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COMMITTEE FOR TRADE, INDUSTRY AND
ENTERPRISE DEVELOPMENT

Working Party on Standardization of
Perishable Produce and Quality Development
Fifty-sixth session, Geneva, 6 to 8 November 2000

REPORT OF THE FIFTY-SIXTH SESSION

Addendum 21

Note by the Secretariat

This document for the exchange of information on non-conformity cases was adopted at the fifty-sixth session of the Working Party.  It is based on and fully harmonized with the corresponding document developed and updated by the Organization for Economic Cooperation and Development (OECD) Scheme for the Application of International Standards for Fruit and Vegetables.

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DOCUMENT TO FACILITATE EXCHANGE OF INFORMATION
BETWEEN NATIONAL INSPECTION SERVICES
OF EXPORTING AND IMPORTING COUNTRIES
ON NON-CONFORMITY OF FRUIT AND VEGETABLES

The purpose of this document is to give a feed-back to the national inspection service of an exporting country in case exported produce is found not to be in conformity with the standard at the stage of import inspection. The relevant information is only of use for the inspection service of the exporting country if

    - it refers especially to defects or deterioration which would have been
      detected at the stage of packaging and/or export control;

    - there will be no language problem to understand the message;

    - the information arrives as soon as possible in the exporting country.

Therefore, this document includes a notification form to be easily completed by the inspection service of the importing country. The use of codes will facilitate communication. The information can be sent by fax or e-mail. It is recommended to send the message within 24 hours after import control to the relevant inspection service of the exporting country.

To national inspection service of exporting country
 (code)...............................................................................

- Authority............................................................
.

From national inspection service of importing
 country(code)......................................................

- Authority...........................................................
.

The inspection agency has found that the following lot did not meet the requirements of the standards
 because of defects or deterioration which could have been detected at the time of packaging.

1.      Place of control      ........................................................................................
......

........................................................................................
......

2.      Date of control (yymmdd)  ....................................................................

3.      Control reference no ..........................................................................................
.

4.      Control certificate no   ......................................................................................
......

5.      Product (ranked code)  ..........................................................................

6.      Origin (country code)  ..........................................................................

7.      Variety or commercial
        type                  ..........................................................................

8. Quality class claimed ...................................................................

9. Quantity - number.....................................................................

 - weight (kg)............................................................

10. Defects (% / codes) .......%.......          .......%.......      .......%.......

11. Follow-up actions (codes)...............      .................       .................

12. Transport - means (code) ...................

 - ID ...................................................................

 ...................................................................

13. Packer ...................................................................

 ...................................................................

14. Exporter ...................................................................

 ...................................................................

15. Recipient - country (code) ...................................................................

 ...................................................................

 - specifications ...................................................................

 ...................................................................

