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**ECONOMIC COMMISSION FOR EUROPE**

**COMMITTEE FOR TRADE, INDUSTRY AND ENTERPRISE DEVELOPMENT**

Centre for Trade Facilitation and Electronic Business (UN/CEFACT)

Seventh session, 26-29 March 2001

**REVISED PROVISIONAL AGENDA**

UN/CEFACT Conference (26-27 March 2001)  
and UN/CEFACT Plenary Session (28-29 March 2001)  
to be held at the Palais des Nations, Geneva,  
starting at 10 a.m. on Monday, 26 March 2001

The Conference will take place in room XX (E building, Gate 40).  
The Plenary will take place in room XX (E building, Gate 40).

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| 1. Adoption of the provisional agenda                        | TRADE/CEFACT/2001/1   |
| 2. Confirmation of the report of the March 2000 session      | TRADE/CEFACT/2000/32  |
| 3. Election of UN/CEFACT officers and Steering Group members |   |
| 4. UN/CEFACT Steering Group (CSG) and ebXML reports          | TRADE/CEFACT/2001/2<br>TRADE/CEFACT/2001/3<br>TRADE/CEFACT/2001/4<br>TRADE/CEFACT/2001/5<br>TRADE/CEFACT/2001/6<br>TRADE/CEFACT/2001/29<br>TRADE/CEFACT/2001/31 |
| 5. Memorandum of Understanding with the World Customs        | TRADE/CEFACT/2001/25  |

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| Organization and cooperation with the International Chamber of Commerce and other international organizations. Progress and cooperation under the MoU with the International Electrotechnical Commission, the International Organization for Standardization, the International Telecommunication Union. | TRADE/CEFACT/2000/31  |
| 6. Matters arising from the Committee for Trade, Industry and Enterprise Development   | ECE/TRADE/262   |
| 7. Programme of work and progress reports (written and verbal) from mandated groups  | TRADE/CEFACT/2001/8<br>TRADE/CEFACT/2001/9<br>TRADE/CEFACT/2001/10<br>TRADE/CEFACT/2001/11<br>TRADE/CEFACT/2001/12<br>TRADE/CEFACT/2001/13<br>TRADE/CEFACT/2001/33<br>TRADE/CEFACT/2001/34  |
| 8. Reports from UN/CEFACT rapporteurs, and related matters   | TRADE/CEFACT/2001/24<br>TRADE/CEFACT/2001/28  |
| 9. Strategies for the promotion and implementation of UN/CEFACT objectives   | TRADE/CEFACT/2001/7<br>TRADE/CEFACT/2001/26   |
| 10. Approval of Recommendations and associated documents   | TRADE/CEFACT/2001/14<br>TRADE/CEFACT/2001/15<br>TRADE/CEFACT/2001/16<br>TRADE/CEFACT/2001/16/Add.1<br>TRADE/CEFACT/2001/17<br>TRADE/CEFACT/2001/17/Corr.1<br>TRADE/CEFACT/2001/18<br>TRADE/CEFACT/2001/19<br>TRADE/CEFACT/2001/20<br>TRADE/CEFACT/2001/21<br>TRADE/CEFACT/2001/22<br>TRADE/CEFACT/2001/23<br>TRADE/CEFACT/2001/30 |
| 11. Reports from regional bodies and initiatives as well as regional advisors  | TRADE/CEFACT/2001/32  |
| 12. Trade facilitation in the transition economies   | TRADE/CEFACT/2001/27  |
| 13. Other business   |   |
| 14. Adoption of the report   |   |

## ANNOTATIONS

### Introduction

The revised provisional agenda for the seventh session of the Centre for Trade Facilitation and Electronic Business (UN/CEFACT) was prepared in accordance with decisions taken by the UN/CEFACT officers and the secretariat. The provisional timetable is being proposed by the secretariat after consultations with the Chairman of the UN/CEFACT Steering Group for the seventh session of UN/CEFACT. The timetable is indicative only.

|                     | (a.m.)          | (p.m.)          |
|---------------------|-----------------|-----------------|
| Monday, 26 March    | Conference      | Conference      |
| Tuesday, 27 March   | Conference      | Conference      |
| Wednesday, 28 March | Plenary Session | Plenary Session |
| Thursday, 29 March  | Plenary Session | Plenary Session |

The session will begin at 10:00 on Monday.

