

**Economic and Social Council**

Distr.: General  
19 September 2017  
English  
Original: English, French and  
Russian

---

**Economic Commission for Europe****Administrative Committee for the TIR Convention, 1975****Sixty-sixth session**

Geneva, 12 October 2017

Item 3 (b) (i) of the provisional agenda

**Activities and administration of the TIR Executive Board:****Administration of the TIR Executive Board and the TIR secretariat:****Status report on the accounts for the year 2016****Approval of the final accounts for the year 2016****Note by the secretariat****I. Introduction**

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

**II. Final accounts for the year 2016**

2. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2016 including the programme support costs (13 per cent of total budget), amounted to US\$ 1,632,850 (i.e., cost plan US\$ 1,445,000 plus 13 per cent programme support costs US\$ 187,850) (ECE/TRANS/WP.30/AC.2/2015/21).

3. The final accounts for the year 2016, prepared by the competent Finance Services of the United Nations, were transmitted to the TIR secretariat on 4 August 2017.

4. According to these final accounts, TIRExB and the TIR secretariat had operating expenditures in 2016 in the order of US\$ 1,211,164 and programme support costs (13 per cent of operating expenditures) in the amount of US\$ 157,500, total expenditures of US\$ 1,368,664. The leftover for the year 2016 amounts to US\$ 264,834 (see the following table).

Table 1  
**Final accounts for the year 2016**

Local Technical Cooperation Trust Fund Transport International Routier – TIR  
 Allotment Account No: E211-ECE-TN-213 (M1-32ECE-000062)

<i>Object of expenditure</i>	<i>2016 Released</i>	<i>Expenditures as of</i>	<i>Leftover as at</i>
	<i>budget</i>	<i>31-Dec-16</i>	<i>31-Dec-16</i>
	<i>US\$</i>	<i>US\$</i>	<i>US\$</i>
	<i>(1)</i>	<i>(2)</i>	<i>(3) = (1)-(2)</i>
Staff and personnel costs	1 267 000	1 124 913	142 087
Travel (official travel of staff, travel of meeting participants)	120 000	67 690	52 310
Operating and other direct costs (e.g. staff training, communication costs, pouches, postage, hospitality etc.)	27 000	4 177	22 823
Contractual services	31 000	14 384	16 616
<b>Sub-Total</b>	<b>1 445 000</b>	<b>1 211 164</b>	<b>233 836</b>
<b>Programme Support Cost (approx. 13% of Total)</b>	<b>187 850</b>	<b>157 500</b>	<b>30 998</b>
<b>Grand Total</b>	<b>1 632 850</b>	<b>1 368 664</b>	<b>264 834</b>

5. The following summary table shows the fund statement as at 31 December 2016.

Table 2  
**Fund statement as at 31 December 2016**

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR)  
 Allotment Account No: E211 ECE-TN-213 (M1-32ECE-000062)

	<i>Currency</i>	<i>US\$</i>
Unencumbered balance as of 31 December 2015		1 049 685
Reserve early termination UNECE/IRU Agreement		305 000
Actual fund balance at 31 December 2015 <sup>1</sup>		1 354 685
2016 Contribution received in 2015 (transferred by the IRU by 15/11/2015)		1 343 939
Total unencumbered balance and fund reserve as at 31 December 2015		<b>2 698 624</b>
Less: Direct Expenditures 2016	1 211 164	
Less: Programme support costs for 2016	<u>157 500</u>	
Less : Total Expenditures for 2016		<b>1 368 664</b>
Plus:		
Interest income and other miscellaneous income 2016	<u>23 369</u>	
Plus : Total contribution/income received in 2016 <sup>2</sup>		<b>23 369</b>
<b>Actual fund balance at 31 December 2016<sup>3</sup></b>		<b>1 353 329</b>

<sup>1</sup> See document ECE/TRANS/WP.30/AC.2/2016/23

<sup>2</sup> Exclusive of the 2017 contribution received in 2016.

<sup>3</sup> Inclusive of: Provision for termination UNECE/IRU Agreement, Provision for Installation and Separation Costs, operation Cash Reserve that are forwarded year-to-year. Exclusive of the 2017 contribution received in 2016.