

ECONOMIC COMMISSION FOR EUROPE

EXECUTIVE COMMITTEE

Ninety-fourth Meeting
Geneva, 6 November 2017

Item 6

Informal Document No. **2017/60 Rev.1**

Extrabudgetary projects

**Enhancing policy dialogue and peer learning on sustainable development
in the UNECE region by organizing the Regional Forum on Sustainable Development
in 2018 and 2019**

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE
TECHNICAL COOPERATION PROJECT FORM
PART I. Planning

Project title and project number: Enhancing policy dialogue and peer learning on sustainable development in the UNECE region by organizing the Regional Forum on Sustainable Development in 2018 and 2019		
Expected timing/ duration: 6 November 2017–31 July 2019		
Objective and brief summary of the project: The objective of the project is to provide a platform for peer learning, sharing of policy experiences and discussing the regional and subregional overview of SDG progress by organizing the annual Regional Forum on Sustainable Development in 2018 and 2019. The Forum will be open to the participation of other international organizations, civil society, business, academia and other stakeholders. The concrete modalities and the programme of the Forum will be determined through informal consultations with UNECE member States. The objective of this project will be achieved by implementing the following activity: A1.1. Organization of the annual Regional Forum on Sustainable Development for the UNECE Region, consisting of a high-level dialogue and thematic round tables to enhance peer learning among UNECE member States and other stakeholders (concrete modalities to be determined by member States), including with the participation of countries with economies in transition, in 2018 and 2019. Full implementation of the project is contingent on estimated resources availability. If full funding is not realized, planned activities will be proportionally reduced with no expectation that Regular Budget funds will be used for this purpose.		
Expected results of the project: EA1. Enhanced policy dialogue and peer learning on sustainable development in the UNECE region by organizing the Regional Forum on Sustainable Development in 2018 and 2019		
Target group and beneficiaries of the project: Target group: UNECE policy-makers in areas related to sustainable development, other international organizations, civil society, business and academia. Beneficiaries: UNECE member States.		
Justification of project and its relationship to the programme of work: At its sixty-seventh session, the Commission decided to establish the Regional Forum on Sustainable Development for the UNECE region, which, while retaining its intergovernmental character, would serve as a regional mechanism to follow-up and review the implementation of the 2030 Agenda for Sustainable Development, and to convene it annually in Geneva in the years 2018 and 2019, in close cooperation with the entities of the regional United Nations system (Decision B(67), E/2017/37, E/ECE/1480). At its ninety-third meeting, the Executive Committee decided to hold the 2018 Regional Forum on 1 and/or 2 March 2018 and requested the secretariat to convene informal consultations as soon as possible to determine the modalities and programme of the 2018 Forum. The modalities and programme of the 2019 Forum will be developed in autumn 2018. The project is directly linked to the Expected Accomplishment (d): "Enhanced coherence and coordination of programme delivery at the global, regional and country levels" of the Executive Direction and Management of the UNECE Strategic Framework for the biennium 2018-2019.		
Estimated UN regular budget resources (work months of RB staff/level of Staff): 2 months of D1/RB, 3 months of P5/RB, 5 months of a P4/RB for 2018 and 2019 in total.		
Estimated extra budgetary resources:		
Donor	Amount (US\$)	
Multi-donor (total)	125,800	
Switzerland	50,000	
Estimated expected contributions from other UNECE member States	75,800	
Project Manager: Monika Linn 12.10.2017	Section/ Division: Sustainable Development and Gender Unit	
Cleared by Programme Management Unit: Catherine Haswell Acting Director 12.10.2017	Approved by EXCOM 1	06.11.2017

1 See paragraph 31 (a) of Commission decision A(65)

Annex
Results-based budget for the extrabudgetary project

Part I. Planning (to be filled in before submission to EXCOM)			Part II. Implementation (to be used for reporting on progress in the implementation of the project in real time) ^{2,3}	
Expected accomplishments	Planned activities	Estimated costs (US\$)	Implemented activities⁴	Actual expenditures⁵ (US\$)
EA1. Enhanced policy dialogue and peer learning on sustainable development in the UNECE region by organizing the Regional Forum on Sustainable Development in 2018 and 2019	A1.1. Organization of the annual Regional Forum on Sustainable Development for the UNECE Region, consisting of a high-level dialogue and thematic round tables to enhance peer learning among UNECE member States and other stakeholders (concrete modalities to be determined by member States), including with the participation of countries with economies in transition, in 2018 and 2019. Travel of 5 speakers x \$2,500 x 2 years (2018 and 2019) Travel of 10 participants x \$2,500 x 2 years (2018 and 2019) 1 international consultant to provide substantive and organisational inputs for preparations x 2 months x \$7,500 x 2 years (2018 and 2019) Contractual services for interpretation (2019)	\$25,000 \$50,000 \$30,000 \$6,300		
Budget summary		\$111,300		
13% of Programme Support Costs (rounded)		\$14,500		
Total (including 13% of Programme Support Costs)		\$125,800	Total:	

² The secretariat shall inform EXCOM in case of unexpected developments or serious problems of any kind in the project implementation.

³ Questions from member States on project implementation will be forwarded to the secretariat.

⁴ Relevant information should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity and include the following:

(a) For an advisory service (including at a workshop/seminar/training organized by other organizations): title; venue; dates; project expenditures; and hyperlink(s) to presentation(s) and other relevant documents;

(b) For a workshop/conference/training organized by UNECE: title; venue; dates; project expenditures; and hyperlinks to the meeting agenda, list of participants, presentation(s) made by UNECE, conference documents, training materials and reports;

(c) For a consultancy: project expenditures; hyperlinks to the consultancy ToR and main outputs (study, report, training material, presentation, etc.) produced by the consultant/s;

(d) For other outputs not included under bullet points above: hyperlink to relevant documents.

⁵ Relevant financial information – certified by the Executive Office - should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity.