

14 March 2007

ENGLISH ONLY

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

and

WORLD BANK INSTITUTE

**UNECE/WBI Regional Training of Trainers Workshop
on Gender Sensitization of National Statistical Systems
(Almaty, Kazakhstan, 23-27 April 2007)**

INFORMATION NOTICE

The meeting will be held in Sanatorium “Alatau”, Almaty 050076 Kazakhstan, from 23 to 27 April 2007, starting at 09.30 a.m. The registration of participants will start at 09.00.

The Training Workshop is organized in co-operation with the Agency on Statistics of the Republic of Kazakhstan, UNDP, UNFPA, FAO, UNIFEM.

I. PURPOSE AND PARTICIPANTS OF THE TRAINING WORKSHOP

1. The aim of the workshop is to help statisticians and users of statistics working in government agencies to change the National Statistical System (NSS) to improve the gender relevance of the statistics produced and disseminated in a country and to assist NSSs to provide relevant, gender-sensitive statistics that can be better used for gender analysis. It is organised for national statistical offices and other agencies/ministries involved in collection, production and dissemination of gender relevant statistics in the CIS and SEE countries.

2. The workshop is organized through a series of training modules, discussions and other activities where participants will be asked to work in groups to assess their country statistical systems needs and engage in technical discussions on how to change the way statistics are produced and disseminated in order to make them more gender relevant. All participants are expected to participate actively in the different activities. The workshop is addressed to country representatives who are ready to organise similar events at national level.

II. PROVISIONAL AGENDA OF THE TRAINING WORKSHOP

3. The Provisional Agenda below gives an insight of the themes that will be covered. The Training Workshop will be organised in an innovative manner. Interactive training modules conducted by facilitators and presenters will address several aspects of gender statistics. The training toolkit consists of “the content”

part and various activities, discussions and practical exercises aiming to put the main issues of gender statistics in the practical context of the participating countries. At the end of the workshop, participants will be able to develop a plan of action on how to integrate gender into their statistical work and carry out national training events to bring gender into traditionally gender insensitive areas of their NSSs.

WORKSHOP MODULES:

<p>Module 1. <i>Why do we need gender statistics? What is its value added?</i></p>
<p>Module 2. <i>Making It Happen - Strategic organization within the NSS</i> 2.1 Organization – getting it started 2.2 Building commitment and partnerships 2.3 Top management 2.4 Developing funding 2.5 Legislation 2.6 Defining the program 2.7 Organizing the program Case Studies: Finland, Netherlands, UK, Sweden, South Africa, Italy</p>
<p>Module 3. <i>Gender statistics in selected statistical areas</i> 3.1 Labor statistics and informal employment 3.2 Gender Pay Gap 3.3 Agriculture 3.4 Gender-based Violence 3.5 Entrepreneurship 3.6 Decision making 3.7 Minorities 3.8 Gender budgeting</p>
<p>Module 4. <i>Dissemination, Outreach and Marketing</i> 4.1 Improve the use of gender statistics 4.2 Dissemination and marketing</p>
<p>Module 5. <i>Indicators and UNECE database</i></p>
<p>Practical Information Session: <i>User Guide</i> - How to organize a workshop - Facilitation guide and techniques - Gender-relevant information</p>

III. PARTICIPATION AND ACCREDITATION

4. CIS and SEE countries are requested to nominate three representatives: two representatives from National Statistical Offices and one from a relevant ministry/agency involved in gender statistics production, analysis or dissemination. UNECE/WBI will provide financial support for following selected pilot countries: Bosnia& Herzegovina, Kyrgyzstan, Kazakhstan (one participant from Astana), Uzbekistan, Serbia and Tajikistan.

5. Participation funded by the NSOs or other national source is strongly encouraged.

6. Representatives who wish to participate should complete the attached registration form and send it both to the UNECE secretariat (fax: +41 22 917 0040, e-mail: anna.grigoryan@unece.org) and to the attention of Ms. Gaini Kumar, UNFPA country office in Kazakhstan, fax: +32 72 582645, e-mail unfpa.kz.assistant@undp.org **by 21 March 2007**.

