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ENVIRONMENT FOR EUROPE
UN ENVIRONNEMENT POUR L'EUROPE
ОКРУЖАЮЩАЯ СРЕДА ДЛЯ ЕВРОПЫ
გარემო ევროპისათვის

BATUMI, 8–10 June 2016



Eighth Environment for Europe Ministerial Conference

**Batumi, Georgia
8–10 June 2016**

Guidance for speakers at the Conference

Economic Commission for Europe

Eighth Environment for Europe Ministerial Conference

Batumi, Georgia, 8–10 June 2016

Item 1 of the provisional agenda

Opening of the Conference and adoption of the agenda

Guidance for speakers at the Conference*

Note by the secretariat

Summary

The informal guidance below, prepared by the secretariat and based on the agreed organization of work at the Conference, is intended to aid heads of delegation and other delegates in preparing their active participation in the Conference.

I. Introduction

1. The Eighth Environment for Europe Ministerial Conference will begin at 9.30 a.m. on Wednesday, 8 June 2016, and end at 1 p.m. on Friday, 10 June, lasting two-and-a-half days in total. The annotated provisional Agenda for the Conference is presented in document ECE/BATUMI.CONF/2016/1.¹ The agreed Organization of Work at the Conference is provided in document ECE/BATUMI.CONF/2016/3.² The confirmed Chairs and speakers will be included in an addendum to the Organization of Work (ECE/BATUMI.CONF/2016/3/Add.1). The current document contains guidance for speakers at the Conference. The seating arrangements of the plenary rooms in the Batumi Sheraton³ and Hilton⁴ hotels are available on the United Nations Economic Commission for Europe (UNECE) website.⁵

2. Given the limited time available for the discussions at the Conference under agenda items 2(a), 4 and 5, it is kindly suggested to base the interventions by the head of delegation on one or two concrete examples from the country highlighting the country's achievements in these areas. In case of need, one or two pictures could be projected on the screen during the intervention to illustrate better the example(s) provided. Such pictures would need to be sent to the secretariat in advance of the Conference and by Friday, **27 May 2016**. Pictures

* The present document was not formally edited.

¹ www.unece.org/fileadmin/DAM/env/documents/2016/ece/ece.batumi.conf.2016.1.e.pdf

² www.unece.org/fileadmin/DAM/env/documents/2016/ece/ece.batumi.conf.2016.3.e.pdf

³ www.unece.org/fileadmin/DAM/env/efe/Batumi/Sheraton.pdf

⁴ www.unece.org/fileadmin/DAM/env/efe/Batumi/Hilton.pdf

⁵ www.unece.org/environmental-policy/environment-for-europe/efe-conferences/batumi-conference/documents-and-materials

should be of sufficient quality for projection in the large plenary hall. (Preferred technical specifications: JPEG or PNG formats, 1024 x 768 pixels, file size 1–5 Mbytes.)

3. At the same time, a longer statement may be prepared for the head of delegation, which should be sent to the secretariat before, during or immediately after the Conference for uploading on the Conference website. The head of delegation could then highlight the key points from the longer statement during the interventions made at the Conference.
4. All statements may be provided to the secretariat to facilitate interpretation and the preparation of the Chair’s summary of the Conference.

II. General guidance for keynote speakers during the Conference

5. Each keynote speaker will have up the amount of time as specified under each agenda item for delivering a keynote address or statement. The speech will be made from the lectern situated on the podium. For a more efficient use of time, seats for the keynote speakers will be reserved in a designated area close to the lectern. The Chair of the respective session will invite speakers to deliver their keynote address in accordance with the established order as per section II in the document presenting the Organization of Work at the Conference and its addendum 1, which is under preparation. The necessary technical equipment will be provided for PowerPoint presentations. Nonetheless, the established time limit must be respected and it is therefore suggested that any PowerPoint presentation should be limited to a maximum of four slides.
6. Keynote speakers are invited to submit to the UNECE secretariat (efe@unece.org) a copy of their keynote address as soon as possible and not later than Tuesday, **31 May 2016**. The secretariat will provide these copies to the interpreters and also use them to extract the key messages for the Chair’s Summary of the Conference. The entire Chair’s Summary will be presented at the end of the Conference.
7. Final copies of the keynote addresses should be sent to the UNECE secretariat (efe@unece.org) after the Conference to be posted on the website.