16. EC-Member states notified (codes) ............      ............      ............

17. Comments ...................................................................

*Guidance for completion: see following pages*

*Please use the codes indicated below*

## 5.   **Product (ranked code)**.

| VEGETABLES | | FRUIT | |
|---|---|---|---|
| Artichokes . . . . . . . . . . . . . . . . . . . . | 716 | Almonds (unshelled sweet) . . . . . . . . | 830 |
| Asparagus. . . . . . . . . . . . . . . . . . . . | 717 | Almonds (decorticated sweet) . . . . . . | 831 |
| Aubergines . . . . . . . . . . . . . . . . . . . | 718 | Annonas . . . . . . . . . . . . . . . . . . . . . | 829 |
| Beans  . . . . . . . . . . . . . . . . . . . . . | 715 | Apples,dessert . . . . . . . . . . . . . . . . | 809 |
| Broccoli. . . . . . . . . . . . . . . . . . . . . | 726 | Apricots . . . . . . . . . . . . . . . . . . . . . | 811 |
| Brussels Sprouts . . . . . . . . . . . . . . . | 706 | Avocados . . . . . . . . . . . . . . . . . . . . | 822 |
| Cabbages,headed  . . . . . . . . . . . . . . | 707 | Bilberries . . . . . . . . . . . . . . . . . . . . | 827 |
| Carrots . . . . . . . . . . . . . . . . . . . . . . | 712 | Blueberries . . . . . . . . . . . . . . . . . . . | 828 |
| Cauliflowers . . . . . . . . . . . . . . . . . . | 705 | Cherries . . . . . . . . . . . . . . . . . . . . . | 812 |
| Celery, ribbed . . . . . . . . . . . . . . . . . | 719 | Clementines. . . . . . . . . . . . . . . . . . | 802 |
| Chinese cabbages . . . . . . . . . . . . . . | 725 | Chestnuts (edible sweet) . . . . . . . . . . | 820 |
| Cos or romaine lettuce  . . . . . . . . . . | 709 | Fresh Figs.. . . . . . . . . . . . . . . . . . . . | 821 |
| Courgettes . . . . . . . . . . . . . . . . . . . | 722 | Grapefruits. . . . . . . . . . . . . . . . . . . | 819 |
| Cucumbers . . . . . . . . . . . . . . . . . . . | 713 | Hazelnuts(unshelled)  . . . . . . . . . . . . | 832 |
| Cultivated Mushrooms . . . . . . . . . . . | 727 | Hazelnuts(decorticated) . . . . . . . . . . | 833 |
| Curled and broad-leaved endives  . . . . | 711 | Kiwifruit... . . . . . . . . . . . . . . . . . . . | 817 |
| Early Potatoes  . . . . . . . . . . . . . . . . | 723 | Lemons  . . . . . . . . . . . . . . . . . . . . . | 807 |
| Fennel . . . . . . . . . . . . . . . . . . . . . . | 728 | Limes . . . . . . . . . . . . . . . . . . . . . . . | 818 |
| Garlic . . . . . . . . . . . . . . . . . . . . . . . | 703 | Mandarins - Wilkings  . . . . . . . . . . . . | 804 |
| Horse-Radish . . . . . . . . . . . . . . . . . | 729 | Mangoes  . . . . . . . . . . . . . . . . . . . . | 823 |
| Leeks  . . . . . . . . . . . . . . . . . . . . . . | 704 | Melons . . . . . . . . . . . . . . . . . . . . . . | 824 |
| Lettuce  . . . . . . . . . . . . . . . . . . . . . | 708 | Monreales - Satsumas . . . . . . . . . . . . | 803 |
| Onions . . . . . . . . . . . . . . . . . . . . . . | 702 | Nectarines . . . . . . . . . . . . . . . . . . . | 813 |
| Peas, unshelled   . . . . . . . . . . . . . . . | 714 | Oranges . . . . . . . . . . . . . . . . . . . . . | 801 |
| Radishes  . . . . . . . . . . . . . . . . . . . . | 731 | Other small citrus fruit . . . . . . . . . . . | 806 |
| Rhubarb . . . . . . . . . . . . . . . . . . . . . | 732 | Peaches . . . . . . . . . . . . . . . . . . . . . | 814 |
| Scorzonera . . . . . . . . . . . . . . . . . . . | 730 | Pears,dessert  . . . . . . . . . . . . . . . . . | 810 |
| Spinach  . . . . . . . . . . . . . . . . . . . . . | 721 | Pistachio nuts (unshelled)  . . . . . . . . | 838 |
| Sweet peppers  . . . . . . . . . . . . . . . . | 720 | Pistachio nuts (decorticated and | |
| | | decorticated peeled)  . . . . . . . . . . . . | 839 |
| Tomatoes   . . . . . . . . . . . . . . . . . . . | 701 | Plums . . . . . . . . . . . . . . . . . . . . . . . | 815 |
| Ware Potatoes . . . . . . . . . . . . . . . . . | 724 | Prunes . . . . . . . . . . . . . . . . . . . . . . | 836 |
| Witloof chicory . . . . . . . . . . . . . . . . | 710 | Raspberries.  . . . . . . . . . . . . . . . . . . | 826 |
| | | Strawberries . . . . . . . . . . . . . . . . . . | 816 |
| | | Table grapes . . . . . . . . . . . . . . . . . . | 808 |
| | | Tangerines . . . . . . . . . . . . . . . . . . . | 805 |
| | | Walnuts(unshelled) . . . . . . . . . . . . . | 834 |
| | | Walnut kernels . . . . . . . . . . . . . . . . | 835 |
| | | Watermelons  . . . . . . . . . . . . . . . . . | 825 |
| | | Whole Dates . . . . . . . . . . . . . . . . . . | 837 |

**6.**    **Origin**    Use the 2-character country codes according to ISO 3166 Alpha-2

**10.**    **Defects** Indicate the % (3 positions) followed by 1 of the codes indicated in the table below

| | | | |
|---|---|---|---|
| 01 | Blemishes and damages | 06 | Cleanliness |
| 02 | Breakdown diseases and rots | 07 | Colour |
| 03 | Physiological defects | 08 | Maturity |
| 04 | Sizing | 09 | Presentation |
| 05 | Shape Labelling | 10 | Labelling |

