

**UN STATISTICAL COMMISSION and  
UN ECONOMIC COMMISSION FOR EUROPE**

**STATISTICAL OFFICE OF THE  
EUROPEAN COMMUNITIES (EUROSTAT)**

**CONFERENCE OF EUROPEAN STATISTICIANS**

Joint ECE-Eurostat Meeting on Population and Housing Censuses  
(Geneva, 12-16 December 2005)

**INFORMATION NOTE FOR PARTICIPANTS**

**I. PURPOSE OF THE MEETING**

1. The main purpose of the Joint ECE-Eurostat Meeting on Population and Housing Censuses is to discuss the draft version of the “Conference of European Statisticians Recommendations for the 2010 Censuses of Population and Housing”.
2. The new draft census recommendations are the result of the work promoted by UNECE in cooperation with Eurostat and carried out in the last two years by census experts of National Statistical Institutes and International Organisations. The work was coordinated by the UNECE-Eurostat Steering Group on Population and Housing Censuses.
3. On the basis of the discussion at the meeting, the draft census recommendations will be revised and the final version will be prepared and submitted for adoption by the Conference of European Statisticians at its June 2006 Plenary Session.

**II. PARTICIPATION, VISA REQUIREMENTS AND REGISTRATION**

4. Representatives of all member countries of the UNECE and of interested international organizations are welcome to participate in the meeting. Participants from other Member States of the United Nations may also attend. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. All participants must be accredited by the competent authorities of their country or international organization.
5. All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Embassy of Switzerland in the country in which the participants reside, with a reference to the ECE-Eurostat Meeting on Population and Housing Censuses. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa. This can be requested from the UNECE secretariat (fax: ++41 22 917 0040 or e-mail: [mijidgombo.oyunjargal@unece.org](mailto:mijidgombo.oyunjargal@unece.org))
6. Representatives from national statistical offices and other government bodies as well as from international organizations who wish to participate, should print and complete the Conference Registration form available as Annex II to the present note. The registration form should be sent to the UNECE secretariat by fax (+41 22 917 0040) by 28 November 2005 at the latest, so that it may be processed well in advance of the meeting.

7. The information will be used to register participants with the UN Security Section and to obtain ID badges from Security offices. If you will be accompanied by your spouse, please complete a separate registration form for her/him.

### **III. PROGRAM OF THE MEETING**

8. The program of the meeting includes the discussion of the different chapters of the draft census recommendations, as follows:

1. Census Methodology
2. Emerging Census Technology
- POPULATION TOPICS:
3. Geographic Characteristics
4. Demographic Characteristics
5. Economic Characteristics
6. Educational Characteristics
7. International and Internal Migration Characteristics
8. Ethno-cultural Characteristics
9. Disability
10. Household and Family Characteristics
11. Agriculture
- HOUSING TOPICS:
12. Living quarters, Dwellings and Housing Arrangements

9. A more detailed agenda with the time schedule will be posted, as soon as it is available, on the web page of the meeting at the following address:

<http://www.unece.org/stats/documents/2005.12.census.htm>

### **IV. WORKING LANGUAGES AND DOCUMENTATION**

10. The working languages of the meeting are English, French and Russian. English/French/Russian interpretation will be available at the meeting.

11. The documentation for the work session consists mainly in the draft census recommendations, which will be available in the three working languages. The English version of the recommendations is available on the web page of the meeting at: <http://www.unece.org/stats/documents/2005.12.census.htm> The French and Russian versions will be posted on the web page as soon as the translation is completed.

12. National Statistical Institutes and other accredited participants in the meeting have the possibility to submit before the meeting substantive comments to the draft version of the census recommendations. The comments should be submitted in written form (preferably in English) by sending an email to [paolo.valente@unece.org](mailto:paolo.valente@unece.org), by 28 November 2005 at the latest. The comments received will be taken into account during the discussion at the meeting and for the finalisation of the recommendations.

13. Delegates are encouraged to download the documents from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

## V. ACCOMMODATION IN GENEVA

14. Participants are requested to make their own travel and hotel reservations. The ECE secretariat in Geneva is not in a position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting, because hotels in Geneva are often fully booked in coincidence with large conferences or other events. In order to assist participants in organizing their accommodation, the UNECE secretariat provides a list of hotels on its website (<http://www.unece.org/stats/geneva.e.htm>). If difficulties are encountered, participants may contact their Permanent Mission in Geneva for assistance.