III. Guidance for speakers under agenda item 1

8. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized in a plenary setup.
9. The session will start with an opening show organized by the host country. The Conference will be opened by the Prime Minister of Georgia with a welcoming address. The Head of the Government of the Autonomous Republic of Ajara will also address the Conference.
10. After the introductory remarks by the Chair of the Conference, the Minister of the Environment of the Czech Republic will make a keynote statement on the topic, “From Dobris to Batumi: 25 years of pan-European cooperation”. The Executive Secretary of UNECE and the Deputy Executive Director of the United Nations Environment Programme (UNEP) will deliver keynote addresses.
11. Delegates will be invited to adopt the agenda for the Conference.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
09.30–09.35	An opening show by the host country	<i>Up to 5 minutes</i>
09.35–	Welcoming address by the Prime Minister of	<i>From the lectern; up to 10</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
09.45	Georgia	<i>minutes</i>
09.45– 09.52	Welcoming address by the Head of the Government of the Autonomous Republic of Ajara	<i>From the lectern; up to 7 minutes</i>
09.52– 09.57	Introductory remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>
09.57– 10.07	Keynote statement on the topic, “From Dobris to Batumi: 25 years of pan-European cooperation”, by the Ambassador of the Czech Republic	<i>From the lectern; up to 10 minutes</i>
10.07– 10.16	Keynote address by the Executive Secretary of UNECE	<i>From the lectern; up to 9 minutes</i>
10.16– 10.25	Keynote address by the Deputy Executive Director of UNEP	<i>From the lectern; up to 9 minutes</i>
10.25– 10.30	Adoption of the Conference agenda	

IV. Guidance for speakers and overview of arrangements under agenda item 2 (a)

12. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized as an interactive plenary discussion moderated by the UNECE Executive Secretary and the Deputy Executive Director of UNEP.

A. Aim

13. The session aims to advance the environmental dimension of the 2030 Agenda for Sustainable Development in the pan-European region by:

- Reflecting upon the potential role of the UNECE multilateral environmental agreements, environmental performance reviews, the Environmental Action Programme Task Force, the Regional Environmental Centres and other instruments and processes in supporting and enhancing countries’ efforts to implement the 2030 Agenda for Sustainable Development and achieve the Sustainable Development Goals (SDGs)
- Reiterating commitments to participate in and implementing these various instruments
- Identifying where further support may be needed or new directions could be explored
- Sharing commitments to inspire, enable and encourage all member States to make progress.

B. Background

14. 2015 saw the adoption of a number of major commitments, in environment-related areas, by United Nations Member States at the global events held in Sendai (Japan), Addis Ababa, New York and Paris:

- Sendai Framework for Disaster Risk Reduction 2015–2030
- Addis Ababa Action Agenda
- Transforming our world: the 2030 Agenda for Sustainable Development
- Paris Agreement under the United Nations Framework Convention on Climate Change.

15. The commitments made, in particular the 2030 Agenda for Sustainable Development, will require action by all UNECE member States. The General Assembly has made clear that the United Nations system, including the UNECE secretariat, should provide coherent and integrated support to implementation of the 2030 Agenda (GA resolution 70/1).

C. Interventions

1. By whom?

16. One intervention may be made by a minister or other head of delegation of each UNECE member State. In addition, up to two high-level representatives of private sector associations and two representatives of pan-European or global umbrella non-governmental organizations will be invited to speak. If time allows, high-level representatives of intergovernmental organizations may also be invited.

2. Duration

17. The intervention is limited to two (2) minutes.

3. Priority

18. All delegations should be given the opportunity to speak though, because of the limited time available, priority will be given to ministers, ambassadors, vice or deputy ministers and state secretaries. Prior notification to the secretariat (efe@unece.org) of the focus of the intervention will allow the Moderators to invite the intervention.

4. Physical setting

19. The speakers will be invited to sit in an area at the centre of the plenary room, in comfortable chairs with low tables. Nameplates and water will be provided.

20. The speakers and Moderators will have access to simultaneous interpretation (English-French-Russian). The Moderators will have roaming microphones to hand to speakers.

21. Several video cameras will be used to project an image of the speaker on to the large projection screens in the plenary hall. The screens will also be used to display slides.

5. Content

22. The intervention should consider how one or more of the following instruments will be used to support efforts to achieve one or more SDGs, *including* by strengthening integration and intersectoral cooperation:

- UNECE multilateral environmental agreements
- Environmental Performance Review Programme
- Environmental Action Programme Task Force
- Regional Environmental Centres
- Astana Water Action
- Transport, Health and Environment Pan-European Programme
- UNECE Strategy for Education for Sustainable Development
- Environment for Europe ministerial process.

