

Distr.
GENERAL

TIM/EFC/WP.1/2002/1
24 April 2002

Original: ENGLISH

ECONOMIC COMMISSION FOR EUROPE
Timber Committee

FOOD AND AGRICULTURE ORGANIZATION
European Forestry Commission

INTERNATIONAL LABOUR ORGANIZATION

**JOINT FAO/ECE/ILO COMMITTEE
ON FOREST TECHNOLOGY, MANAGEMENT AND TRAINING**

to be held in Ennis, Co. Clare, Ireland, from 12-14 September 2002
at the West County Hotel
a study tour is scheduled on Sunday 15 September 2002

PROVISIONAL AGENDA

<u>Agenda item</u>	<u>Document</u>
1. Adoption of the agenda	TIM/EFC/WP.1/2002/1
2. Special topics	TIM/EFC/WP.1/2002/3
(i) Forestry in Ireland;	
(ii) Successful safety and health campaigns - the examples of SUVA in Switzerland and of the extension for private forest owners in Slovenia;	
(iii) Best practices in forestry contracting - European Network of Forestry Contractors.	

PARTICIPATION

Delegates attending the session are invited to fill in the forms set out in annexes II and III. The deadline for hotel reservations is **21 June 2002**.

DOCUMENTS

Joint Committee documents will be distributed by mail and will also be posted at the Committee's website <http://www.unece.org/trade/timber/joint-committee>.

3. Achievements, problems and priorities in the Joint Committee's field of interest (summaries of national reports)
4. International dialogue on forests, notably the Ministerial Conference for the Protection of Forests in Europe and activities of other international organizations of relevance to the Committee TIM/EFC/WP.1/2002/4
5. Review of the activities in silviculture and forest management (subject area 1) and programme for 2003-2005 TIM/EFC/WP.1/2002/5
6. Review of the activities in wood harvesting and transport (subject area 2) and programme for 2003-2005 TIM/EFC/WP.1/2002/6
7. Review of the activities in vocational training and applied ergonomics (subject area 3) and programme for 2003-2005 TIM/EFC/WP.1/2002/7
8. Adoption of programme of work TIM/EFC/WP.1/2002/8
9. Any other business
10. Election of officers
11. Date and place of the next session
12. Adoption of the report

TENTATIVE TIMETABLE

It is proposed that the Joint Committee session adhere to the following timetable:

Thursday, 12 June	Morning	Items 1 and 2(i)
	Afternoon	Items 3 and 4
Friday, 13 June	All day	Items 2(ii), 5 and 6
Saturday, 14 June	Morning	Item 2(iii), 7 and 8
	Afternoon	Items 9 to 12
Sunday, 15 June	All day	Field trip

EXPLANATORY NOTES ON THE PROVISIONAL AGENDA

GENERAL

The government of Ireland kindly offered to host the twenty-fourth session of the Joint Committee (JC) in conjunction with the seminar on afforestation in the context of sustainable forest management. The session will take place from Thursday 12 to Saturday 14 September 2002. A joint field trip will be organized on Sunday 15 September with seminar participants. JC delegates wishing to take part in the field trip are invited to fill in the form in annex II and to make hotel arrangements directly with the hotel using the form set out in annex III. Hotel reservations should be made **before 21 June 2002**. Accommodation cannot be guaranteed after the above deadline.

Item 1 - Adoption of the agenda

In accordance with established practice, the adoption of the agenda is the first item on the agenda.

Item 2 - Special topics

The Steering Committee at its fifteenth session made the following suggestions for the special topics:

- Forestry in Ireland;
- Successful safety and health campaigns - the examples of SUVA in Switzerland and of the extension for private forest owners in Slovenia;
- Best practices in forestry contracting - European Network of Forestry Contractors.

Item 3 - Achievements and problems in the Joint Committee's field of interest

Under this item the Joint Committee will review achievements, problems and priorities on the basis of country reports. Delegations are requested to prepare their reports in accordance with the guidelines set out in annex I. Country reports are extremely important for the Joint Committee's work, as they facilitate the exchange of information and the preparation of a programme of work in line with the needs and priorities of member countries.

Countries are invited to send a copy of their national report to the secretariat by **1 July 2002**. The secretariat will distribute the reports among Joint Committee Coordinators who will present the synthesis to the session. Delegations are urged to respect the above deadline and are invited to bring **50 copies** of the country report with them for distribution at the meeting.

Item 4 - International dialogue on forests, notably the Ministerial Conference for the Protection of Forests in Europe and activities of other international organizations of relevance to the Committee

The Joint Committee will be informed of relevant activities of other international organizations and invited to comment on present cooperation and whether it should be further intensified. Representatives of the Vienna Liaison Unit of the Ministerial Conference on the Protection of Forests in Europe (MCPFE), of IUFRO and of the European Forest Institute (EFI) will be invited to address the session.

