

**Ministry of Economic Development and Trade of the Republic of Tajikistan,  
National Association of Small and Medium Business of the Republic of Tajikistan**  
**in cooperation with the United Nations Economic Commission for Europe  
(UNECE)**

**READINESS ASSESSMENT MISSION OF PUBLIC-PRIVATE PARTNERSHIPS**

*Dushanbe, Tajikistan, 24-28 September 2012*

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**Readiness Assessment Step 1 – Fact-finding Mission**

The Fact-finding mission is carried out by the UNECE Team together with the host country, and consists of three key elements:

1. Understanding the enabling environment;
2. Comprehensive pre-visit questionnaire; and
3. Extensive programme of meetings with decision makers and stakeholders.

**Readiness Assessment Step 2 – Preliminary Report**

Following the fact-finding mission, a draft report of preliminary findings and recommendations for inclusion in the Action Plan is prepared by UNECE Team for peer reviewing. This report identifies barriers within the enabling environment and provides a number of recommendations as to how they may be overcome, as well as considering potential projects where pilot PPP projects could be considered.

**Readiness Assessment Step 3 – Consultations and Peer Review**

At this point, the draft preliminary report is shared with selected international PPP practitioners. The feedback received is used to quality assure the content of the draft report and to ensure the strategic context is correct. Once this review has been completed, the report is then sent to the government of the host country.

**Readiness Assessment Step 4 – Working Level Workshop**

At this point, the UNECE Team together with the national PPP unit/lead ministry conducts a two-day workshop with middle management within lead ministries and other stakeholders to discuss the preliminary findings and recommendations with a view to obtain feedback for inclusion in the final report and to jointly develop a draft action plan for national PPP development, while at the same time to identify priority projects.

**Readiness Assessment Step 5 – Improvement and Final Report**

The UNECE Team incorporates the feedback received from the various stakeholders involved in the Working Level Workshop to make final refinements and amendments to the Preliminary Report in order to produce the Final Report.

**Readiness Assessment Step 6 – Strategic Action Plan**

The UNECE PPP Team presents the Final Report and the Action Plan for national PPP infrastructure development to the decision makers within the requesting government. The Action Plan clearly sets out responsibilities for actions together with agreed timelines and target completion dates.

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## Agenda

<b>MONDAY, 24 SEPTEMBER 2012</b>		
<b>09.30 – 11.30</b>	Meeting with the representatives of the <b>Ministry of Economic Development and Trade</b> Sharif Rahimzoda, Minister Members of Department of Economic Reform and Financial Relations	
<b>12.30 – 14.00</b>	Lunch	
<b>14.30 – 15.30</b>	Meeting with representatives of the <b>Committee on Environment,</b> O.T.Sharipova, Deputy Chairman	
<b>16.00 – 18.00</b>	Meeting with American Chamber of Commerce and Industry “AmCham Tajikistan”	
<b>18.00 – 20.00</b>	Dinner with the Chairman of AmCham Nazir Sharipov	
<b>TUESDAY, 25 SEPTEMBER 2012</b>		
<b>09.30 – 10.30</b>	Meeting with representatives of <b>Council on Investments and State Property</b> M.Mahkamova, Deputy Chairman	
<b>11.00 – 12.00</b>	Meeting with representatives of the <b>Ministry of Energy and Industry</b> Kh. Hohlov, Deputy Minister	
<b>12.30 – 13.30</b>	Lunch	
<b>14.30 – 15.30</b>	Meeting with representatives of <b>Tajik Invest</b> B.Nadjmuddinov, Director General	
<b>17.00 – 19.00</b>	Meeting with representatives of <b>Innovative Road Solutions (IRS)</b> , Toll road Dushanbe – Hudjand	

<b>WEDNESDAY, 26 SEPTEMBER 2012</b>		
<b>9.30 -</b>	Meeting with representatives of the <b>Ministry of Finance</b>	
<b>14.30 – 15.30</b>	Meeting with the representatives of the <b>Ministry of Transport</b> N.Khakimov, Minister	
<b>15.30 – 16.30</b>	Meeting with the representatives the <b>Ministry of Health</b> <b>D.N.Sadykova</b> , Adviser to the Minister	
<b>17.00 –18.00</b>	Working meeting with UNECE representatives	

<b>THURSDAY, 27 SEPTEMBER 2012</b>		
<b>9.30 -</b>	<b>Meeting with the World Bank</b>	
<b>11.00 – 12.30</b>	Meeting with <b>IFC</b> Kris David Miller	
<b>13.00 – 14.30</b>	Lunch	
<b>15.00 – 16.00</b>	Meeting with representatives of the <b>Ministry of Education</b> F.Ismonov, Deputy Minister	
<b>16.00 – 18.00</b>	Meeting with representatives of <b>Council of business associations and NGOs</b>	
<b>18.00 – 20.00</b>	Dinner with representatives of Council of business associations and NGOs	
<b>FRIDAY, 28 SEPTEMBER 2012</b>		
<b>09.30 – 10.30</b>	Meeting with <b>Asian Development Bank</b>	
<b>11.00 – 12.00</b>	Meeting with <b>EBRD</b>	
<b>12.30 – 13.30</b>	Lunch	
<b>14.00 – 16.00</b>	Meeting with representatives of International Organisations (SECO, USAID, EU, DfID, ADB, EBRD, UNDP, Aga Khan Foundation, IFC, the World Bank, GTZ)	
<b>16.30</b>	Summing up meeting with the <b>Ministry of Economic Development and Trade</b>	