23. The intervention should be based on a concrete example of a *new or on-going* action or initiative that illustrates how the instrument(s) will be used to strengthen intersectoral cooperation to support achievement of one or more SDGs. Only one concrete example should be selected for presentation in the session. Should a member State have several concrete examples, these could be submitted to the UNECE Conference secretariat in advance and posted on the Conference website. Examples of concrete actions include:

- Establish an environmental court
- Regularly inform the public about the impact on human health caused by environmental pollution
- Initiate an assessment of the water-food-energy-ecosystems nexus in a river basin
- Establish an inter-ministerial working group to integrate transport, health and environment policies.

24. The intervention may also reiterate a commitment to participate in and implement the various instruments.

25. Besides the 2030 Agenda for Sustainable Development, the invention could also refer to other milestones of 2015, such as the Sendai Framework for Disaster Risk Reduction 2015–2030, the Addis Ababa Action Agenda and the Paris Agreement under the United Nations Framework Convention on Climate Change.

D. Programme

26. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia and jointly moderated by the UNECE Executive Secretary and the Deputy Executive Director of UNEP.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
10.30– 10.35	Introductory remarks by the Chair of the Conference.	<i>A slide will show the 17 SDGs.</i>
10.35– 10.40	Introduction to the subject for discussion by the Moderators.	<i>A slide will show the instruments and how they relate (broadly) to the SDGs.</i>
10.40– 12.10	Several rounds of interactive discussion between ministers, together with high-level representatives of the private sector and civil society, led by the Moderators. The Moderators will alternate in leading the discussion around clusters of SDGs.	<i>As each speaker starts, the SDG logo, the video stream showing the speaker and, possibly, a figure, image or slogan chosen by the speaker could be projected.</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
	On two or three, regularly-spaced occasions, the representatives of the private sector and civil society will each be invited to speak for up to two minutes, addressing selected SDGs and bringing a different perspective. If time permits, other Conference delegates, participating as observers, will be given the opportunity to pose questions from the floor.	
12.10– 12.15	Concluding remarks by the Moderators, highlighting key points to serve as input into the Chair’s Summary of the Conference.	
12.15– 12.30	Festive event to celebrate 20 years of successful implementation of the UNECE Environmental Performance Review Programme and to getting it ready to support the achievement of the SDGs.	
12.30– 13.00	Photograph of the heads of delegations and planting flowers.	<i>In the park in close proximity to the Sheraton hotel; 3 minutes’ walk</i>

V. Guidance for speakers and overview of arrangements under agenda item 2 (b)

27. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized in a plenary setup for the discussion on progress in establishing the Shared Environment Information System (SEIS) in support to regular reporting in the pan-European region. It will continue with an interactive ministerial panel discussion that will focus on the main outcomes of the regional assessment of the Sixth Global Environment Outlook (GEO-6), moderated by the Minister of Environment, Waters and Forests of Romania.

28. Ministers and other heads of delegation will be invited to renew their commitment to establishing a regular process of environmental assessment based on SEIS, as an efficient tool to advance the 2030 Agenda for Sustainable Development

29. As mentioned in the general guidance for keynote speakers (see section II above) for the plenary discussion under this agenda item, the speech will be made from the lectern situated on the podium. The Chair will invite speakers to deliver their keynote address in accordance with the established order in the Organization of Work at the Conference. For the interactive panel discussion, the panellists will be invited to take a seat at the podium.

