

ECONOMIC COMMISSION FOR EUROPE

EXECUTIVE COMMITTEE

Ninety-third Meeting
Geneva, 26 September 2017

Item 8

Informal Document No. **2017/51**

Extrabudgetary projects

**Supporting the Removal of Regulatory and Procedural Barriers
to Trade in the Republic of Tajikistan**

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

TECHNICAL COOPERATION PROJECT FORM

PART I. Planning

Project title and project number: Supporting the Removal of Regulatory and Procedural Barriers to Trade in the Republic of Tajikistan		
Expected timing/ duration: 1 October 2017-31 September 2018 (1 year)		
Objective and brief summary of the project: <p>This project seeks to assist Tajikistan in establishing a National Trade Facilitation Committee (NTFC) in line with the recommendations emerging from the UNECE study on regulatory and procedural barriers to trade and, thereby, enable the Government to fulfil its commitments under the Agreement on Trade Facilitation (ATF). This will further facilitate a coherent approach to addressing the root causes of poverty as per the Vienna Programme of Action for the Landlocked Developing Countries for 2014-2024. This objective will be achieved by implementing the following activities in collaboration with UNCTAD:</p> <p>A1.1. Organization of a national “kick-off” workshop to identify the national training needs of NTFC and launch the project. A1.2. In collaboration with the public and private sector stakeholders, review of Terms of References and, if necessary, the accompanying Government decision for guiding the establishment of the NTFC. A1.3. Organization of a national workshop to train members of the NTFC on: (i) international standards for trade facilitation; and (ii) measuring and implementing trade facilitation (Dushanbe, Tajikistan). A1.4. Organization of a national workshop to train members of the NTFC on stakeholder engagement and the establishment of a national trade facilitation implementation roadmap (Dushanbe, Tajikistan). A1.5. Organization of a Training of Trainers Workshop (Dushanbe, Tajikistan). A2.1. Preparation of a technical paper and a national action plan for deepening Tajikistan’s integration into global value chain A2.2. Translation of the technical paper and action plan from English into Russian A2.3. Organization of a validation workshop of the technical paper and national action plan (Dushanbe, Tajikistan). The technical paper and action plan will be used as a background document for the national workshop organized under A1.4.</p>		
Expected results of the project: EA1. Increased capacity of public and private stakeholders to develop and coordinate the execution of trade policies and strategies for implementing the country’s post-WTO accession and fulfilling the country’s commitments under the ATF EA2. Enhanced knowledge of policymakers and other stakeholders on the requirements for deepening the economy’s integration into the global value chain		
Target group and beneficiaries of the project: Relevant line ministries (economic development, agriculture, transport); specialized agencies (customs, standardization, accreditation); representatives of logistics service providers and trade support institutions; transport operators and traders in Tajikistan.		
Justification of project and its relationship to the programme of work: This project is directly linked to the Expected Accomplishment (d) “Enhanced national capacity of member States for trade policy development and implementation” of Subprogramme 6. “Trade” of the UNECE Strategic Framework for 2016-2017 and 2018-2019.		
Estimated UN regular budget resources (work months of RB staff/level of Staff): 1.5 Months/P3, 1 Month/ G4		
Estimated extra budgetary resources:		
Donor	Amount (US\$)	
Russian Federation	111,983	
Project Manager: Hana Daoudi Date: 14.08.2017	Section/Division: Market Access Section, Economic Cooperation and Trade	
11. Cleared by Programme Management Unit: Catherine Haswell Acting Director Date:14.08.2017	12. Approved by EXCOM¹	26.09.2017

¹ See paragraph 31 (a) of Commission decision A(65).

Annex
Results-based budget for the extra-budgetary project

Part I. Planning (to be filled in before submission to EXCOM)			Part II. Implementation (to be used for reporting on progress in the implementation of the project in real time) ^{1,2}	
Expected accomplishments	Planned activities	Estimated costs (US\$)	Implemented activities³	Actual expenditures⁴ (US\$)
EA1. Increased capacity of public and private stakeholders to develop and coordinate the execution of trade policies and strategies for implementing the country's post-WTO accession and fulfilling the country's commitments under the ATF	A.1.1. Organization of a national 'kick off' workshop to identify the national training needs of NTFCs and launch the project 2 travel of staff x \$2,100 Contractual services to support organisation of the workshop	6,700 4,200 2,500		
	A.1.2. In collaboration with the public and private sector stakeholders, draft of review of Terms of References and, if necessary, the accompanying Government decision for guiding the establishment of the NTFC 1 international consultant x \$5,000 x 1 months 1 travel of consultant x \$3,000	8,000 5,000 3,000		
	A.1.3. Organization of a national workshop to train members of the NTFC on: international standards for trade facilitation, and measuring and implementing trade facilitation (Dushanbe, Tajikistan) 1 international consultant x \$7,000 x 1 months 1 travel of consultant x \$3,000 2 travel of staff x \$2,100 Contractual services to support organisation of the workshop	16,700 7,000 3,000 4,200 2,500		
	A.1.4. Organization of a national workshop to train member of the NTFC on stakeholder engagement and the establishment of a national trade facilitation implementation roadmap (Dushanbe) 1 international consultant x \$7,000 x 1 months 1 travel of consultant x \$3,000 2 travel of staff x \$2,100 Contractual services to support organisation of the workshop	17,600 7,000 3,000 4,200 3,400		
	A1.5. Organization of a Training of Trainers Workshop (Dushanbe, Tajikistan) 1 international consultant x \$5,000 x 2 months 1 travel of consultant x \$3,000	20,600 10,000 3,000		

¹ The secretariat shall inform EXCOM in case of unexpected developments or serious problems of any kind in the project implementation.

² Questions from member States on project implementation will be forwarded to the secretariat.

³ Relevant information should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity and include the following:

(a) *For an advisory service* (including at a workshop/seminar/training organized by other organizations): title; venue; dates; project expenditures; and hyperlink(s) to presentation(s) and other relevant documents;

(b) *For a workshop/conference/training* organized by UNECE: title; venue; dates; project expenditures; and hyperlinks to the meeting agenda, list of participants, presentation(s) made by UNECE, conference documents, training materials and reports;

(c) *For a consultancy*: project expenditures; hyperlinks to the consultancy ToR and main outputs (study, report, training material, presentation, etc.) produced by the consultant/s;

(d) For other outputs not included under bullet points above: hyperlink to relevant documents.

⁴ Relevant financial information – certified by the Executive Office - should be uploaded by the project manager on the Project Monitoring Tool within one month from the end of the activity.

	2 travel of staff x \$2,100 Contractual services to support organisation of the workshop	4,200 3,400		
E.A.2. Enhanced knowledge of policymakers and other stakeholders on the requirements for deepening the economy's integration into global value chain	A.2.1. Preparation of a technical paper and a national action plan for deepening Tajikistan's integration into global value chain 1 regional consultant x \$10,000 x 2 month	20,000		
	A.2.2. Translation of the technical paper and action plan from English to Russian Contractual services x \$2,800	2,800		
	A.2.3. Organization of a validation workshop of the technical paper and national action plan (Dushanbe, Tajikistan). The technical paper and action plan will be used as a background document for the national workshop organized under A1.4. 2 travel of staff x \$2,100 Contractual services to support organisation of the workshop	6,700 4,200 2,500		
Budget summary		99,100		
13% of Programme Support Costs		12,883		
Total		111,983	Total:	