The Timber Committee and the European Forestry Commission have accorded the highest priority to the follow up to the MCPFE, the activities of the Commission on Sustainable Development (CSD) and the UN Forum on Forests (UNFF). The Joint Committee will be informed of developments since its last session and will be invited to review its role in the process and to adapt its programme of work accordingly, if necessary, taking into account the secretariat resources available.

Items 5-7 - Review of activities and programme for 2003-2005

The Joint Committee will be informed of developments in each subject area. The Committee is expected to review past activities and agree on a programme for the period 2003-2005, taking into account the availability of secretariat resources. The documents under each item will provide an overview of activities, with cross references to original documents, and draw the Joint Committee's attention to points where a decision is required.

The activities and proposals to be reviewed are the following:

Subject area 1

- 1.1. Forest fire prevention and control
- 1.2. New roles and modes of operation of forest services
- 1.3. Afforestation
- 1.4. Disaster preparedness in forestry
- 1.5. Information systems in forestry
- 1.6. Close to nature forestry
- 1.7. Biodiversity: from concept to practice
- 1.8. Other topics

Subject area 2

- 2.1. Environmentally sound forest roads and wood transport
- 2.2. New trends in wood harvesting with cable systems
- 2.3. Mobilisation of additional wood supply mainly from private forests
- 2.4. Multi-functional forestry in protected and vulnerable areas
- 2.5. Other topics

Subject area 3

- 3.1. Forestry workforce network
- 3.2. EDUFOREST
- 3.3. Public participation and partnerships in forestry
- 3.4. Women in forestry
- 3.5. Forestry meets the public
- 3.6. Partnerships in forestry
- 3.7. Traditional forest-related knowledge
- 3.8. Other topics

Item 8 - Adoption of the programme of work

The Joint Committee will be expected to adopt its programme of work, including a tabular presentation, on the basis of a draft prepared by the secretariat and in the light of its discussions under other items of the agenda. As a result of the strategic review of the Integrated Programme of work of the ECE Timber Committee and the European Forestry Commission, the Joint Committee will be invited to report to its parent bodies problems or deviations, if any, in the implementation of its programme as well as on the adequacy of resources.

Item 9 - Any other business

At the time of drafting the secretariat has no points to propose under this item.

Item 10 - Election of officers

The Joint Committee will be invited to elect a Steering Committee to hold office until its next session. At present, the Joint Committee has a Chairperson, a past Chairperson, two Vice-Chairpersons, three subject area coordinators and two special coordinators.

		Responsibility
Chairman:	Mr. H. Höfle (Germany)	Overall coordination
Past Chairman:	Mr. P. Efthymiou (Greece)	Liaison southern Europe
Vice-Chairmen:	Mr. V. Korobov (Russian Federation)	Liaison Russian Federation
	Mr. D. McAree (Ireland)	Liaison European Union & North America
Coordinators:	Mr. J. Suoheimo (Finland)	Subject area 1
	Mr. S. Rzadkowski (Poland)	Subject area 2
	Mr. M. Büchel (Switzerland)	Subject area 3
Special Coordinators	Ms. E. Horvathné Sandor (Hungary)	Women in forestry, Liaison central/eastern Europe
	Mr. J. Ilavský (Slovakia)	Liaison Timber Committee, European Forestry Commission & central/eastern Europe

(TIM/EFC/WP.1/2000/2, para. 57)

Item 11 - Date and place of the next session

The Joint Committee should decide on the date and place of its next session. Countries are requested to consider before the session whether they might be in a position to offer host facilities for the twenty-fifth session in 2004.

Item 12 - Adoption of the report

The Joint Committee will be invited to adopt the report of its session on the basis of a draft to be prepared by the secretariat.

ANNEX I

COUNTRY STATEMENTS

Invitation to countries

Delegations are invited to submit statements on achievements and problems encountered in their countries in the Joint Committee's field of interest ahead of the Session. They are also requested to indicate priority issues for possible action by the Joint Committee.

The Steering Committee at its 14th session in 1999 expressed its regret that relatively few member countries do provide country statements. It reconfirmed that these statements are important for the Joint Committee's work, as they facilitate the exchange of information and the preparation of a programme of work in line with the needs and priorities of member countries. The country statements are not expected to be major formal reports, but rather to provide a quick overview based on the views of knowledgeable individuals in your country.

Points to cover in the statement

It is suggested to follow a similar pattern to that of previous sessions, i.e. the statements should be subdivided according to the Joint Committee's three main subject areas:

- Subject area 1: Management (silviculture, multiple use forestry, ecological and economical issues, marketing, information systems);
- Subject area 2: Technology (wood harvesting and transport, forest engineering, ecologically and economically sound operations in silviculture);
- Subject area 3: Training (of workers, supervisors and managers; applied ergonomics and occupational safety and health).

Under each subject area they should concentrate on:

- (a) achievements and important innovations, changes in legislation and policy over the past two years;
- (b) difficulties that have arisen and measures initiated to deal with them;
- (c) emerging priorities for Joint Committee activities.