30. Following the interactive panel discussion, the floor will be opened for questions to the intervention made. The programme for this session is presented in the table below.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
15:00– 15:05	Introductory remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>
15:05– 15:10	Address on the topic “From Astana to Batumi: developing the Shared Environmental Information System across the pan-European region”, presenting the main outcomes of the report on progress in establishing SEIS in	<i>By a minister or a high-level official from a UNECE member State (to be confirmed) delivered from</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
	support to regular reporting in the pan-European region	<i>the lectern; up to 5 minutes</i>
15.10– 15.15	Address on “The European Environment Agency and milestones in the European Union and European Neighbourhood implementation of SEIS” by the Executive Director of the European Environment Agency	<i>Delivered from the lectern; up to 5 minutes</i>
15.15– 15.20	Country testimonials: video presentation	<i>Brief statements from about 5 countries; projected on the screen</i>
15.20– 15.25	Country testimonials: SEIS in support of “Air quality”	<i>By a minister or a high-level official from a UNECE member State (to be confirmed) delivered from the lectern</i>
15.25– 15.30	Country testimonials: SEIS in support of “Green Economy” by the State Secretary of Environment, Republic of Moldova	<i>Delivered from the lectern; up to 5 minutes</i>
15.30– 15.35	Country testimonials: “Opportunities, challenges and priorities on the road towards 2030, including monitoring of SDGs”, in the context of SEIS	<i>By a minister or a high-level official from a UNECE member State (to be confirmed) delivered from the lectern; up to 5 minutes</i>
15.35– 15.40	Launch of the regional assessment of GEO-6	
15.40– 15.45	Presentation on “The Global Assessment Process and launching the regional assessment of the Sixth Global Environment Outlook” by the Chief Scientist and Director ad interim of the UNEP Division of Early Warning and Assessment	<i>From the lectern; up to 5 minutes; up to 5 minutes</i>
15.45– 15.50	Opening remarks by the moderator, the Minister of Environment, Waters and Forests of Romania	<i>From the podium; up to 5 minutes</i>
15.50– 15:55	Intervention by the first panellist	<i>By a minister or a high-level official from a UNECE member State (to be confirmed); from the podium; up to 5 minutes</i>
15.55– 16.00	Intervention by the second panellist	<i>By a minister or a high-level official from a UNECE member State (to be confirmed); from the podium; up to 5 minutes</i>
16.00– 16.05	Intervention by the third panellist	<i>By a minister or a high-level official from a UNECE member State (to be confirmed); from the</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
		<i>podium; up to 5 minutes</i>
16.05– 16.25	Intervention and questions from the floor	<i>From the floor; up to 3 minutes per intervention for a total of 20 minutes</i>
16.25– 16.30	Concluding remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>

VI. Guidance for speakers and overview of arrangements under agenda item 3

31. The session will be co-chaired by the Minister of Environment and Natural Resources Protection and the Minister of Education and Science of Georgia. The session will be organized in a plenary setup.

32. Ministers of education and environment and other heads of delegation will decide on the next steps to be taken to advance Education for Sustainable Development (ESD) in the region, as a contribution to the Global Action Programme on ESD as well as the 2030 Agenda for Sustainable Development. The session will conclude with ministers of education and the environment being invited to adopt the Batumi Ministerial Statement on ESD, including the framework for the future implementation of the UNECE Strategy for ESD.

33. As mentioned in the general guidance for keynote speakers (see section II above) for the plenary discussion under this agenda item, the speeches will be made from the lectern situated on the podium. The co-Chairs will invite speakers to deliver their keynote address in accordance with the established order in the Organization of Work at the Conference.

34. Following the keynote addresses and the presentation of the progress report in implementing the UNECE Strategy for ESD, the floor will be opened for interventions. To facilitate the work during the session delegations are encouraged to inform the secretariat in advance of their interest to intervene from the floor. The programme for this session is presented in the table below.

A. Background and aim

35. At its eighth meeting (Geneva, 21–22 March 2013), the UNECE Steering Committee on ESD voiced its strong commitment to continue implementing the UNECE Strategy for ESD on the regional level beyond the third phase of implementation (see ECE/CEP/AC.13/2013/2, paras. 37–44). To assess the progress made under the Strategy, and to consider the continuation of the Strategy's implementation, the Steering Committee proposed to hold a High-level Meeting of Education and Environment Ministries at the Batumi Ministerial Conference.

36. At its ninth meeting, the Steering Committee reconfirmed its decision to prepare a high-level meeting on education for sustainable development, including the preparation of a draft implementation framework for the future implementation of the Strategy and a draft ministerial declaration (ECE/CEP/AC.13/2014/2, paras. 35–36, and ECE/CEP/AC.13/2015/2, paras. 27–30 and 36–37) and decided upon basic elements of the new implementation framework based on proposals made by the Bureau which is also inspired by and aligned with the Global Action Programme on ESD coordinated by the United Nations Educational, Scientific and Cultural Organization (UNESCO).

37. At its eleventh meeting (Geneva, 15–16 February 2016), the Steering Committee finalised and adopted final drafts of the framework for the future implementation of the UNECE Strategy for ESD (ECE/BATUMI.CONF/2016/11) and a draft Ministerial Statement (ECE/BATUMI.CONF/2016/L.2).