**11.**    **Follow-up actions**    Use up to 3 of the codes indicated in the table below

| | | | |
|---|---|---|---|
| 1 | Rejection | 4 | Repacking |
| 2 | Downgrading | 5 | Relabelling |
| 3 | Regrading | 6 | Forwarded to another EC-Member States |

**12.**  **Transport** Use 1 of the codes indicated in the table below
(UNTDED 1990 - 8265)

| | | | | | |
|---|---|---|---|---|---|
| 11 | Ship | 31 | Truck | 99 | Container |
| 20 | Rail41 | | Air freight | | |

**15.**    **Recipient**                     see:   6.   Origin

**16.**    **EC-Member states notified**    see:   6.   Origin

**Guidelines for the completion of**
**the Non-Conformity Notification Form**

Name and address of the national inspection services:  please refer to
OECD Directory.

**1.        Place of control**

Indicate *town + postal code*, if necessary also *country*.
< Free text information, max. 60 characters >

**2.        Date of control**

Please use the correct format: *year-month-day*.
E.g.:        . 9 . 7 . 1 . 2 . 0 . 6 .

**3.        Control reference no**

If possible, indicate the internal reference no of the control dossier
(i.e. the import inspection agency's own classification no).
< Free text information, max. 30 characters >

**4.        Control certificate no.**

Copy the control certificate no. (in the space provided) issued by the
exporting country and accompanying the product.

< Free text information, max. 30 characters >

**5.        Product**

Use the ranked codes to indicate the product concerned.
E.g.:        . 8 . 0 . 7 . ( = lemons)

**6.        Origin**

Use the 2-character country codes ('Alpha-2') as laid down in
International Standard ISO 3166 : 1988.
E.g.:        . B . R . ( = Brazil)

**7.        Variety or commercial type**

If possible, indicate the variety or the commercial type of the product.
< Free text information, max. 30 characters >


**8.        Quality class claimed**

Indicate the quality class attributed to the product.
< Free text information, max. 13 characters >
E.g.:. I . ; . I . I . ; . E . X . T . R . A . ; . F . A . N . C . Y .


**9.        Quantity**

If applicable, indicate the quantity as a number (e.g.; no of boxes).
< Number, max. 999 999 >
Indicate the lot's weight in kg.
< Number, max. 9 999 999 >


**10.        Defects**

Indicate up to 3 defects, each preceded by the % of produce affected.
E.g.:        . 0 . 2 . 0 . % . 0 . 3 . ( = 20% of total quantity with physiological defects)
        . 1 . 0 . 0 . % . 1 . 0 . ( = the lot is not labelled or is labelled incorrectly)


**11.        Follow-up actions**

Indicate up to 3 follow-up actions.
E.g.:        . 3 . ( = the lot was regraded)


**12.        Transport**

Use one of the five 2-character codes as laid down in the 1990 United
Nations Trade Data Elements Directory (UNTDED 1990 - 8265) and mentioned
on the back of the form to be completed.
E.g.:        . 3 . 1 . ( = truck)
Indicate transport identification, e.g. truck number plate, flight no.,
ship name.
< Free text information, max. 30 characters >

**13.      Packer**

Indicate *name* and coordinates (*town, country)* of the packer.
< Free text information, max. 60 characters >

**14.      Exporter**

Indicate *name* and coordinates (*town, country)* of the exporter.
< Free text information, max. 60 characters >

**15.      Recipient**

Using the same codes as described under ' 6 Origin ', indicate the
recipient country.
E.g.:      . F . R . ( = France)
Specify the *name* and coordinates (*town, country)* of the recipient, who
is either the *final buyer*; or if this party is not known: the *importer*.
< Free text information, max. 60 characters >

**16.      EC-Member states notified**

Using the same codes as described under ' 6 Origin ', indicate up to 4
EC Member States notified directly by the inspection agency.
E.g.:      . E . S .    . I . T .  ( = Spain and Italy)

Note:  This indication is for inspection services of the EC only. In the
EC, the control certificate issued by one member state is valid for
customs clearance in all EC member states. To avoid duplication of
inspection, this form is also used to facilitate the inter-community
exchange of information.

**17.      Comments**

Use the available space for entering additional information, e.g.
product brand name, specifications regarding the defects.
< Free text information, max. 60 characters >