

**INF.2**  
16 December 2004  
ENGLISH ONLY

**UNITED NATIONS STATISTICAL COMMISSION and ORGANISATION FOR ECONOMIC  
ECONOMIC COMMISSION FOR EUROPE COOPERATION AND DEVELOPMENT (OECD  
CONFERENCE OF EUROPEAN STATISTICIANS STATISTICS DIRECTORATE**

**Joint UNECE/OECD Work Session on Statistical Dissemination and Communication**  
(14-15 February 2005, Henley-on-Thames, United Kingdom)

## **INFORMATION NOTICE No.2**

### **PROVISIONAL AGENDA, ACCOMMODATION AND TRANSPORT DETAILS**

#### **I. PROVISIONAL AGENDA**

The UNECE/OECD Work Session on Statistical Dissemination and Communication will take place at the Henley Management Centre (Henley-on-Thames, Oxfordshire RG9 3AU England) starting at 9:00 on Monday, 14 February and finishing at 17:30 on Tuesday, 15 February 2005.

Preliminary agenda:

1. Opening of the meeting, adoption of the agenda, designation of officers.
2. Reputation management for target audiences.  
*Invited papers by Russian Federation, United Kingdom and United States.*  
*Supporting papers by Denmark and Norway.*
3. Sketching out the future of statistical publications.  
*Invited papers by OECD, Databeuro, Economist Intelligence Unit and MIMAS.*  
*Supporting papers by Canada, Finland; Netherlands, United Kingdom, United States (2) and UNECE.*
4. How to train and educate statisticians to tell the story behind the numbers.  
*Invited papers by Canada, Denmark, Norway, United Kingdom.*
5. Short information concerning the side meeting on Guidelines on Statistical Storytelling on Wednesday, 16 February 2005
6. Future work
7. Adoption of the report, closing of the meeting

## II. ACCOMMODATION

Delegates are asked to make their own hotel reservations through the ONS booking agent, Expotel for the Imperial Hotel and the Red Lion Hotel below – quote **Henley05**.

**Tel:** +44 (0) 8457 697 302

**Web:** [www.expotel.com/henley05](http://www.expotel.com/henley05)

If Expotel are unable to arrange suitable accommodation it is possible to arrange a room in a centrally located guest house by contacting the Henley-on-Thames Tourist Information Centre (see directory below).

Rooms will be provisionally held until 17 January 2005. After this date you can still contact Expotel to arrange accommodation, however, we cannot guarantee you will be accommodated in the hotels below. Whilst in Henley-on-Thames, the ONS will be providing daily transport to and from Henley Management Centre.

### **The Imperial Hotel**

Tel: +44 (0) 1491 578678

Single room B&B - £65.00 per person, per night

Double room (single occupancy) B&B - £75.00 per person, per night

### **The Red Lion Hotel**

Tel: +44 (0) 1491 572161

Single room B&B - £110.00 per person, per night

Double room B&B - £130.00 per person, per night

Four poster room B&B - £160.00 per person, per night

**Please book direct with the following hotel -**

### **The Catherine Wheel**

Tel: +44 (0) 1491 848484

Room only - £65.00 + £1.99 supplement for breakfast, per person, per night

## III. TRAVEL ARRANGEMENTS - GETTING TO HENLEY-ON-THAMES

Participants are encouraged to arrive on Sunday as the meeting will start on Monday morning, 14 February 2005 at 9.00 a.m. To help plan your journey within the UK we have compiled the below information as a guide. For more up-to-date information or to book tickets please refer to the directory telephone numbers and web pages.

### **From Reading station to Henley Management Centre**

A train service runs from Reading station to Henley-on-Thames, which involves one change at Twyford. Trains leave Reading 18 minutes past the hour and the entire journey takes approximately 34 minutes. A single fare costs £3.60.

Taxis are available at Reading station at a cost of approximately £15. The journey to Henley-on-Thames takes around 15 minutes.

### **From Heathrow airport terminals to Reading station**

Heathrow Express operates from all terminals to London Paddington, which leaves every 15 minutes and takes approximately 15 minutes. A single journey costs approximately £15.

Then from London Paddington trains run to Reading station, leaving around every 15 minutes and take approximately 25 minutes. A single journey starts at £11.90.

Alternatively, there is also a RailAir coach service available from Heathrow to Reading train station every 30 minutes and takes approximately 1 hour. Single tickets cost £10.

#### **From Gatwick North and South airport terminals to Reading station**

A direct train route to Reading station is available which takes approximately 1 hour and 15 minutes and leaves 07 minutes past the hour, every hour. This will cost from approximately £15.90 (single journey).