38. The High-level Meeting of Education and Environment Ministries in Batumi will be invited to adopt the future implementation Framework and the Ministerial Statement, and extend the mandate of the Steering Committee so that it can guide the future implementation of the Strategy, as set out in its draft terms of reference (see ECE/BATUMI.CONF/2016/11, annex II).

B. Interventions

1. By whom?

39. One intervention may be made by a minister or other head of delegation of each UNECE member State. If time allows, representatives of private sector associations, pan-European or global umbrella non-governmental organizations and intergovernmental organizations will be invited to speak.

2. Duration

40. The intervention from the floor is limited to three (3) minutes.

3. Priority

41. All delegations should be given the opportunity to speak though, because of the limited time available, priority will be given to ministers, ambassadors, vice or deputy ministers and state secretaries. Prior notification to the secretariat (esd@unece.org) of the intervention will allow the Chairs to invite the intervention.

4. Physical setting

42. The keynote addresses will be delivered from the lectern on the podium. The interventions will be made from the floor. Delegates will have access to simultaneous interpretation (English-French-Russian). One or two video cameras will be used to project an image of the speaker on to the large projection screens in the plenary hall. The screens will also be used to display slides.

5. Content

43. The interventions from the floor should be focused on the implementation of UNECE Strategy for ESD at the national level during the last decade. The general outline of the presentation should be the following:

- Key achievements of the 10 year Strategy implementation.
- Lessons learned and challenges.
- The way forward (with reference to the Future Implementation Framework).

C. Programme

44. The segment on ESD will be chaired jointly by the Minister of Education and Science of Georgia and the Minister of Environment and Natural Resources Protection of Georgia. The segment will be organized in the form of a plenary session and an interactive discussion moderated by the two Chairs.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
16.30– 16.36	Introductory remarks by the Chairs of the session	<i>From the podium; up to 3 minutes each</i>
16.36– 16.44	Keynote address on ESD by the Minister of Education and Culture of Cyprus	<i>From the lectern; several slides will be projected; up to 8 minutes</i>
16.44– 16.52	Keynote address on ESD by the Minister for the Environment of the Netherlands	<i>From the lectern; several slides will be projected; up to 8 minutes</i>
16.52– 16.57	Keynote address on ESD by UNESCO	<i>From the lectern; several slides will be projected; up to 5 minutes</i>
16.57– 17.02	Keynote address on ESD by the UNECE Executive Secretary	<i>From the lectern; to 5 minutes</i>
17.02– 17.12	Presentation of the key findings of the report on progress in implementation of the UNECE Strategy for ESD by the former Chair from Canada of the Steering Committee on ESD	<i>From the lectern; several slides will be projected; up to 10 minutes</i>
17.12– 17.40	Interventions from the floor	<i>The floor will be opened for interventions by participants (up to 3 minutes per intervention; a total of 28 minutes); also, video messages and slides will be projected</i>
17.40– 17.50	Presentation of the Framework for the future implementation of the UNECE Strategy for ESD and the draft Batumi Ministerial Statement on ESD by the co-Chairs of the segment	<i>The Framework and the draft Batumi Ministerial Statement on ESD will be projected; from the lectern; up to 10 minutes</i>
17.50– 17.54	Adoption of the Framework and of the Ministerial Statement on ESD	
17.54– 18.00	Concluding remarks by the Chairs of the segment	<i>From the podium; up to 3 minutes each</i>

VII. Guidance for speakers and overview of arrangements for the two thematic segments under agenda items 4 and 5

45. The two thematic segments will be chaired by the Swiss State Secretary for the Environment, on green economy, and the Minister of Environment of Lithuania, on air quality. Both segments will be organized in two consecutive parts: plenary and multistakeholder roundtable discussions. The plenary parts will take place in the Sheraton hotel.

46. As mentioned in the general guidance for keynote speakers (see section II above) for the plenary discussion under these agenda items, the speeches will be made from the lectern situated on the podium. The Chairs of the thematic segments will invite speakers to deliver their keynote address in accordance with the established order in the Organization of work at the Conference.

47. To allow for participation from each of the UNECE member States and stakeholders, the roundtable discussions under agenda items 4 and 5 will take place, each in two parallel sessions organized in the Batumi Sheraton and Hilton hotels, which are located at a walking distance (7 minutes) from each other. The parallel session in the Sheraton hotel will have English-French-Russian simultaneous interpretation; the parallel session in the Hilton hotel will have English-Russian simultaneous interpretation.

