# Crisis management – training, practicing and testing

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## Guidelines for crisis management

- General guidelines for government agencies
  - General guidelines covering topics from general awareness to specific topics
  - Publicly available information
  - Common baseline for each agency

- Statistics Finland's guidelines
  - General guidelines including risks from delay in statistics release to data security attacks and physical environment risks
  - Comprehensive crisis communication guidelines
  - Specific guidelines for different disturbance situations

#### NÄIN TOIMIT



#### HÄIRIÖ- JA KRIISITILANTEISSA

**KRIISI** 

**KIELTEINEN JA ODOTTAMATON** TAPAHTUMA, JOKA VOI VAARANTAA TK:N TOIMINTA-KYVYN TAI MAINEEN.



#### HAVAINTO

voi olla esim.

- tietovuoto
- vahingollinen somekeskustelu
- virhe tilastotuotannossa
- palveluhyökkäys
- laaja verkkohäiriö

#### **TUNNISTA ROOLISI**

KRIISITILANTEESSA

#### **OLE AVOIN.**

Tapahtunutta ei voi estää, mutta voimme välttyä lisävahingoilta.



#### **ILMOITA**

- johtajalle tai esimiehelle, kun epäilet kriisin mahdollisuutta varmista viostin porillomono

#### OLE NOPEA JA JOHDONMUKAINEN.

Mitä ripeämmin toimit sitä helpompi on saada tilanne hallintaan

KIRJAA YLÖS HAVAINTOSI JA



#### Education

- General education for government agencies
  - Study material on data security and disclosure control including videos and test – mandatory for all civil servants
  - Eoppiva wide range of education for civil servants

- Statistics Finland's education
  - Orientation
  - Courses as a part of the internal training
  - Short courses on changes in legislation, guidelines etc.

#### Copy – paste -mistake

- A diagram was copied to a presentation with microdata included and this microdata set included direct identifiers
- Search engines were able to read the microdata from slide sharing database
- Information was deleted from web before public announcement and further precautions were available

- Human errors will occur
- Have safe environment for informing these errors

## Congratulations, you're a winner!

- Traditional email scam with pay only postage fee for your award.
- Email in Finnish linked to look-a-like webpage with traffic encryption.
- Email address and webpage address nonsense

Importance of informing personnel and citizens

## In Finland we have this thing called TAISTO

- Voluntary based security and data protection management training for government agencies
- Simulation of a data security breach
  - Personnel information hacked
  - Hacked information is published
  - Media, including tv-reporters, request details

- Importance of information sharing and being well prepared
  - non speculating press releases

# Tailored training for Statistics Finland

 Simulated trainings on media and government connections and another on internal and governmental coordination

- Need for simple situation specific lists in addition to comprehensive guidelines
- Importance of easy to check current status information
- Stick to facts in press releases and interviews

#### Lessons to share

- Effective training both general awareness and simulations
- STAY CALM
- Clear responsibilities and up-to-date contact information
- Current situation updated and available for all
- Internal and external communication should be efficient
- Log all the actions
- Summary and analysis/feedback afterwards learning purposes