## VI. SECURITY MEASURES AND ACCESS TO THE VENUE

15. In order to enter the Palais des Nations, where the meetings will be held, all participants and accompanying spouses need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport and the original of the Conference Registration form at the Villa Les Feuillantines (see the map on Annex I) by 8:30 a.m. at the latest on the first day of the meeting. The Security Identification Office is open Monday to Friday from 8.00 a.m. to 5.00 p.m. (non-stop). For identification and security reasons, delegates are requested to wear their security badges at all times while inside the Palais des Nations.

16. There are two gates that can be used by participants to enter the UN premises (see the map on Annex I): the pedestrian passage at Place des Nations (tram 13, buses 5 and 8, stop Nations) and the Pregny Gate (Avenue de la Paix 14, buses 8 and 18, stop Appia). For security reasons, the Police can at any time temporarily close the Place des Nations gate. Participants may contact the Security Operations and Control Centre at 022 917 2902 to obtain the latest information relating to the security situation at the gates.

## VII. INFORMATION AND CORRESPONDANCE

17. All queries concerning the meeting should be addressed to:

Mr. Paolo Valente  
Statistician, Social and Demographic Statistics Section  
Statistical Division, UNECE  
Palais des Nations  
CH 1211 Geneva 10  
Switzerland

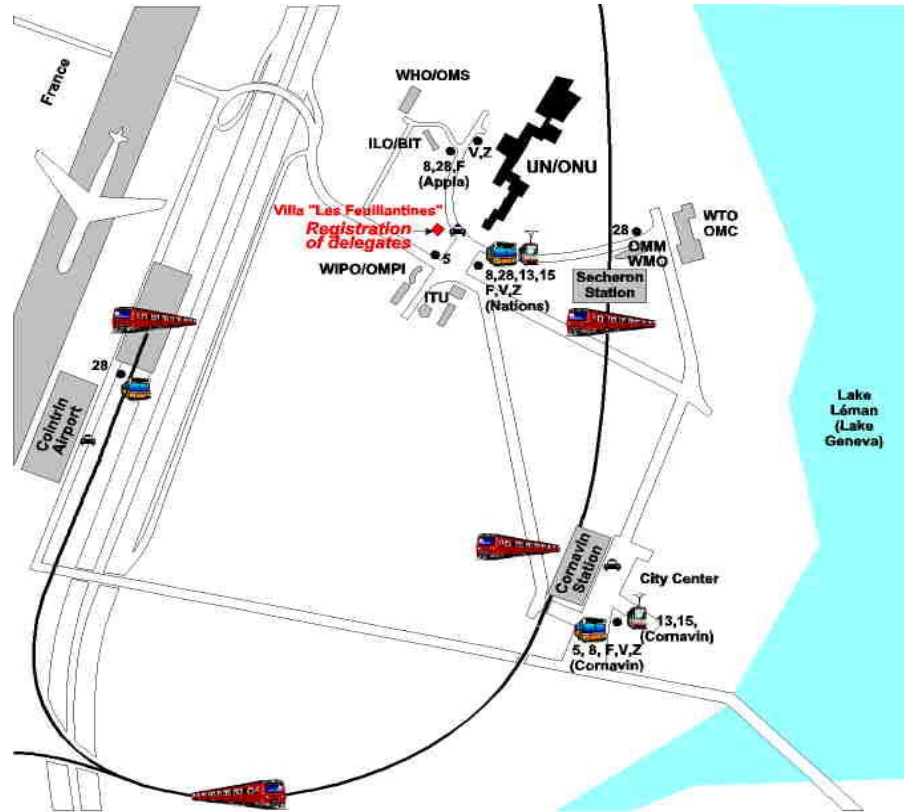
Tel: +41-22 917 33 06  
Fax: +41-22 917 00 40  
E-mail: [paolo.valente@unece.org](mailto:paolo.valente@unece.org)

Ms. Angela Me  
Chief, Social and Demographic Statistics Section  
Statistical Division, UNECE  
Palais des Nations  
CH 1211 Geneva 10  
Switzerland

