

WORKSHOP ON IMPLEMENTING EFFICIENCIES AND QUALITY OF OUTPUT

Organisational Transparency in Istat: First Results of a Systematic Approach

Geneva, 27-29 September 2017

THE «TRANSPARENT GOVERNANCE» AREA IN ISTAT WEBSITE

1. General provisions
2. General info & organization chart
3. Consultants & contractors
4. Personnel
5. Competition notices
6. Performance
7. Controlled bodies/institutions
8. Administrative procedures
9. Administrative acts
10. Calls for tenders
11. Grants, welfare payments, allowances & other economic aids
12. Financial statements
13. Real estate
14. Controls & audits
15. Services delivered
16. Payment & debt information
17. Electronic invoicing
18. Emergency actions
19. Other contents (Fraud prevention, etc.)



A TEMPLATE EXCERPT FROM THE FIRST MONITORING REPORT (3 December 2014)

TRANSPARENT GOVERNANCE - DISCLOSURE OBLIGATIONS PER SECTIONS & SUB-SECTIONS		
6. PERFORMANCE		
Sub-section	Information released	<u>Observations and/or suggestions to improve compliance</u>
Performance measurement & evaluation system	<p>LIST OF DOCUMENTS AND/OR PIECES OF INFORMATION STAKEHOLDERS CAN FIND IN THE SUBSECTIONS</p>	<p>DOCUMENTS AND/OR PIECES OF INFORMATION THAT ARE MISSED AND SUGGESTIONS ON WHAT CAN BE DONE TO IMPROVE</p>
Performance Plan		
Performance annual report		
Validation of the performance annual report by the Performance Assessment Independent Body (PAIB)		
PAIB report on the Performance measurement & evaluation system		
Total amount of performance bonuses		
Data on bonuses		
Well-being on job		

MONITORING REPORT ON 28 October 2016 (template excerpt)

TRANSPARENT GOVERNANCE - DISCLOSURE OBLIGATIONS PER SECTIONS & SUB-SECTIONS (monitoring and changes to be made according to the legislative decree no. 97/2016)					
12. FINANCIAL STATEMENTS					
Sub-section	Information released	Compliance progress and impact (if any) of the legislative decree no. 97/2016	Division(s) involved	Division in charge	Update frequency
Budget & Balance sheet	LIST OF DOCUMENTS AND/OR PIECES OF INFORMATION STAKEHOLDERS CAN FIND IN THE SUBSECTIONS	OBLIGATION FULFILMENT LEVEL AND POSSIBLE IMPACT ON IT BY NEW LEGISLATION	DIVISION GETTING AND/OR PROCESSING THE INFO TO BE RELEASED	NAME OF THE DIVISION RESPONSIBLE FOR THE DOCUMENTS AND/OR PIECES OF INFORMATION RELEASED	WHEN UPDATED INFO. IS TO BE PUBLISHED IN A YEAR
Financial indicator overview & balance expected results					

PROGRESS REPORT ON 30 June 2017 (template excerpt)

TRANSPARENT GOVERNANCE - DISCLOSURE OBLIGATIONS PER SECTIONS & SUB-SECTIONS <i>(Compliance progress on 29 December 2014, 12 August 2015, 21 December 2016, 30 June 2017)</i>				
6. PERFORMANCE				
SUB-SECTION	INFORMATION FOUND ON 29 December 2014	UPDATE AND/OR ADJUSTMENTS ON 12 August 2015	UPDATE AND/OR ADJUSTMENTS ON 21 December 2016	UPDATE AND/OR ADJUSTMENTS ON 30 June 2017
<i>Performance measurement & evaluation system</i>	<p style="text-align: center;">COMPARISON AMONG MONITORING REPORTS IN ORDER TO MEASURE COMPLIANCE PROGRESS AS TO DISCLOSURE OBLIGATIONS AND GET A VIEW ON THE SECTIONS/SUB-SECTIONS MOSTLY IN NEED OF IMPROVEMENT</p>			
<i>Performance Plan</i>				
<i>Performance annual report</i>				
<i>Validation of the performance annual report by the Performance Assessment Independent Body (PAIB)</i>				
<i>PAIB report on the Performance measurement & evaluation system</i>				
<i>Total amount of performance bonuses</i>				
<i>Data on bonuses</i>				
<i>Well-being on job</i>				

E-mail requirements to make a request for publication

FROM:	any.office.emailaddress@istat.it			
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SUBJECT:	Transparent Governance – Section X – Request for publication			
TEXT:	<p>When making a request please consider the following directions:</p> <ul style="list-style-type: none">• The request must be sent from a structure (unit/division/directorate) email address (not a personal one)• Specify which file must be uploaded on which link; specify if a new link must be created• Specify if the doc must either be added to existing documents or replace one of them• Specify if either archives must be created or outdated files can be removed• (...)			

Thank you for your attention!



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Coordination Office supporting the Director General, Staff