48. The detailed programme for each thematic segment is presented in the two tables below. Each parallel session of a roundtable will be jointly moderated by a high-level official from a UNECE member State together with a high-level official from an international organization.

49. A round-table parallel session will comprise up to 45 participants, including ministers and heads of delegation of UNECE member States, intergovernmental organizations (IGOs), regional environmental centres (RECs), NGOs, private sector and academia and other relevant representatives. NGOs and the private sector should be represented at the highest level, with the latter represented preferably by chief executive officers. To allow for participation of all UNECE member States in round-table discussions, the composition of each of the parallel sessions will be as follows:

- (a) UNECE member States will have up to 28 seats;
- (b) IGOs will have up to 3 seats;
- (c) RECs will have up to 2 seats;
- (d) NGOs will have up to 4 seats;
- (e) Private sector representatives will have up to 4 seats;
- (f) Academia, local authorities and other relevant representatives will have up to 3 seats.

50. The list of round-table participants will be presented in a separate addendum to the Organization of Work at the Conference, which will be regularly revised up until the Conference. To facilitate the organization of the two parallel sessions of each roundtable, the members of the Committee on Environmental Policy are invited to inform the secretariat **by Friday, 27 May 2016** on which of the agreed questions for discussion their heads of delegation will speak during the round-table discussions.

51. In addition, about 150 registered participants in the Conference will be accommodated in each of the parallel sessions to participate as observers to the round-table discussions. If time permits, these participants will be given the opportunity to pose questions to the round-table participants.

52. The participants in the roundtables will be invited to sit in an area at the centre of the plenary room, in comfortable chairs with low tables (in Sheraton hotel plenary room), and around the table (in Hilton hotel plenary room). Nameplates and water will be provided. The Moderators will have roaming microphones to hand to speakers in the Sheraton hotel, while in the Hilton hotel microphones will be available on the table (one per two participants).

53. Each of the round-table's parallel sessions will open with short introductory remarks by the Moderators. Participants in the round table will be invited to engage actively in the discussion, and to address the agreed questions for discussion organized into four clusters (a), (b), (c) and (d) (please refer to the Provisional Agenda for the Conference ECE/BATUMI.CONF/2016/1⁶). In their interventions, participants can address one or more

⁶ www.unece.org/fileadmin/DAM/env/documents/2016/ece/ece.batumi.conf.2016.1.e.pdf

questions for discussions and/or react to interventions of others. Prior notification to the secretariat (efe@unece.org) of the focus of the intervention will allow the Moderators to invite the intervention. To facilitate the joint moderation, it is suggested to organize the roundtable discussions on each of the four clusters of questions one after another. Those heads of delegation who wish to intervene on several clusters are kindly advised to ask for the floor several times with shorter interventions under each cluster.

54. Speeches that have been prepared in advance are strongly discouraged during the roundtables; instead, participants should exchange views on the theme under discussion. To allow each participant at the round table to intervene at least once during the discussion, the time limit for interventions will be **two (2) minutes**. As mentioned in the introductory part of the current document, a longer statement may be prepared for the head of delegation, which should be sent to the secretariat before, during or immediately after the Conference for uploading on the Conference website. The head of delegation could then highlight the key points from the longer statement during their intervention made at the roundtables.

55. Following the discussion, the Moderators will highlight key points to be brought to the attention of the Conference plenary under the Conference agenda item 6. These key points will be combined from both parallel sessions and, together with the messages presented in the plenary part of the thematic segment, will be presented by the Chair of each thematic segment on the last day of the Conference. They will also provide input into the Chair's Summary of the Conference.