Alternatively, there is a RailAir coach service from Gatwick South terminal upper forecourt to Reading train station, which leaves every 2 hours and takes approximately 1 hour and 35 minutes. Single tickets cost £15.

#### **From London Stansted airport to Reading**

Travelling by train from Stansted will involve two changes (change at Liverpool Street underground and Paddington station) and the journey takes approximately 2 hours. Trains depart on the hour and half past the hour - a single fare costs from £22.

National Express operate a coach service from Stansted to Calcot, Reading departing at least every 30 minutes and can take up to 4 hours (journey involves one change at either Heathrow or central London with a 60 minute wait). A single ticket starts at £19.50.

You will need to organise a taxi to take you from Calcot to Henley-on-Thames.

#### **From Luton airport to Reading**

Travelling by train from Luton airport Parkway (trains leave least every 20 minutes) will involve two changes, the first at London St Pancras (travelling via the underground to Paddington station) and the second at Paddington for Reading. The entire journey takes approximately 1 hour 50 minutes and costs from £19.60 (single fare)

National Express operate a coach service from Luton to Calcot, Reading which departs at least every 30 minutes and can take up to 4 hours 30 minutes. The journey involves one change at either central London or Heathrow with around a 60-minute wait. Single tickets cost £19.00.

You will need to organise a taxi to take you from Calcot to Henley-on-Thames.

#### **From London City airport to Reading**

London City airport operate a shuttlebus service (leaving every 10 minutes) from the airport to Liverpool Street, change via the underground to Paddington station and on to Reading. Single fares start from £19.90 and journey time is approximately 1 hour 25 minutes.

## **IV. EXCHANGE RATES**

The following exchange rates are correct as of 15/12/2004.

1GBP =Euro - 1.38

US dollar - 1.85

Canadian dollar - 2.28

Danish Kr - 10.23

Swedish Kr - 13.03

Norway Kr - 11.37

Swiss Franc - 2.12

Czech koruna - 40.78

Hungarian Forint - 318.72

**Please note:** The UK is not part of the Eurozone - the Euro is not legal tender. All exchanges are in pounds sterling although credit cards are widely accepted.

## V. DIRECTORY

### Useful numbers:

Henley Management College	+44 (0) 1491 418810
Henley Tourist Information Centre	+44 (0) 1491 578034

### Train and Coach:

European Rail Enquiries and Reservations	+44 (0) 870 584 8848
Eurostar Reservations and Information	+44 (0) 870 518 6186
National Rail Enquires and Reservations	+44 (0) 845 748 4950
National Express Coaches	+44 (0) 870 580 8080
London Bus and Underground Information	+44 (0) 20 7222 1234

### UK Airports:

London City	+44 (0) 20 7646 0000
Stansted	+44 (0) 870 000 0303
Gatwick	+44 (0) 870 000 2468
Heathrow	+44 (0) 870 000 0123
Birmingham	+44 (0) 870 733 5511

### Lost or Stolen Credit Card Numbers:

American Express	+44 (0) 127 369 6933
Barclaycard	+44 (0) 160 423 0230
Diners Club	+44 (0) 800 460 800
MasterCard	+44 (0) 800 865 082
Visa	+44 (0) 800 891 725

Telephone Operator	100
UK Directory Enquiries	118 118
International Operator	155
International Directory Enquiries	118 449

### Useful websites:

Henley-on-Thames tourist board - [www.visit-henley.org.uk](http://www.visit-henley.org.uk)  
 Visit Britain (English Tourist Board) - [www.visitbritain.com](http://www.visitbritain.com)  
 British Airways - [www.baa.com](http://www.baa.com)  
 Luton airport - [www.london-luton.co.uk](http://www.london-luton.co.uk)  
 London City airport - [www.londoncityairport.com/transport/index.htm](http://www.londoncityairport.com/transport/index.htm)  
 First Great Western RailAir - [www.firstgreatwestern.co.uk/onward\\_travel/airports.php](http://www.firstgreatwestern.co.uk/onward_travel/airports.php)  
 National Rail - [www.nationalrail.co.uk/planmyjourney](http://www.nationalrail.co.uk/planmyjourney)  
 London Underground - [tube.tfl.gov.uk/content/tubemap/default.asp](http://tube.tfl.gov.uk/content/tubemap/default.asp)  
 National Express Coaches - [www.nationalexpress.com/nxairport/airports.cfm](http://www.nationalexpress.com/nxairport/airports.cfm)