IV. TRAVEL AND ACCOMMODATION

7. All participants attending the Workshop are requested to have a valid passport and, if required, a visa. Participants who would need a letter of support for a visa are asked to contact Ms. Gaini Kumar, UNFPA country office in Kazakhstan, tel: + 3272 582643, fax: +32 72 582645, e-mail: unfpa.kz.assistant@undp.org

8. For funded participants from above- mentioned countries, UNECE will cover airfare, accommodation and food for the duration of the Workshop. Any other participant(s) will be at their own costs.

9. Please note that UNECE will not assume responsibility for any other expenditure, including the following:

All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;

Salary and related allowances for the participants during the period of the Workshop;

Costs incurred by participants in respect of travel insurance, accident insurance, medical or dental bills or hospitalization fees in connection with their attending the Workshop;

Compensation in the event of death or disability of participants in connection with their attending the Workshop;

Any loss or damage of personal property of participants while attending the Workshop or losses or damages claimed by third parties as a result of negligence on the part of the participants;

Any other expenses of a personal nature, not directly related to the purpose of the Workshop.

10. Any questions regarding travel arrangements and collection of air tickets should be addressed to UNECE Secretariat, Ms. Oyunjargal (mijidgombo.oyunjargal@unece.org , tel.: +41 22 917 4147).

11. Participants are advised to ensure that they have adequate travel and medical insurance for the duration of the Workshop.

12. A block reservation has been made for all participants to stay in the Sanatorium Alatau, Almaty, which is also the venue of the Training Workshop. For logistical reasons and in order to encourage international interaction during the Training, participants from non-funded countries are strongly encouraged to reserve their accommodation in this hotel by contacting Ms. Gaini Kumar, UNFPA country office in Kazakhstan, tel: + 3272 582643, fax: +32 72 582645, e-mail: unfpa.kz.assistant@undp.org

13. A single room costs approximately USD 95.00 per night. The price of the room includes three meals a day, use of swimming pool and fitness club.

14. Participants arranging their accommodation for some reason or other elsewhere are kindly requested to inform the secretariat.

15. Participants are requested to submit their travel itineraries to Ms. Gaini Kumar (e-mail: unfpa.kz.assistant@undp.org) in order to arrange the transport from and to the airport.

V. DOCUMENTATION, METHODS OF WORK AND OFFICIAL LANGUAGES

16. The working languages of the Workshop are English and Russian. English/Russian interpretation will be available.

17. Sources of training materials can be found on the website:

- <http://www.unece.org/stats/documents/2007.04.gender.htm>
- Upcoming publication *Developing Gender Statistics: A Practical Guide*, prepared by the UNECE Task Force on Gender Statistics, will be the main reference document for this training. The document will be available on the following UNECE website <http://www.unece.org/stats/documents/2007.04.gender.htm> prior to the Workshop.

**REGISTRATION FORM
РЕГИСТРАЦИОННАЯ ФОРМА**

**REGIONAL TRAINING OF TRAINERS WORKSHOP
on Gender Sensitization of National Statistical Systems**

**РЕГИОНАЛЬНЫЙ СЕМИНАР ПО ПОДГОТОВКЕ ПРЕПОДАВАТЕЛЕЙ
по повышению гендерной чувствительности национальных статистических систем**

**Almaty, Kazakhstan / Алма-Ата, Казахстан
23-27 April 2007 / 23-27 апреля 2007 г.**

Family name (Mr./Ms.): **First name:**
Фамилия (г-н, г-жа) **Имя**

Delegation (County and organization):
Делегация (страна и организация)

Professional title:
Должность

Official address:
Официальный адрес *(Name and address of government body, organization or company)*
(Название и адрес учреждения, организации или компании)

Street/Улица:

City/Город: **Postal code/Почтовый индекс:**

Telephone/Телефон: **Fax/Факс:**

E-Mail: **Nationality/Гражданство:**

Date and place (city and country) of birth/
Дата и место (город и страна) рождения:

Please complete this form and send it to the UNECE Secretariat (fax: +41 22 917 00 40, email: anna.grigoryan@unece.org) and to UNFPA country office in Kazakhstan, to the attention of Gaini Kumar (Fax: +32 72 582645, email: unfpa.kz.assistant@undp.org) / Просьба заполнить этот бланк и направить его по факсу в секретариат ЕЭК ООН (факс:+41 22 917 0040, email: anna.grigoryan@unece.org) и г-же Гайни Кумар, в Офис ЮНФПА в Казахстане (факс: + 32 72 582645, email: unfpa.kz.assistant@undp.org).