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Sixty-eighth session

Geneva, 18 October 2018

Item 3 (b) (ii) of the provisional agenda

Activities and administration of the TIR Executive Board:

Administration of the TIR Executive Board

and the TIR secretariat:

Interim financial statement for the year 2018

Interim financial statement for the year 2018

Note by the secretariat

I. Introduction and background

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the Customs Convention on the International Transport of Goods under Cover of TIR Carnets (TIR Convention), 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
2. The budget for the operation of TIRExB and the TIR secretariat for the year 2018 amounted to United States dollars 1,673,643 (i.e., cost plan US\$ 1,481,100 plus 13 per cent programme support costs US\$ 192,543).
3. The TIR Secretary presents below a detailed report on the financial situation of TIRExB and the TIR secretariat as at 30 June 2018.
4. A complete financial report for the year 2018 will be prepared for approval by the Administrative Committee at its forthcoming session in 2019. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2018, as approved by the Administrative Committee on 12 October 2017 (ECE/TRANS/WP.30/AC.2/135, para. 34), are contained in document ECE/TRANS/WP.30/AC.2/2017/22.
5. The Administrative Committee may wish to take note of the present status report for 2018.

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II. Interim financial statement (2018)

"Transports Internationaux Routiers – TIR" Trust Fund

(Status report as at 30 June 2018 (in US\$))

<i>Object of expenditure</i>	2018		<i>Balance</i>
	<i>released budget</i>	<i>Expenditures</i>	
Staff and personnel costs	1 305 100	488 550	816 550
Travel (official travel of staff, travel of meeting participants)	110 000	26 264	83 736
Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)	21 000	1 200	19 800
Contractual services	35 000	—	35 000
Equipment, vehicles and furniture	10 000	366	9 634
Sub-Total	1 481 100	516 380	964 720
Programme Support at 13%	192 543	67 078	125 465
Total	1 673 643	583 458¹	1 090 185

Specification of expenditures (as at 30 June 2018)

Staff and personnel costs

The TIR secretariat consists of five experts on fixed-term appointments and two general service personnel for secretarial support. Legal Officer (P4) and Associate Programme Officer (P2) posts were vacant for two and six months in the first half of 2018, respectively, resulting in moderate savings in staff costs. No cost occurred so far for external consultants.

Travel (official travel of staff, travel of meeting participants)

Participation of TIR secretariat staff in: (i) eTIR- New Computerised Transit System (NCTS) working meeting (Brussels, 20 February 2018); (ii) Fourth World Customs Organization (WCO) Global Authorized Economic Operator Conference (Kampala, 14–16 March 2018); (iii) Electronic Customs Coordination Group (ECCG) (European Commission) (Brussels, 15 March 2018); (iv) Inauguration Workshop for the accession of Qatar to the TIR Convention (Doha, 10 April 2018); (v) Seventeenth Transport Sector Coordinating Committee Meeting of Central Asia Regional Economic Cooperation Program (CAREC) (Istanbul, 18 and 19 April 2018); (vi) Ukrainian e-TIR Field Visit (Istanbul and Izmir, 9 and 10 May 2018); (vii) WCO Regional Transit Workshop (Asuncion, 21–23 May 2018); (viii) European Grails Conference (GR8Conf) (Copenhagen, 1 and 2 June 2018); (ix) 2018 WCO IT Conference and Exhibition (Lima, 6–8 June 2018); (x) WCO Regional Workshop on Simplification and Acceleration of Customs Procedures (Baku, 20 and 21 June 2018).

Participation of TIRExB members in the seventy-sixth (February 2018) and seventy-seventh (June 2018) sessions, held in Geneva.

Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)

¹ Slight variances appear due to ad hoc adjustments in the UMOJA system.

Costs incurred for the hospitality at the Seminar on the International TIR Data Bank (ITDB) held in Geneva on 14 June 2018.

Contractual services

No cost occurred as at 30 June 2018 under this budget line.

Equipment, vehicles and furniture

Costs incurred for the purchase of TIR and eTIR banners during the organization of the Seminar on the ITDB.
