

**UNITED NATIONS STATISTICAL COMMISSION and
UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE
CONFERENCE OF EUROPEAN STATISTICIANS**

**PROVISIONAL AGENDA AND TIMETABLE
UNECE WORKSHOP ON STATISTICAL METADATA (METIS)
4 - 6 July 2007
Statistics Austria, Guglgasse 13, Vienna**

The purpose of the workshop is to progress work on Part C of the Common Metadata Framework (CMF). Part C, the third part of the CMF, should contain information, case studies, best practices and other material to assist the metadata developer in a national statistical office design and develop a statistical information system relevant to the business requirements of their office. The structure of Part C was agreed following the April 2006 Work Session on Statistical Metadata and is described in more detail on the CMF website at www.unece.org/stats/cmf/.

The conference venue, Statistics Austria, is situated in the southeast of Vienna and can be reached easily by underground line U3, stop "GASOMETER". From the U3 GASOMETER station, you can walk along the Guglgasse (approx. 10 minutes) or walk through the Gasometer shopping mall to reach the conference venue at Guglgasse 13. The conference rooms are situated on the ground floor of the building.

| Wednesday, 4 July 2007 | | |
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| Time | Session | Documentation |
| 9:30 | Opening of the meeting – Dr Peter Hackl, Director-General, Statistics Austria | |
| 9:45 | Adoption of the Agenda – UNECE Secretariat | WP.1 |
| 9:50 | <p>Setting the context - background and overview of Part C of the Common Metadata Framework (CMF): Metadata and the Statistical Cycle</p> <p>Statistical metadata is relevant to all stages of the statistical processing cycle, although many statistical agencies have had an initial focus on metadata being published during the dissemination phase. There are a growing number of examples of statistical agencies viewing statistical metadata as part of their data collection processes. Part C aims to help statistical offices effectively manage metadata throughout the statistical cycle. This workshop will enable experts to explore the surrounding issues and determine the content to be included in the framework.</p> | |
| | <p>Relevant papers:</p> <p>Proposal for structure of Part C of the CMF Manual Graeme Oakley (Australian Bureau of Statistics) – already published Jessica Gardner (UNECE) to present</p> <p>Status report on the overall Common Metadata Framework Juraj Riecan (UNECE)</p> <p>Review of results from electronic questionnaire Jessica Gardner (UNECE)</p> | <p>WP.2</p> <p>WP.3</p> <p>WP.9</p> |
| 11:00 | Break (20 minutes) | |
| 11:20 | <p>Sharing Experiences - presentation of contributed papers</p> <p>Organizer/Chair: Joza Klep (Statistics Slovenia)</p> | |
| Topic 1: Models of the Statistical Cycle | | |
| 11:25 | <p>The Canadian Experience Alice Born (Statistics Canada)</p> | WP.4 |
| 12:00 | <p>Integrated Metadata System (IMS) Guenther Zettl (Statistics Austria)</p> | WP.5 |

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| Topic 2: Functions and attributes of statistical metadata | | |
| 12:30 | The importance of metadata in the use of administrative data sources: experiences in developing the Belgian Datawarehouse Labour Market and Social Protection An Taelemans and Mieke Booghmans (Catholic University of Leuven) | WP.6 |
| 13:00 | Lunch break (90 minutes) | |
| 14:30 | Contribution from Statistics Sweden Klas Blomquist (Statistics Sweden) | WP.7 |
| Topic 3: Organizational, managerial and cultural aspects of metainformation systems | | |
| 15:00 | IMF economic data warehouse – issues and solutions Margaret Ann Salmon (International Monetary Fund) | WP.8 |
| 15:30 | Break (20 minutes) | |
| 15:50 | General discussion, summary and conclusions from day 1 | |
| 17:00 | End of Business (EOB) | |
| 17:05 | Social programme – Reception provided by Statistics Austria (at the meeting venue) | |
| Thursday, 5 July 2007 | | |
| Case Studies – detailed review and discussion of each case study Organizer/Chair: Matjaz Jug (Statistics New Zealand) | | |
| 9:00 | Introduction and overview | |
| 9:10 | Statistics New Zealand | WP.10 |
| 10:00 | Break (20 minutes) | |
| 10:20 | Statistics Canada | WP.11 |
| 11:10 | Statistics Sweden | WP.12 |
| 12:00 | Lunch break (90 minutes) | |
| 13:30 | Statistics Ireland | WP.13 |
| 14:20 | Key points from case study provided by Statistics South Africa | WP.14 |
| 14:40 | Panel discussion with case study presenters | |
| 15:30 | Break (20 minutes) | |
| 15:50 | Review of case study structure, process of completion, methods of publication of this material | Case study template |
| 16:10 | General discussion, summary and conclusions from case studies | |
| 17:00 | EOB | |
| 17:30 | Social programme – guided walking tour of Vienna city centre and old town (1.5 hours) | |
| Friday, 6 July 2007 | | |
| 9:00 | Finalising the Framework – summary of proposed actions and timeframes, resolution of any outstanding issues Organizer/Chair: Alice Born (Statistics Canada) | |
| 10:30 | Break (30 minutes) | |
| 11:00 | Finalising the Framework - continued | |
| 12:00 | Open Discussion (1 hour) | |
| 13:00 | Adoption of the report and summary of main conclusions | Draft report |
| 13:30 | Close the workshop | |