The CSG proposes that, in conjunction with the UN/CEFACT Plenary, a conference be held during the first two days of the meeting. The objective of the conference would be to show delegates to the Plenary and invited guests the range of UN/CEFACT activities and the impact of UN/CEFACT's work on government, commerce and industry. A detailed programme of the conference was issued in January 2001.

### Item 1 - Adoption of the provisional agenda

In accordance with the Rules of Procedure of the United Nations Economic Commission for Europe (UN/ECE), the first item on the revised provisional agenda is the **adoption of the agenda** (document TRADE/CEFACT/2001/1).

### Item 2 - Confirmation of the report of the March 2000 session

The **report** TRADE/CEFACT/2000/32, approved at the UN/CEFACT March 2000 Plenary session, is **to be confirmed**.

### Item 3 - Election of UN/CEFACT officers and Steering Group members

Elections will be held for the officers of UN/CEFACT (Chair and five Vice-Chairs) and for the 15 members of the UN/CEFACT Steering Group (CSG). Nominations for these positions will follow the procedures set out in document TRADE/R.650/Rev.2 approved by the CTIED in June 2000.

### Item 4 - UN/CEFACT Steering Group (CSG) and ebXML reports

The Chairman of the UN/CEFACT Steering Group will present a report, summarizing the results of the Group's work during the last twelve months (TRADE/CEFACT/2001/2, to be distributed as a conference room paper). The report may include **issues for approval**.

The Chairman of the CSG will also present **for information and noting** the reports covering the CSG meetings of March 2000, May 2000, August 2000 and November 2000, as contained in documents

TRADE/CEFACT/2001/3, TRADE/CEFACT/2001/4, TRADE/CEFACT/2001/5, and TRADE/CEFACT/2001/6.

A report on the progress in the ebXML initiative (TRADE/CEFACT/2001/29, not yet received by the secretariat) will be presented **for information and noting**.

A position paper concerning the work of electronic business XML (ebXML) in the UN/CEFACT environment (TRADE/CEFACT/2001/31), submitted by the delegation of Germany, will be presented **for discussion**.

Item 5 – Memorandum of Understanding with the World Customs Organization and cooperation with the International Chamber of Commerce and other international organizations. Progress and cooperation under the MoU with the International Electrotechnical Commission, the International Organization for Standardization, the International Telecommunication Union.

The Plenary will receive **for information and noting** the text of a Memorandum of Understanding between UN/ECE and the WCO (TRADE/CEFACT/2001/25).

The Chairman of the UN/CEFACT Steering Group will report, **for information and noting**, on developments relating to the Memorandum of Understanding between the IEC, the ISO, the ITU and the UN/ECE (TRADE/CEFACT/2000/31). The secretariat will report on cooperation with international organizations.

Item 6 - Matters arising from the Committee for Trade, Industry and Enterprise Development

The delegations are invited to take note of the report of the Committee for Trade, Industry and Enterprise Development (ECE/TRADE/262) and discuss matters arising from this report. A conference room paper summarizing the results of the meeting of the Committee Bureau to be held in February 2001, will be presented **for information**.

Item 7 - Programme of work and progress reports (written and verbal) from mandated groups

Written and/or oral reports **for discussion and noting** will be received from the following UN/CEFACT permanent working groups:

- International Trade Procedures Working Group (ITPWG)(TRADE/CEFACT/2001/8);
- Legal Working Group (LWG) (TRADE/CEFACT/2001/9, not yet received by the secretariat);
- Business Process Analysis Working Group (BPAWG) (TRADE/CEFACT/2001/10);
- Codes Working Group (CDWG) (TRADE/CEFACT/2001/11, not yet received by the secretariat);
- Techniques and Methodologies Working Group (TMWG) (TRADE/CEFACT/2001/12, not yet received by the secretariat);
- UN/EDIFACT Working Group (EWG) report (TRADE/CEFACT/2001/13), UN/EDIFACT Standard Directory D. 01A and related documentation (TRADE/CEFACT/2001/34) and the Work Plan of EWG (TRADE/CEFACT/2001/34).