A. Programme for agenda item 4

56. The session will be chaired by the Swiss State Secretary for the Environment. The first parallel session of the round-table discussions will be jointly moderated by the Minister of Environment and Nature Protection of Croatia and the Executive Secretary of UNECE, and the second parallel session by the Minister of Environment, Waters and Forests of Romania and the Regional Director of UNEP.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
10.00– 10.05	Introductory remarks by the Chair of the thematic segment, Swiss State Secretary for the Environment	<i>From the podium; up to 5 minutes</i>
10.05– 10.10	Video screening with testimonials	<i>Video screening with testimonials from ministers, high-level officials and green champions; up to 5 minutes</i>
10.10– 10.15	Statement on green economy by Mr. Bertrand Piccard, the Aviation Pioneer and Solar Energy Champion, and UNEP Goodwill Ambassador	<i>Live connection to the Solar Impulse air plane (www.solarimpulse.com ; www.bbc.com/news/science-environment-36186227), at the time of the Conference flying over the Atlantic Ocean pursuing its fly around the Earth; on screen; up to 5 minutes</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
10.15– 10.23	Keynote address by Mr. Graeme Maxton, Secretary General of the Club of Rome	<i>From the lectern; up to 8 minutes</i> <i>www.clubofrome.org</i> <i>www.graememaxton.com</i>
10.23– 10.33	Presentation of the Pan-European Strategic Framework for Greening the Economy and the Batumi Initiative on Green Economy (BIG-E) by the Chair of the Committee on Environmental Policy	<i>From the lectern; up to 10 minutes</i>
10.33– 10.35	Endorsement of the Strategic Framework	<i>By acclamation</i>
10.35– 11.00	Festive ceremony to launch BIG-E with the participation of BIG-E stakeholders	<i>Facilitated by the Chair of the thematic segment; up to 25 minutes</i>
11.00– 11.05	Video screening on green economy by the European ECO Forum (to be confirmed)	<i>On the screen; up to 5 minutes</i>
11.05– 11.15	Splitting into two groups for the two parallel sessions of the roundtable discussions, including walking to the Hilton hotel (7-minute walk)	<i>The first parallel session will take place in the Sheraton Hotel (En/Fr/Ru) and the second roundtable in Hilton Hotel (En/Ru)</i>
11.15– 11:20	Opening remarks by the Moderators	<i>Both in parallel sessions 1 and 2; up to 2,5 minutes per each opening remark</i>
11.20– 11.45	Roundtable discussions on cluster (a) Opportunities and challenges	<i>Both in parallel sessions 1 and 2; up to 25 minutes</i>
11.45– 12.10	Roundtable discussions on cluster (b) Paths to sustainability	<i>Both in parallel sessions 1 and 2; up to 25 minutes</i>
12.10– 12.30	Roundtable discussions on cluster (c) Green incentives	<i>Both in parallel sessions 1 and 2; up to 20 minutes</i>
12.30– 12.50	Roundtable discussions on cluster (d) Cooperation	<i>Both in parallel sessions 1 and 2; up to 20 minutes</i>
12.50– 13.00	Summary by the co-moderators of key points raised during the discussion	<i>Both in parallel sessions 1 and 2; up to 5 minutes per each summary</i>

B. Programme for agenda item 5

57. The session will be chaired by the Minister of Environment of Lithuania. The first parallel session of the roundtable will be jointly moderated by the President of the German Federal Environment Agency, and the Organization for Economic Cooperation and Development (OECD) Director of Environment. The second parallel session of the roundtable will be jointly moderated by the Minister of Ecology and Natural Resources of Ukraine and the Chief Scientist and Director ad interim of the UNEP Division of Early Warning and Assessment of UNEP.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
15.00– 15.05	Introductory remarks by the Chair of the thematic segment, Minister of Environment of Lithuania	<i>From the podium; up to 5 minutes</i>
15.05– 15.10	Video	<i>Video screening highlighting the issue of air pollution</i>
15.10– 15.17	Keynote address by a high-level official from a UNECE member State (to be confirmed)	<i>From the lectern; up to 7 minutes</i>
15.17– 15.24	Keynote address by the Regional Director for Europe of the World Health Organization	<i>From the lectern; up to 7 minutes</i>
15.24– 15.31	Keynote address by a representative of local authorities, a Mayor (to be confirmed)	<i>From the lectern; up to 7 minutes</i>
15.31– 15.36	Presentation of the Batumi Action for Cleaner Air (BACA) by the Swedish Environment Ambassador	<i>From the lectern; up to 5 minutes</i>
15.36– 15.38	Endorsement of the Batumi Action for Cleaner Air (BACA)	<i>By acclamation</i>
15.38– 16.10	Festive ceremony to launch BACA with the participation of BACA stakeholders	<i>Facilitated by the Chair of the thematic segment; up to 30 minutes</i>
16.10– 16.25	Splitting into two groups for the two parallel sessions of the roundtable discussions, including walking to the Hilton hotel (7-minute walk)	<i>The first parallel session will take place in the Sheraton Hotel (En/Fr/Ru) and the second roundtable in Hilton Hotel (En/Ru)</i>
16.25– 16:30	Opening remarks by the Moderators	<i>Both in parallel sessions 1 and 2; up to 2,5 minutes per each opening remark</i>
16.30– 16.50	Roundtable discussions on cluster (a) Pollutants and policies	<i>Both in parallel sessions 1 and 2; up to 20 minutes</i>
16.50– 17.15	Roundtable discussions on cluster (b) Sectors and funding	<i>Both in parallel sessions 1 and 2; up to 25 minutes</i>
17.15– 17.35	Roundtable discussions on cluster (c) Public awareness and participation	<i>Both in parallel sessions 1 and 2; up to 20 minutes</i>
17.35– 17.50	Roundtable discussions on cluster (d) Cooperation	<i>Both in parallel sessions 1 and 2; up to 15 minutes</i>
17.50– 18.00	Summary by the co-moderators of key points raised during the discussion	<i>Both in parallel sessions 1 and 2; up to 5 minutes per each summary</i>

