/fax, external printing of publications, stationery, interpretations, translations, expenses for seminars, miscellaneous expenses, etc.).

^{3/} In line with the United Nations staff regulations.