Item 8 - Reports from UN/CEFACT rapporteurs, and related matters

The Plenary will receive **for information and noting** reports from the UN/CEFACT Rapporteur for Asia (TRADE/CEFACT/2001/24), the UN/CEFACT Standards Liaison Rapporteur and the UN/CEFACT Legal Liaison Rapporteur (TRADE/CEFACT/2001/28, not yet received by the secretariat).

Item 9 - Strategies for the promotion and implementation of UN/CEFACT objectives

The UN/CEFACT Steering Group will present **for information and approval** a substantive paper (TRADE/CEFACT/2001/7) covering the electronic business strategy of UN/CEFACT including financial aspects.

The Techniques and Methodology Working Group (TMWG) will present **for information and approval** a summary document (TRADE/CEFACT/2001/26) pointing to the key methodology contained in UNCEFACT/TMWG/N090 *UN/CEFACT Unified Modeling Methodology*, which will be published in a CD ROM.

Item 10 – Approval of Recommendations and associated documents.

The Legal Working Group (LWG) will present **for approval**

- a draft Recommendation on *E-Commerce Self-Regulatory Instruments (Codes of Conduct)* (TRADE/CEFACT/2001/14), based on the work of the Electronic Platform Netherlands on a model code of conduct for electronic commerce.

The International Trade Procedures Working Group (ITPWG) will present:

- an addendum to Recommendation 1: *the UN Layout Key for Trade Documents* (TRADE/CEFACT/2001/15) **for approval**. The UN Layout Key itself has not been changed; the addendum explicitly formulates the measure recommended in Recommendation 1;
- an Informative Annex (TRADE/CEFACT/2001/16) to Recommendation 1 and an addendum to it (TRADE/CEFACT/2001/16/Add.1) **for approval**;
- the revised Compendium of Trade Facilitation Recommendations (TRADE/CEFACT/2001/17) and a corrigendum to it (TRADE/CEFACT/2001/17/Corr.1) **for information and noting**;
- the revised Recommendation 18: *Facilitation Measures related to International Trade Procedures* (TRADE/CEFACT/2001/18), which is an umbrella Recommendation for all other UN/CEFACT Recommendations on trade facilitation, **for approval**;

The Codes Working Group (CDWG) will present the following revised Recommendations:

- Recommendation 19: *Codes for Modes of Transport* (TRADE/CEFACT/2001/19) **for approval**;
- Recommendation 20: *Codes for Units of Measure Used in International Trade* (TRADE/CEFACT/2001/20) **for approval**;
- Recommendation 21: *Codes for Passengers, Types of Cargo, Packages and Packaging Materials* (TRADE/CEFACT/2001/21) **for noting**;
- Recommendation 24: *Trade and Transport Status Codes* (TRADE/CEFACT/2001/22) **for noting**.

The CDWG will also submit a new Recommendation:

- Recommendation 28: *Codes for Types of Means of Transport* (TRADE/CEFACT/2001/23) **for approval**.

The Chair of the Codes Working Group will present **for information and noting** a report on the current situation with Recommendation 30.

The Plenary will receive **for endorsement** the document TRADE/CEFACT/2001/30 *Inter-Sessional Approval of Documents*. This document took into account the comments at the March 2000 session and went through the procedure of inter-sessional approval (under the number TRADE/CEFACT/2000/23/Rev.1). It was thus provisionally approved on 22 August 2000, and, under the procedure outlined in it, has to be endorsed by the 2001 Plenary.

Item 11 - Reports from regional bodies and initiatives, as well as regional advisors

Written or oral reports will be received **for information and noting** from regional bodies and initiatives, as well as regional advisors covering projects or activities related to UN/CEFACT's work. The Plenary will receive a report on the project for Technical Assistance Provided by the Czech Republic in the Area of Trade Facilitation (TRADE/CEFACT/2001/32).

Item 12 – Trade facilitation in the transition economies

The secretariat will introduce a paper **for information and discussion** dealing with some current aspects of trade facilitation in transition economies (TRADE/CEFACT/2001/27).

Item 13 - Other business

Item 14 - Adoption of the report

The report of the seventh session shall be approved according to the agreed procedures.

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