1. **Project title and project number:** Removing Regulatory and Procedural Barriers to Trade in Belarus, Kazakhstan and Kyrgyzstan

2. **Expected timing/ duration:** 1 July 2016 – 30 June 2018 (24 months)

3. **Objective and brief summary of the project:**

As part of its broader effort to support the integration of Belarus, Kazakhstan and Kyrgyzstan into global value chains, and upon the request of their Governments, the UNECE carried out comprehensive assessments of regulatory and procedural barriers to trade in Belarus (2011), Kazakhstan (2012) and Kyrgyzstan (2014). The recommendations emerging from the studies were adopted by three countries and integrated into their action plans. The objective of this project is to further support Belarus, Kazakhstan and Kyrgyzstan in removing regulatory and procedural barriers identified in the studies. This objective will be achieved by implementing the following activities:

A1.1. Preparation of a comprehensive road map for each of the targeted countries, which would include activities on preparing a single strategy for eliminating trade barriers, as well as development and implementation of specific policy and normative documents (English and Russian);

A1.2. Analysis and consideration of the draft road maps;

A1.3. Establishment of a collaborative network of experts to exchange views on the implementation of the project;

A1.4. Establishment of an electronic database of best international practices to eliminate regulatory and procedural barriers to trade and ensure continuous monitoring to avoid the appearance of new barriers;

A1.5. Organization of 3 validation workshops of the strategy papers in Belarus, Kazakhstan and Kyrgyzstan;

A2.1. Organization of roundtables on removing regulatory and procedural barriers to trade in Belarus, Kazakhstan, and Kyrgyzstan (Geneva, Switzerland as part of the annual session of the Steering Committee on Trade Capacity and Standards).

4. **Expected results of the project:**

EA1. Improved national policies and measures in the area of trade facilitation, standardization, technical regulations and quality assurance in beneficiary countries;

EA2. Improved exchange of national experiences and best practices in the areas of trade facilitation, standardization policies, technical regulations and quality assurance in beneficiary countries.

5. **Target group and beneficiaries of the project:**

The target group includes relevant line ministries (Economic Development, Trade, Industry, Regional Integration, Transport, Agriculture, Rural Development, Foreign Affairs) as well as specialized agencies (Customs, Standardisation, Accreditation and Metrology) representatives of transport and logistics services operators, traders and representatives of trade support institutions of Belarus, Kazakhstan and Kyrgyzstan.

6. **Justification of project and its relationship to the programme of work:**

The project is directly linked to the expected accomplishment (d) "Enhanced national capacity of member States for the implementation of ECE recommendations, norms, standards, guidelines and tools" of Subprogramme 6 "Trade" of the UNECE proposed strategic framework for the period 2016-2017.

7. **Estimated UN regular budget resources (work months of RB staff/level of Staff):**

1 month of P5, 3 months of P3 and 1 month of G4 annually

8. **Estimated extra budgetary resources:**

Donor	Amount (US$)
Russian Federation	290,000

9. Project Manager:	10. Section/Division:
Hana Daoudi Date: 06.06.2016 *Hana Daoud*	Economic Cooperation and Trade Division

11. Cleared by Programme Management Unit:	12. Approved by EXCOM[1]	Date:20.06.2016
Zamira Eshmambetova **Chief of PMU** Date: 06.06.2016		

[1] See paragraph 31 (a) of Commission decision A(65).

Annex

Results-based budget for the extra budgetary project

	Part I. Planning (to be filled in before submission to EXCOM)		Part II. Implementation (to be used for reporting on progress in the implementation of the project in real time)2 3	
Expected accomplishments	Planned activities	Estimated costs (US$)	Implemented activities4	Actual expenditures5 (US$)
EA1. Improved national policies and measures in the area of trade facilitation, standardization, technical regulations and quality assurance	A1.1. Preparation of a comprehensive road map for 3 countries	85,200		
	3 consultants x 1 work month x $12,000	36,000		
	Travel of 3 consultants x $4,500	13,500		
	Travel of 2 UNECE staff x $4,500	9,000		
	Contractual services (English-Russian translation); $8,900 per strategy (approximately 130 pages each) x 3 strategies	26,700		
	A1.2. Analysis and consideration of the draft road maps	16,500		
	1 consultants x 1 work month x $12,000	12,000		
	Travel of 1 consultant x $ 4,500	4,500		
	A1.3. Establishment of a collaborative network of experts to exchange views on the implementation of the project	45,100		
	$1,500 x 6 participants x 2 workshops	18,000		
	Contractual services (venue, equipment, simultaneous interpretation)	4,600		
	Travel of 3 UNECE staff x $3,000	9,000		
	Travel of 3 consultants x $ 4,500	13,500		
	A1.4. Establishment of the electronic database of best international practices to eliminate regulatory and procedural barriers to trade and ensure continuous monitoring to avoid the appearance of new barriers	60,000		
	3 consultants: 5 work months x $12,000			
	A1.5. Organization of 3 validation workshops of the strategy papers in Belarus, Kazakhstan and Kyrgyzstan	18,000		
	Travel of 3 UNECE staff x $3,000	9,000		
	Contractual services (venue meeting, equipment, simultaneous interpretation) x $3,000 x 3	9,000		
EA2. Improved exchange of national experience and best practices in the areas of trade facilitation, standardization policies, technical regulations and quality assurance	A2.1. Organisation of roundtables on removing regulatory and procedural barriers to trade in Belarus, Kazakhstan, and Kyrgyzstan	24,300		
	$2,700 x 3 roundtable speakers x 3 roundtables			
Subtotal		249,100		
13% of Programme Support Costs		32,370		
Project evaluation (at least 2% of the project budget) 6		8,500	Total:	
Total (including 13% of Programme Support Costs):		290,000		

2 The secretariat shall inform EXCOM in case of unexpected developments or serious problems of any kind in the project implementation;
3 Questions from member States on project implementation will be forwarded to the secretariat;
4 Relevant information should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity and include the following:
a) *For an advisory service* (including at a workshop/seminar/training organized by other organizations): title; venue; dates; project expenditures; and hyperlink(s) to presentations(s) and other relevant documents;
(b) *For a workshop/conference/training* organized by UNECE: title; venue; dates; project expenditures; and hyperlinks to the meeting agenda, list of participants, presentation(s) made by UNECE, conference documents, training materials and reports;
(c) *For a consultancy*: project expenditures; hyperlinks to the consultancy ToR and main outputs (study, report, training material, presentation, etc.) produced by the consultant/s;
(d) For other outputs not included under bullet points above: hyperlink to relevant documents.
5 Relevant financial information – certified by the Executive Office - should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity.
6 In line with the UNECE evaluation policy, at least 2% of the project budget should be set aside at the planning stage, to engage a consultant for conducting the evaluation upon the completion of the project.