Length of the statement - The statements should **not exceed two pages** per subject area.

Deadline - Countries are requested to respect the deadline for submission of reports of 1 July 2002, by which date complete statements should reach the secretariat:

Jorge Najera
Economic Affairs Officer
Timber Section, UNECE Trade and Timber Division
Palais des Nations
1211 Geneva 10
Switzerland

Fax + 41 22 917 0041
E-mail Jorge.Najera@unece.org

The secretariat will forward a copy of the country statements to the subject area coordinators, who will prepare syntheses to be presented to the Joint Committee's session.

ANNEX II

INVITATION TO PARTICIPATE IN THE FIELD EXCURSION OF THE 'AFFORESTATION IN THE CONTEXT OF SFM' Sunday, 15 September 2002

Participants in the 24th Session of the Joint FAO / ECE / ILO Committee on Forest Technology, Management and Training (12–14 September) are invited to join the field excursion of the 'Afforestation in the Context of SFM' International Seminar (15–19 September), to take place on Sunday, 15 September.

The excursions will visit a number of afforestation sites in Co. Clare and Co. Limerick, West Ireland, studying national, regional and site planning for afforestation, and operational aspects of afforestation, all undertaken within the context of SFM.

The excursion will depart by coach from the meeting venue, the West County Hotel, early on Sunday morning, returning to the hotel at approximately 7.00 pm. Lunch and refreshments will be provided during the day, and the agenda will include a cultural stop. The excursion is free-of-charge. Participants are strongly advised to bring walking boots and rain-gear, given the unpredictability of the Irish weather.

If you intend to participate in the 'Afforestation in the Context of SFM' field excursion, please fill out the attached form and send it to Kevin Collins at the address shown. This will help greatly in arranging the logistics for the excursion.

NOTE: *To avoid possible duplication, the following form is to be completed and returned only if you do not intend registering for the 'Afforestation in the Context of SFM' International Seminar, but wish to participate in the Seminar's field excursion. (Those intending to register for the International Seminar will be asked whether or not they wish to participate in the field excursion as part of the registration procedure for the Seminar.)*

I will be a participant in the 24th Session of the Joint FAO / ECE / ILO Committee on Forest Technology, Management and Training (12–14 September), and wish to participate in the field excursion of the 'Afforestation in the Context of SFM' International Seminar (15–19 September), to take place on Sunday, 15 September.

(Please fill in using CAPITAL LETTERS)

First name _____
Surname _____
Organisation _____
Address _____

Country _____
Telephone _____ Fax _____
E-mail _____

Please return to:

Kevin D. Collins
Forestry Inspector
Forest Service
Department of the Marine & Natural Resources
Leeson Lane, Dublin 2, IRELAND

Tel. +353-1-6199383
Fax +353-1-6623180
E-mail kevin.collins@marine.irlgov.ie

ANNEX III

HOTEL RESERVATION FORM West County Hotel, Ennis, Co. Clare, Ireland

Delegates to the 24th Session of the Joint FAO / ECE / ILO Committee on Forest Technology, Management and Training (12-14 September) and / or the 'Afforestation in the Context of SFM' International Seminar are requested to arrange their accommodation directly with the venue hotel, the West County Hotel, using the following Hotel Reservation Form.

(Please fill in using CAPITAL LETTERS)

Name _____
Organisation _____
Address _____

_____ Country _____
Telephone _____ Fax _____
E-mail _____

I wish to reserve a **single / double room** (*please underline the type of room required*)

at the West County Hotel for _____ night(s), arriving on _____ of September (*indicate date*) and departing on **of September 2002.**

Price (including full Irish breakfast and tax): €1 per person sharing per night; €6 per single room per night. Accommodation is to be paid on departure. To secure your reservation, please provide a non-refundable deposit of €60 or credit card details. Bookings cancelled prior to arrival incur a cancellation fee equal to the cost of the intended first night stay, or loss of the booking deposit. Early departures will also incur a cancellation fee equal to the cost of the first night missed.

To secure my reservation, I include (*tick appropriate box*):

a booking deposit of €60 []

my credit card details (below) []

Credit Card Type _____

Card Number _____

Expiry Date ____/____

Cardholder Name _____

Please send your completed hotel reservation form **before 21 June 2002 directly** to the Central Reservations Office, West County Hotel, Ennis, Co. Clare, Ireland (tel. +353-65-6823000, fax. +353-65-6823759, e-mail cro@lynchotels.com), quoting 'International Afforestation Seminar' with all correspondence. Accommodation cannot be guaranteed after the above deadline. The West County Hotel will confirm all reservations in writing.

For your information, the West County Hotel has a fully equipped leisure centre and swimming pool. See **www.lynchotels.com** for full information on the hotel, with links to local visitor and tourist information websites. Shannon International Airport, Co. Clare, the nearest international airport to the hotel, is located approximately 22 km south of Ennis Town. Details of transfer service to and from the hotel to follow.