VIII. Guidance for speakers under agenda item 6

58. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized in a plenary setup.

59. On the basis of reports from the interactive discussions, the Chairs of the two thematic segments, on green economy and on clean air, will present the outcomes of agenda items 4 and 5. The reports will be made from the lectern situated on the podium.

60. Each presentation will be followed by comments from the floor on the main results and findings of the interactive discussions. Delegations will have the opportunity to ask for interventions from the floor (up to 3 minutes per intervention; a total of 30 minutes) after each presentation by the Chairs of the thematic segments. To facilitate the organization of these interventions it is recommended to inform the secretariat in advance of interest to take the floor under this agenda item.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
10.00– 10.05	Introductory remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>
10.05– 10.15	Presentation of the key outcomes from the interactive discussion on greening the economy in the pan-European region by the Chair of the thematic segment, the Swiss State Secretary for the Environment	<i>From the lectern; several slides will be projected</i>
10.15– 10.45	Interventions and comments from the floor on the main results and findings of the interactive discussions on greening the economy in the pan-European region	<i>From the floor; up to 3 minutes per intervention for a total of 30 minutes</i>
10.45– 10.55	Presentation of the key outcomes from the interactive discussion on improving air quality for a better environment and human health to be delivered by the President of the German Federal Environment Agency	<i>From the lectern; several slides will be projected</i>
10.55– 11.25	Interventions and comments from the floor on the main results and findings of the interactive discussions on improving air quality for a better environment and human health	<i>From the floor; up to 3 minutes per intervention for a total of 30 minutes</i>
11.25– 11.30	Concluding remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>

IX. Guidance for speakers under agenda item 7

61. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized in a plenary setup.

62. The Chair will present the draft Ministerial Declaration prepared by the UNECE Committee on Environmental Policy, for its prospective adoption.

63. Ministers and other heads of delegation of the UNECE member States will be invited to adopt the Ministerial Declaration.

64. Following the adoption of the Ministerial Declaration, delegations will have the opportunity to make statements from the floor (up to 3 minutes per intervention; a total of 40 minutes).

<i>Time</i>	<i>Item</i>	<i>Notes</i>
11.30– 11.40	Introductory remarks and presentation of the draft Ministerial Declaration by the Chair of	<i>From the podium; up to 10 minutes</i>

<i>Time</i>	<i>Item</i>	<i>Notes</i>
	the Conference	
11.40– 11.45	Adoption of the Ministerial Declaration	<i>From the floor; by acclamation</i>
11.45– 12.25	Statements by delegations	<i>From the floor; up to 3 minutes per intervention for a total of 40 minutes</i>
12.25– 12.30	Concluding remarks by the Chair of the Conference	<i>From the podium; up to 5 minutes</i>

X. Guidance for speakers under agenda item 8

65. The session will be chaired by the Minister of Environment and Natural Resources Protection of Georgia. The session will be organized in a plenary setup.

66. The Chair will present the Chair's summary of the Conference.

67. The UNECE Executive Secretary will make some concluding remarks.

68. The Chair will provide closing remarks before officially closing the Conference.

<i>Time</i>	<i>Item</i>	<i>Notes</i>
12.30– 12.50	Introductory remarks and presentation of the Chair's summary of the Conference by the Chair	<i>From the podium; up to 20 minutes</i>
12.50– 12.55	Concluding remarks by the UNECE Executive Secretary	<i>From the podium; up to 5 minutes</i>
12.55– 13.00	Closing remarks and officially closing the Conference by the Chair of the Conference	<i>From the podium; from the podium; up to 5 minutes</i>