Tel: +41-22 917 16 66  
Fax: +41-22 917 00 40  
E-mail: [angela.me@unece.org](mailto:angela.me@unece.org)

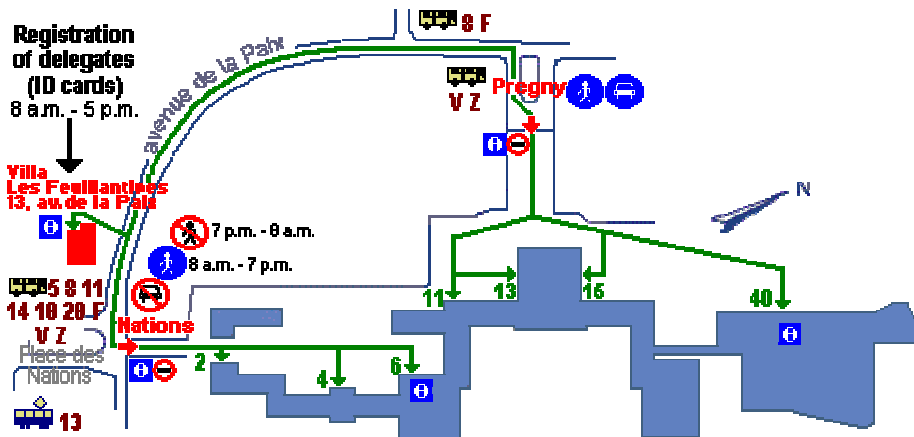
ANNEX I.  
 MAPS

How to find the UN building in Geneva:



\* Estimated travel time from Airport to UN around 30 minutes  
 Most convenient public transport stops to arrive to the UN are:  
 Delegates registration (Villa "Les Feuillantines"): Nations  
 Delegates with badges and authorised persons: Nations (Nations gate)  
 Appia Pregny gate)  
 Sêcheron (Chemin-de-fer gate)  
 Visitors entrance (Pregny gate): Appia

Where to obtain the entry pass (Security Identification Office, Villa les Feuillantines, 13 avenue de la Paix):



Entry for delegates with valid ground pass: "Place des Nations gate" and "Pregny gate"

Entry for visitors: "Pregny gate" only

Note: a valid passport or photo ID is needed to obtain the ground pass and to gain the entry to the UN premises.



**ANNEX II.**  
**UNITED NATIONS OFFICE AT GENEVA**  
**Conference Registration**

***Please Print***

Date

Please print this form, complete it and fax it to the UNECE Secretariat (+41-22-917 00 40).  
Please **BRING THIS ORIGINAL** with you to Geneva. An additional form is required for spouses.

Title and dates of the meeting:

**Joint ECE-Eurostat Meeting on Population and Housing Censuses (12-16 December 2005)**

Delegation of Country, Organisation or Agency:

<b>Participant</b>	<b>Family Name</b>	<b>First Name</b>
Mr. <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Mrs <input type="checkbox"/>		
Ms <input type="checkbox"/>	<b>Date Of Birth</b>	<input type="text"/> ( DD/MM/YYYY)
		<input type="text"/> / <input type="text"/> / <input type="text"/>

**Participation Category**

Head of Delegation Members	<input type="checkbox"/>	Observer Organisation	<input type="checkbox"/>	<b>Participating From / Until</b>
Delegation Member	<input type="checkbox"/>	NGO (ECOSOC Accred.)	<input type="checkbox"/>	From <input type="text"/>
Observer Country	<input type="checkbox"/>	Other (Please specify below)	<input type="checkbox"/>	Until <input type="text"/>

Do you have a badge issued as a Mission diplomat or employee, NGO card issued in Geneva or a Long Duration conference badge issued at Geneva? If so, PLEASE TICK HERE .....

<b>Origin of Identity Document</b>	<b>Passport or ID Number</b>	<b>Valid Until</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Official Telephone No.</b>	<b>Fax No.</b>	<b>Official Occupation</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Permanent Official Address</b>		
<input type="text"/>		
<b>Address in Geneva</b>		
<input type="text"/>		
<b>Email Address</b>		
<input type="text"/>		

**On Issue of ID Card**

Participant Signature

Date

**Security Use Only**

Card N°. Issued

Initials, UN Official